

# The Charter Township of Chesterfield

## Building Department

47275 Sugarbush, Chesterfield Township, MI 48047

586-949-0400 ext 2 – Fax 586-949-0403 – Email [Building@chesterfieldtwp.org](mailto:Building@chesterfieldtwp.org)

### BUILDING PERMIT CHECK IN LIST

DATE: \_\_\_\_\_

INITIALS

- |   |       |
|---|-------|
| 1. Building Permit Application  | _____ |
| 2. Soil Erosion Permit (586-469-5327)                                 | _____ |
| 3. Approach Permit (586-463-8671)                                     | _____ |
| 4. Two sets of folded prints (residential) & <b>digital copy</b>      | _____ |
| 5. Energy Package   | _____ |
| 6. Copy of Builder License & Driver License                           | _____ |
| 7. Septic Permit (if applicable)                                      | _____ |
| 8. Health Department approval (if applicable)                         | _____ |
| 9. Builder to notify Water & Sewer (586-949-0400 x3) What size meter? | _____ |
| 10. Two certified plot plans with grade elevations included           | _____ |
| 11. Heat plan (see attached amendment)                                | _____ |
| 12. Parcel number   | _____ |

NOTE: RESIDENTIAL PERMITS MUST HAVE EACH OF THE ABOVE ITEMS WITH EVERY APPLICATION, WITH THE EXCEPTION OF A SAME AS APPLICATION. AT THAT TIME YOU MAY SUBMIT ONE COPY OF THE PRINT. (ALL OTHER ITEMS MUST BE SUBMITTED AS USUAL)

**\*\*Amendment\*\***

Submit construction drawings and documentation to demonstrate energy code compliance for mechanical systems.

Heating and cooling equipment must be sized per ACCA manual S, based on loads calculated per ACCA manual J, or other methods *approved* by the Code Official.

The heating plan shall include the sizing of the furnace(s), air conditioner(s), entire supply and return duct. Also provide the number of supply and return openings with the required CFM's and show in writing what method is being used to obtain the required 25% air change required in the code – M1507.3.3.

Plans must be submitted before or at the time\* of the rough mechanical inspection.

\*present at the job site

September 28, 2017 JB