

# Chesterfield Township Parks & Rec Commission Minutes

May 31, 2017

Meeting called to order at 6:28 p.m. by Vikki Gray

## Roll Call:

### Present

Vikki Gray (Chair)

Alan Christ

Ginny McNabb (Secretary)

Keith Nelson

Eric Wurmlinger (Director)

Brian DeMuyck (Trustee)

## Absent:

Shelly Watts

Tracy Antrikin (Vice-Chair)

Amanda Willard (Assistant Director)

**Approval of the Agenda:** Motion to accept the Agenda by Alan seconded by Keith- all Approved

**Approval of the Minutes:** Motion to accept the Minutes made by Alan seconded by Keith – all Approved

## Directors Report:

- Township Discussion to look for a Director as well as additional office help.
- Board is looking into hiring a Facilities Manager to be hired to handle the maintaining of Parks and Buildings within the Township.
- Still waiting on the State Legislator for the approved funds for the Paddle Park.
- Staffing; still an issue and Christy and Amanda Smith are working very hard on all the activities.

## Assist Director Report:

- None

## Old Business:

- Continuing the talk about the Arts and Music Festival. We are hitting one road block after another with the last two year practices being no longer permitted.

- Committee discussed scaling down the event do to the change in Township staffing and lack of Personnel. Changing the closing time of the event on Saturday from 10:00 pm to 8:00 pm and no music on Friday night.
- Acquiring Food Trucks to supply the food and the Selfridge Lions Club to secure a beer and wine permit and run that part of the event.
- Eric will secure the entertainment, DJ to play from noon to 6:00 pm both days and a band on Saturday from 6:00 pm to 8:00 pm.
- Alan will look into advertising on Facebook with help from all commission members.
- Alan will also looking into printing sponsors.
- Alan will contact National Coney Island about a food truck.
- Ginny and Vikki will deliver posters once Eric has them printed up or can supply the commission with the flyer and we can take them to a printer.
- Eric will locate the information for the lawn signs as well as locate last year's signs.
- Eric will contact Ginny, Friday, Monday or Tuesday to meet at the Park to view a layout option.

**Comments from the Commission:**

Vikki chose to leave the meeting early

Keith: requested an explanation from Eric on what he expected from the committee. Eric responded with participation.

Al: would like to see the Festival continue with a scaled back event. He will do what he can to assist.

Ginny: we owe it to the people of the Township and the Vendors to make the Festival happen.

**Comments from the Floor:**

Scott had to leave before the meeting ended.

Eric will look for the information on the Festival.

**Meeting Adjourned:** Motion to close by Al, seconded by Keith at 8:15 p.m.