

CHARTER TOWNSHIP OF CHESTERFIELD - BUILDING DEPARTMENT

47275 Sugarbush, Chesterfield Township, MI 48047 Phone: (586) 949-0400 Fax: (586) 949-0403

APPLICATION FOR BUILDING PERMIT, ZONING COMPLIANCE

PERMIT AND PLAN EXAMINATION

Building@chesterfieldtp.org

Authority: P.A. 230 of 1972, as amended Completion: Mandatory to obtain permit Penalty: Permit will not be issued	Permit #
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In order to avoid delay all forms must be completely filled out and plans must contain required information.

NOTE: Separate applications must be filled out for electrical, mechanical and plumbing permits.

PROJECT INFORMATION

Job Address	Lot Number	Subdivision
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PROJECT DESCRIPTION/TYPE OF IMPROVEMENT

Detailed Description of Project	Estimated Cost of Construction
Demo	\$

This Section is for new construction only - DIMENSIONS AND DATA

Fees: (for office use only)

APPLICANT INFORMATION

Name(print)	Address, City, State, Zip		
Email	Phone		
Driver License Number	Date of Birth	Builder License(if applicable)	Exp date
Company Name(if applicable)			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the Charter Township of Chesterfield and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the state construction code act 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subject to civil fines.

HOMEOWNER AFFIDAVIT

I hereby certify the building work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Building Code and shall not be enclosed, covered, used, or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and resume responsibility to arrange for necessary inspections.

BOND HOLDER INFORMATION

Bond Holder(this who the bond check will be refunded to)
Address, city, state, zip

SIGNATURE

Signature of Applicant - Must be signed by Homeowner or Contractor (Homeowner Signature indicates compliance with Section VI. Homeowner Affidavit)	Date
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DEMOLITION REQUIREMENTS

BUILDING PERMITS ARE REQUIRED FOR DEMOLITION OF BUILDING, STRUCTURES, AND FOUNDATIONS:

ITEMS NEEDED FOR APPLICATION OF PERMITS:

- A. Square footage of total demolition.
- B. Need service disconnects, (GAS, WATER & ELECTRIC)
- C. Need location of water and sewer cap location at property lines on plot plan.
- D. Builders license & driver license
- E. Assessing Documents
- F. Letter from DPW releasing building permit (see below)
- G. Soil Erosion Permit or Letter (586)469-5327
- H. Environmental (if required) For example: Lead, Asbestos, Etc.

REQUIRED INSPECTIONS:

- A. Backfill excavation inspection after debris removal, before backfill.
- B. Final inspection which will include a final grade.

FEES:	Residential:	Fee: \$ 175.00	Bond: \$ 300.00
	Commercial/Industrial:	Fee: \$ 400.00	Bond: \$ 1,000.00

(10% of bonds will be retained for administrative fees)

Water Department Demolition Procedure

The following must be done with the Water dept before the demo permit can be picked up at the Building dept.

1. Water must be turned off at the road and meter must be pulled
2. All fees must be paid. Any outstanding water bills, \$40 turn off charge, \$50 sewer cap inspection. \$25 water inspection - there are also fees for any damage to the meter or if meter is missing
3. The contractor doing the capping must be registered with the Water dept. that includes \$25 registration fee & \$5000 performance bond (on our form) & insurance
4. At least 24 hour notice should be given for the inspection of the sewer cap and water line
5. A letter will then be sent to the Building Dept informing them that all the requirements have been met