



**CHESTERFIELD TOWNSHIP
BUILDING DEPARTMENT**
47275 SUGARBUSH, CHESTERFIELD TWP, MI 48047
(586) 949-0400
building@chesterfieldtp.org

Township Certification

A Township Certification is required at any time there is a change in use, ownership, occupant, or name of an existing building or structure

YOU MAY NOT OCCUPY THIS BUILDING UNTIL THESE INSPECTIONS HAVE BEEN APPROVED

Date	
Proposed use	
Name of proposed business	
Address of proposed business	
Applicant name	
Applicant address	
Applicant phone & email	
Applicant signature	

Signature of applicant constitutes recognition of this application and its processes

VIOLATIONS MUST BE CORRECTED WITHIN 30 DAYS FROM ORIGINAL INSPECTION AND PRIOR TO BUSINESS OPENING

Letter of Intent for new business in Chesterfield Township

This letter should offer key information in regards to the proposed business

Zoning District
A step by step <u>detailed</u> description of the proposed use you intend to open
Days & hours of operation
Previous business name or use (if known)

Please submit a copy of the applicant's driver license with this application

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[Township Certification Policy](#)

Dear Business Owner,

This letter is to help clarify for the business owner some questions that are asked with regard to [ordinances](#) in the Township.

ZONING:

Make sure your business is allowed in the [zoning district](#) you are looking to rent or buy BEFORE purchasing or renting the property. Failure to do so will not be considered a reason for refund.

OUTSIDE STORAGE:

No outside storage is allowed unless approved by the Planning Commission or the Zoning Board of Appeals.

PERMANENT SIGNS:

All permanent signage must be approved. NOTE: THIS INCLUDES NEW SIGNS AS WELL AS SIGN CHANGES (CHANGE OF SIGNAGE INCLUDES RESURFACING THE SIGNS AS A NEW PANEL OR NEW LETTERING. You must have an approved permit in-hand before installing signage.

TEMPORARY SIGNAGE:

All temporary signs (i.e.: banners, flags, streamers, A-frame, changeable copy, balloons) require a temporary permit and must be placed out of the right-of-way. Temporary sign permits are permitted two (2) times a calendar year for up to thirty (30) days per permit. (Inflatable balloons are limited to three (3) days). You must have an approved permit in-hand before installing temporary signs.

BLIGHT:

Blight is the storage accumulation and disposition of junk, trash, rubbish, brush, abandoned boats, accessory vehicles and motor vehicles (unlicensed and/or inoperative), wrecked, dismantled or unusable boats, accessory vehicles and motor vehicles, vehicle parts and building materials and other blight factors or causes of blight and deterioration thereof). Please keep your property looking nice by keeping all blight from the property

DUMPSTER:

All trash needs to be stored in an enclosed dumpster

PERMITS:

Permits are required for plumbing, mechanical, electrical and structural building changes.

VEHICLES FOR SALE:

No vehicles are allowed to be displayed For Sale at your business unless you are approved to sell used vehicles (boats, trailers).

FIRE DEPARTMENT INSPECTIONS:

The initial Fire Inspection will be set up through the Building Department. Any follow up inspections are the responsibility of the applicant. The Fire Department phone number is 586-725-2233.

FEES:

Fees will be \$955.00

The Township of Chesterfield extends a warm welcome to you and your business.