



APPLICATION FOR BUILDING PERMIT, ZONING COMPLIANCE PERMIT AND PLAN EXAMINATION

Authority: P.A. 230 of 1972, as amended Completion: Mandatory to obtain permit Penalty: Permit will not be issued	Permit #
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In order to avoid delay all forms must be completely filled out and plans must contain required information.
 NOTE: Separate applications must be filled out for electrical, mechanical and plumbing permits.

PROJECT INFORMATION

Job Address

PROJECT DESCRIPTION

Temporary Tent for use of
 Square footage of tent
 Height
 Dates of operation
 Electrical to be used inside tent
 (A separate permit is required for this) Sign

Vending application must be submitted at the Clerks Office

ALL WORK MUST BE COMPLETED IN ACCORDANCE WITH THE STATE OF MICHIGAN BUILDING CODE AND ALL APPLICABLE TOWNSHIP ORDINANCES

APPLICANT INFORMATION

Applicant		Address, City, State, Zip	
Email		Cell phone	
Driver License Number	Date of Birth	Property owner	
Company Name (if applicable)		Company phone # (if applicable)	

AFFIDAVITS

I hereby certify the work described on this permit application is authorized by the property owner. All work shall be installed in accordance with the building codes and ordinances and shall not be enclosed, covered, used, or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and resume responsibility to arrange for necessary inspections.
I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the Charter Township of Chesterfield and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

SIGNATURE

Signature of Applicant – by signing this document you are stating that you understand the affidavits above.	Date
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5.45 Uses of a temporary nature.

For the purposes of this section, a temporary use shall be defined as any event taking place, which may or may not include the erection of a temporary structure, for the purposes of commencing activities that are customarily incidental to permitted uses in the underlying district, not to exceed 30 days in a single calendar year.

- A. The Building official may permit, upon proper application, temporary uses and/or structures, such as but not limited to, seasonal sales, tent sales, holiday sales, on-site events of a house of worship, school, or nonprofit group, and the like. The Building official in granting permits for temporary uses and/or structures shall do so under the following conditions:
1. An application form, available from the building department, shall be submitted along with the fee as established by resolution of the Township Board.
 2. A sketch plan shall be submitted, drawn to scale, which illustrates the location of the proposed temporary use on the applicant's property, including location and size of temporary and permanent structures proposed to be used as part of the temporary use.
 3. Seasonal outdoor sales may include up to one primary temporary tent plus one additional temporary tent or temporary storage container or trailer. Sales and storage shall be limited to the approved tent(s) and, when provided, storage container. No tent shall exceed 2,400 square feet in area nor shall it be greater than 20 feet in height.
 4. If a seasonal outdoor sales use has a temporary storage container or trailer for the purpose of temporary storage of related merchandise, sales or a combination of storage and sales, the exterior design, appearance and color scheme of the container / trailer shall be in keeping with the general color scheme of the surrounding development or a neutral color. For example, a bright yellow or orange container / trailer located in a shopping center with a brick façade shall not be permitted. When both a container / trailer and tent are proposed, the container / trailer shall not be placed closer to public street than the tent.
 5. If the property in question is not owned by the applicant, a letter signed by the owner shall be submitted giving the applicant authorization to use the property for the specific period of time requested in the temporary use permit application.
 6. The application package shall clearly describe the nature of the temporary use and/or structure and the proposed time period to be covered by the permit, not to exceed 30 days.
 7. The application shall indicate that the temporary use will be removed immediately upon expiration of the temporary use permit.
 8. The application shall clearly demonstrate no potential adverse impact on adjoining properties or residences from the proposed temporary minor structure or use.
 9. The application shall clearly demonstrate that impacts such as noise and traffic will not be any more significant than what is ordinarily acceptable in the underlying zoning district.
 10. Parking for a temporary use shall be on an improved paved surface.

Section 5.45.A.11 - 5.45.D

11. Each temporary use may have up to one temporary sign attached to a tent or other structure on the site. The sign area shall not exceed 64 square feet. For corner lots, one additional sign of up to 64 square feet may be permitted. In addition, signs required by law designating fire routes, tent entrances and exits shall be permitted. Also, temporary signs up to 3 square feet in area and not greater than 42 inches in height may be permitted at driveways serving the site and up to 4 additional internal temporary signs of the same size and height as the driveway signs may be placed at locations within the site if necessary for wayfinding and / or traffic safety. No balloons, festoons, inflatables or other similar devices designed to attract attention to the site or use shall be permitted.
12. A temporary use permit shall be issued by the Building Official if the above conditions are satisfied and recommendations for approval have been received from the Planning, Building, and Public Safety Departments.
 - B. If the Building Official determines that the above conditions have not been satisfied; that traffic expected for the use/structure is in excess of that anticipated in the district; that there may be negative impacts on adjacent properties or receives a recommendation of denial from the Planning, Public Safety or other Township Department, he may refer the application to the Planning Commission for their review, approval, approval with conditions or denial.
 - C. Commercial sidewalk sales may be permitted as referenced in [Section 4.34\(b\)](#).
 - D. This ordinance does not exempt temporary uses from the provisions of Article III Section 18-137, Vending Activities, and License Requirements.

△ Ord. 191 Adopted July 13, 2021

Fireworks Code Regulations for Tents & Temporary Stands

- **NO Smoking Signs**

1. NO Smoking in or within 50 feet of **Consumer Fireworks Retail Sales (CFRS)** NFPA 1 – 65.10.3.11.1
2. NO smoking signs posted at each entrance or within 10 feet of every aisle. "FIREWORKS – NO SMOKING" signs posted in 2 inch lettering with contrast background NFPA 1 – 65.10.3.11.2

****NOTE:** In accordance with NFPA 1 Section 65.10.4.8.3 and 65.10.4.8.4, exit signs and emergency lights are not required for tents to be illuminated that are not open for business after dusk in accordance with NFPA 1124 section 7.4.8.3 and 7.4.8.4.

- **Separation Distances for Temporary Consumer Fireworks Retail Sales (CFRS)**

1. 50 feet from motor fuel dispensing station NFPA 1 – 65.10.3.12.2
2. 50 feet from retail propane dispensing station NFPA1 - 65.10.3.12.1
3. 50 feet from aboveground storage tank (AGST) NFPA1 - 65.10.3.12.1
4. 300 feet from bulk fuel dispensing or bulk storage NFPA 1 – 65.10.3.12.6
5. 20 feet from buildings NFPA 1 – 65.10.4.7.2
6. 20 feet from combustibles NFPA 1 – 65.10.4.7.2
7. 10 feet from parked vehicles NFPA 1 – 65.10.4.7.2
8. 20 feet from storage of consumer fireworks NFPA 1 – 65.10.4.7.2
9. 20 feet from generator fuel storage NFPA 1 – 65.10.4.9.2.3
10. 20 feet from generator placement NFPA 1 – 65.10.4.9.2.2
11. 20 feet from cooking equipment NFPA 1 – 65.10.4.9.3.1
12. 50 feet from any open flame cooking equipment NFPA 1 – 65.10.4.9.3.2

- **Proper Use of Extension Cords**

NFPA 1 – 11.1.7

1. Extension cords maintained in good working condition.
2. Extension cords shall be grounded when serving ground appliances.
3. Extension cords cannot be used as permanent wiring.
4. Extension cords shall be rated for its use.
5. Extension cords shall be plugged directly into an approved receptacle, powertap or multi-plug adapter.

- **Fire Extinguishers**

1. Travel distance to extinguisher shall be 35 feet or less NFPA 1 – 65.10.4.5.2
2. Every CFRS facility and store shall have a minimum of 2 portable Fire extinguishers (one 2A rating and one 2 ½ gallon pressurized water type extinguisher) NFPA 1 -65.10.3.6.3

- **Notification to Local Fire Department of storage.**

1. (Shall include address of sales, address, where fireworks are stored, and how they are stored, copy of shipping bill or manifest and whether fireworks are consumer, theatrical pyro or display.) KRS 227.752(3)
2. 24 hours to comply with any non-imminent danger violations. KRS 227.752(4)

Fireworks Code Regulations for Tents & Temporary Stands

- **Discharging Fireworks Signage** - One sign shall be posted on exterior of each side of the CFRS stating "No fireworks discharge within 200 feet." 4 Inch lettering on contrast Background. NFPA 1 – 65.10.4.6.3
KRS 227.715(11)
- **Ignition of fireworks** - person lawfully possessing consumer fireworks may use them if: 18 years old, fireworks not ignited within 200 feet of any structure, vehicle or other person. KRS 227.715(11)
- **Temporary Stands (Not accessible to the public)**
 1. Maximum height of displays – 8 feet. NFPA 1 – 65.10.6.4.3
 2. Items shall not be required to have covered fuses NFPA 1 – 65.10.6.4.5
 3. Fireworks shall be displayed in a manner that prevents handling by persons other than staff NFPA 1 – 65.10.6.4.6
- **Temporary Stands (accessible to the public)**
 1. Stands less than 200 square feet only 1 fire extinguisher required NFPA 1 – 65.10.6.2.1
 2. Approved safety and evacuation plan not required NFPA 1 – 65.10.6.2.2
 3. Travel distance to exits shall not exceed 35 feet NFPA 1 - 65.10.6.2.3.2
- **Under The Influence** - NO sale of fireworks to anyone obviously under the influence of alcohol or drugs NFPA 1 – 65.10.3.23
- **Training** - All personnel handling consumer fireworks shall receive training to the performance of their duties. NFPA 1 – 65.10.3.22
- **Building Permit for Tent** - Building permit must be obtained to the installation or erection of a tent over 399 square feet 2013 KBC – 105.1
- **Fireworks registration displayed conspicuously for each location selling fireworks** KRS 227.715(6)
- **No person under 18 years old shall sell consumer fireworks at CFRS facility without supervision of parent or guardian** KRS 227.715(9)
- **No person shall give, offer for sell any consumer fireworks to anyone under 18 years old** KRS 227.715(8)