

# CHARTER TOWNSHIP OF CHESTERFIELD - BUILDING DEPARTMENT

47275 Sugarbush, Chesterfield Township, MI 48047 Phone: (586) 949-0400 Fax: (586) 949-0403

## APPLICATION FOR BUILDING PERMIT, ZONING COMPLIANCE PERMIT AND PLAN EXAMINATION

<b>Authority:</b> P.A. 230 of 1972, as amended <b>Completion:</b> Mandatory to obtain permit <b>Penalty:</b> Permit will not be issued	<h3 style="margin: 0;">Permit #</h3>
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In order to avoid delay all forms must be completely filled out and plans must contain required information.  
 NOTE: Separate applications must be filled out for electrical, mechanical and plumbing permits.

### PROJECT INFORMATION

Job Address	Lot Number	Subdivision
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### PROJECT DESCRIPTION/TYPE OF IMPROVEMENT

Detailed Description of Project <div style="border: 1px solid black; padding: 5px; margin-top: 5px; display: inline-block;">Basement Finish</div>	Estimated Cost of Construction  \$
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### This Section is for new construction only - DIMENSIONS AND DATA

<del>                     Square Footage -                      1<sup>st</sup> Story _____                      2<sup>nd</sup> Story _____                      Basement _____                      Garage _____                      TOTAL _____                 </del>	<del>                     # of Bedrooms _____                      # of Bathrooms Full _____                      Half _____                      Finishing Basement - Yes/No                 </del>	Fees: (for office use only) _____ _____ _____ _____
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### APPLICANT INFORMATION

Name(print)	Address, City, State, Zip		
Email	Phone		
Drivers License Number	Date of Birth	Builders License(if applicable)	Exp date

Company Name(if applicable)

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the Charter Township of Chesterfield and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the state construction code act 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subject to civil fines.

### HOMEOWNER AFFIDAVIT

I hereby certify the building work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Building Code and shall not be enclosed, covered, used, or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and resume responsibility to arrange for necessary inspections.

### BOND HOLDER INFORMATION

Bond Holder(this who the bond check will be refunded to)
Address, city, state, zip

### SIGNATURE

Signature of Applicant - Must be signed by Homeowner or Contractor (Homeowner Signature indicates compliance with Section VI. Homeowner Affidavit)	Date
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## **Requirements for finishing a basement**

1. Must have 2 copies of a detailed drawing
2. 2 copies of mortgage survey showing location
3. A detail on the egress window
4. Building application
5. Copy of driver license
6. Builders license if contractor