

**CHARTER TOWNSHIP OF CHESTERFIELD
REGULAR BOARD MEETING
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.
CHESTERFIELD, MI 48047
586-949-0400**

**October 3, 2016
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATION:**
- 5. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board Member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
 - A)** Approval of the Agenda (with Addendum if necessary).
 - B)** Approval of the Minutes of the Regular Board Meeting of September 19, 2016.
 - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 6. REGULAR AGENDA:**
 - A)** Approve the recommendation from the Planning Commission to approve the Salt River Flats PUD 2015-14 with requirements stipulated by the Chesterfield Township Fire Department. **(Postponed from the Regular Board Meeting of September 6, 2016).**
 - B)** Approve a request from the Assessing and Accounting Departments to lease an additional copier from the current vendor, Kerr Albert.
 - C)** Approve a request for a Class C Liquor License for TSFR Pizza, Doing Business As, MOD Pizza located at 50670 Gratiot..
 - D)** Adopt Resolution 2016-13 to Authorize Official Statement and Continuing Disclosure Undertaking as it relates to the North Gratiot Drainage District.
 - E)** Approve a request from AEW to revise the current utility easements for the North Gratiot Convalescent Home.

- F) Approve a request from AEW to allow the vacation of a part of an existing water main easement and a part of an existing sanitary sewer easement at the North Gratiot Convalescent Home and authorize the Township Supervisor and Clerk to sign the appropriate documents.
- G) Approve a request from the Clerk's Department to purchase 20 new double voting booths from Election Source for a total cost of \$3,946.58.
- H) Approve a request to renew the Internet and Email Security software with HI-Tech for three years at a total cost of \$14,158.00.
- I) Approve a request from the Department of Public Works to award a contract to Burton and Associates for a Sanitary Sewer and Water Systems User Charge Systems study for a total cost of \$28,000.00 and transfer \$4,000.00 from the operating supplies line item, 591-542-740, to the contractual services line item, 591-542-801.
- J) Approve a request from the Senior Coordinator to have the Township Clerk solicit bids to sealcoat and repair the Senior Walking Path.
- K) Approve a request from the Township Supervisor to retain the property at 48800 Jamaica St., demolish both buildings on the property and re-evaluate the potential sale of the property.

7. ADDENDUM: (If Necessary)

8. PUBLIC COMMENTS: (Five-Minute Time Limits)

9. BOARD COMMENTS

10. ADJOURNMENT

NEXT REGULAR BOARD MEETING IS MONDAY, OCTOBER 17, 2016 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY, OCTOBER 12, 2016. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation, the Clerk's Office needs two (2) business days notice prior to the meeting.

POSTED: September 29, 2016

Consent Agenda Item # **B**

Proposed MINUTES OF THE REGULAR BOARD MEETING OF THE CHARTER TOWNSHIP OF CHESTERFIELD

September 19, 2016

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, Joseph
Excused: DeMuynck
Also Present: Deputy Clerk Wurmlinger, Township Attorney Seibert

The Pledge of Allegiance was led by Trustee David Joseph

**PLEDGE OF
ALLEGIANCE**

A moment of silence was observed for Trustee Joseph's Father –in-Law.

MOMENT OF SILENCE

Motion by Joseph, supported by Anderson to: **4A)** Approve the Agenda as submitted. **4B)** Approve the minutes of the Regular Board Meeting of September 6, 2016. **4C)** Approve the payment of bills as submitted.

**CONSENT AGENDA
/APPROVED**

Roll Call Vote:

Ayes: Joseph, Anderson, Bell, Hartman, Lovelock, Berry

Nays: None

MOTION CARRIED

Clerk Berry opened sealed bids for parcels #015-09-28-326-006, #015-09-28-326-007 and #015-09-28-326-008. One bid was received from David Morelli for \$38,250.00

**OPENING OF SEALED
BIDS FOR THE
PURCHASE OF
TOWNSHIP
PROPERTY.**

Clerk Berry opened sealed bids for parcel # 015-09-27-256-006. Two bids were received. Kizy Kizy bid \$25,101.00 and Michael Panicucci bid \$25,000.00

Motion by Lovelock, supported by Berry to approve a contract for Emergency Medical Services between the Charter Township of Chesterfield and Medstar Inc., and authorize the Township Supervisor and Clerk to sign contract.

**MOTION TO APPROVE
A CONTRACT WITH
MEDSTAR/APPROVED**

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, Bell, Hartman

Nays: None

MOTION CARRIED

Motion by Lovelock, supported by Hartman to approve a request from the Parks and Recreation Department to award the Pollard Park baseball field's improvements to Homefield Turf and Athletic for a cost not to exceed \$80,990.45.

Roll Call Vote:

Ayes: Lovelock, Hartman, Bell, Anderson, Joseph, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
BASEBALL FIELD
IMPROVEMENT AT
POLLARD
PARK/APPROVED**

Motion by Lovelock, supported by Joseph to approve a request from Cabela Wholesale Inc. for a variance to provide a Letter of Credit in lieu of a performance, maintenance and guarantee bond for site improvements.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, Hartman, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
A LETTER OF CREDIT
FOR CABELA
WHOLESALE INC.
/APPROVED**

Motion by Lovelock, supported by Berry to approve the AT&T application for renewed Video Services Local Franchise Agreement.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, Bell, Hartman

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
AT&T FRANCHISE
RENEWAL
AGREEMENT
/APPROVED**

Motion by Berry, no support to approve a request from Roseanne Hofman for a variance to her Vending License Application of 10 additional days, to sell pumpkins, hay and mums beginning October 10 through October 31, 2016 at 27953 23 Mile Rd.

No Action Taken

**MOTION TO APPROVE
A VARIANCE TO THE
VENDING LICENSE
APPLICATION FOR
HOFMAN/NO ACTION
TAKEN**

Paul Lafata, Joe Miller, Rita Richards, Roseanne Hofman and Kevin Johnson addressed the board.

PUBLIC COMMENTS

Motion by Lovelock, supported by Joseph to adjourn the meeting at 8:06pm.

Ayes: All

Nays: None

MOTION CARRIED

ADJOURNMENT



*OK to add to agenda
9-21-16*

Agenda Item # **B**

To: Michael Lovelock, Township Supervisor

From: Dean E. Babb, Township Assessor *DEB*

Date: September 20, 2016

Subject: Copier for Assessing/Accounting

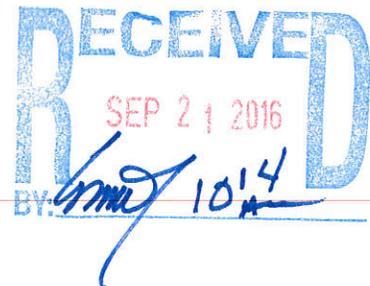
Last week we discussed the need for a copier to be placed into our department in as much as we are short staffed and the planning copier has been relocated to the other end of the building. Pursuant to your direction, I was gathering information to place the item into next year's budget.

Having met with Eric and Vicki on the issue I have found that the copiers are contracted with Brady's Business Systems, a division of Kerr Albert and, while invoiced by specific department machine, they are actually charged to general fund for all machines except the building and water departments.

Accordingly, I have contacted Kerr Albert and received a quote for adding an additional machine that I intent to locate in such a way as to be able to share the copier with my department and the Accounting Department. I have attached the quote which indicates the cost will be \$123.66 per month plus \$75 per quarter for base copies and can be added immediately to our existing contract. The machine will be a monochrome basic unit like the planning department copier.

If this meets with your agreement, would you please approve and sign the attached quote and return to me. I will handle the rest of the paperwork.

Thank you in advance for your consideration.





Kerr Albert
Office Supplies & Equipment



Customer Proposal #1 BW

Prepared by: Tina Goodman/Mike Hayden

CHESTERFIELD TOWNSHIP-Assessor

47575 SUGARBUSH ROAD
CHESTERFIELD, MI 48047

For:
PH: (586) 949-0400
FX:

Date: September 16, 2016

Prices quoted are not valid until approved by an authorized BBS agent and is firm for 30 days or based on availability from above date.

Equipment Solution

| Qty | Make/Model | Description | |
|--------------------------------------|------------|--|---|
| 1 | MX-M465N | 46 PPM B&W Workgroup Document System with Postscript | |
| 1 | MX-DE14 | Stand/3x550-sheet Paper Drawers | |
| 1 | MX-FN17 | Inner Finisher | |
| NJPA DISCOUNT Purchase Price: | | | \$5,833.00 |
| 60 mo. FMV Lease | | | OR \$123.66 per mo. plus applicable taxes |

Optional Total Service Satisfaction Policy

- \$75.00 B/W images billed per quarter which includes 8823 B/W images.
- Additional images are billed at \$0.0085 quarterly.
- Covers all parts, labor, toner, drums and waste toner bins. Excludes paper and staples.
- Excludes one time lease documentation fee, applicable insurance, & taxes.
- Price includes any applicable discounts & trade-in value.

bbs responsible for prior lease: No Tax exempt: Yes

Local Service and Supplies Guaranteed!

Includes Set-up, Delivery & Training at no additional charge

The undersigned agrees to the terms and conditions set forth above and in witness thereof hereby executes this agreement. For your convenience this quotation becomes an order when signed within firm quotation period. 90 day Parts & Labor ONLY Warranty on New Units ONLY. Service rates are subject to annual increase.

By: _____
(Authorized Customer Signature)

BBS AGENT: _____
(Authorized BBS Signature)

By: _____
(Print Name & Title)

Date: _____

1121 Military Street
Port Huron, MI 48060
PH: 810-984-4219
FX: 810-984-2921

CHESTERFIELD TOWNSHIP POLICE DEPARTMENT

Bradley A. Kersten, Chief of Police
46525 Continental Drive • Chesterfield • MI • 48047
Phone: 586-949-2112 • Fax: 586-948-1622
www.chesterfieldpolice.org



September 20, 2016

Agenda Item # *C*

Michael E. Lovelock, Supervisor
Charter Township of Chesterfield
47275 Sugarbush Rd.
Chesterfield Township, Michigan 48047

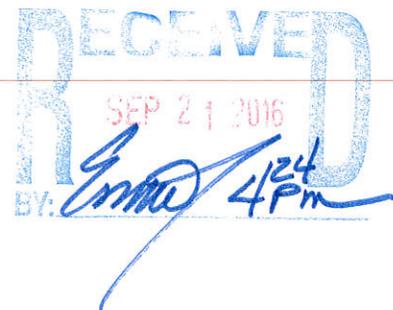
RE: TSFR Pizza LLC d/b/a MOD Pizza
50670 Gratiot Avenue
Chesterfield, MI 48051

The Michigan Liquor Control Commission (MLCC) Class C Application for a new business to be known as MOD Pizza has been investigated (Case #2016-18446) by this Department and is now being forwarded with a positive recommendation for the Township Board's consideration. The corporate headquarters of TSFR Pizza LLC (Team Schostak Family Restaurants) is located at 17000 Laurel Park Dr., Livonia. This new restaurant is to be managed by Mark Schostak of Huntington Woods, a trustee of the company. He has no criminal history. TSFR has opened several MOD Pizza restaurants in southeast Michigan recently, all of which are MLCC licensed establishments. The company also owns sixty-six (66) Applebee's Neighborhood Grill & Bar franchises, one of which is in Chesterfield. The Schostak group is well funded, respected and experienced in this type of venture.

The site of the new restaurant is adjacent to the closed Chesterfield Motor Lodge. The area is entirely commercial and is undergoing improvements. This business will be a compliment to that effort. The MOD Pizza establishments in operation are clean, modern and attractive. There are no conflicting business, school or church interests in the area. The site is currently under construction and awaiting approval of this license. If it is ultimately approved and becomes operational, the police department will conduct pertinent checks to insure that it is in compliance with MLCC regulations and Township ordinances.

I remain available to respond to your questions or concerns.


Bradley A. Kersten
Chief of Police





Local Government Approval
(Authorized by MCL 436.1501)

**RESOLUTION
2016-14**

Instructions for Applicants:

classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CHARTER TOWNSHIP OF CHESTERFIELD council/board _____ (date) _____ (time)

(regular or special) _____ (township, city, village)
called to order by SUPERVISOR LOVELOCK on OCTOBER 3, 2016 at 7:00PM

the following resolution was offered:

Moved by _____ and supported by _____

that the application from TSFR PIZZA LLC/DBA MOD PIZZA
(name of applicant)

for the following license(s): CLASS C LIQUOR LICENSE
(list specific licenses requested)

to be located at: 50670 GRATIOT CHESTERFIELD TOWNSHIP, MI 48051

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it RECOMMENDS this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the council/board at a REGULAR meeting held on OCTOBER 3, 2016 _____ (township, city, village)
(regular or special) _____ (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

Agenda Item # D

RESOLUTION 2016-13

CHARTER TOWNSHIP OF CHESTERFIELD
MACOMB COUNTY, MICHIGAN
RESOLUTION TO AUTHORIZE OFFICIAL STATEMENT
AND CONTINUING DISCLOSURE UNDERTAKING

Minutes of a meeting of the Board of Trustees of the Charter Township of Chesterfield, Macomb County, Michigan, held in the Chesterfield Municipal Building, 47275 Sugarbush Rd., Chesterfield, Michigan 48047, Michigan, on October 3, 2016, at 7:00 p.m.,

PRESENT: _____
ABSENT: _____

The following resolution was offered by _____ and supported
by _____

WHEREAS, the North Gratiot Interceptor Drain Drainage District, Macomb County, Michigan (the "North Gratiot Drainage District"), issued its Drainage District Drain Bonds, Series 2010 (Limited Tax General Obligation) (Federally Taxable-Recovery Zone Economic Development Bonds- Direct Payment) (the "Prior Bonds") for the purpose of paying the costs of acquiring and constructing improvements to the North Gratiot Interceptor Drain (the "2010 Project"); and

WHEREAS, the North Gratiot Drainage District has received a savings report from Bendzinski & Co., that shows that refunding all or a portion of the Prior Bonds may provide a net present value savings with respect to the debt service on the Prior Bonds; and

WHEREAS, the North Gratiot Drainage District intends to issue a series of refunding bonds in order to refund all or a portion of the Prior Bonds (the "Refunding Bonds"); and

RECEIVED
SEP 21 2016
BY: 

WHEREAS, the Charter Township of Chesterfield (the "Township") has been assessed a share of the cost of the 2010 Project and the remaining balance of such assessment is at least 10% of the outstanding amount of assessments for the 2010 Project; and

WHEREAS, in connection therewith, the Township has been asked to participate in the preparation of preliminary and final official statements for the Refunding Bonds and enter into continuing disclosure undertakings for the Refunding Bonds.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Supervisor, the Clerk and the Treasurer of the Township, or any one or more of them (each an "Authorized Officer"), are authorized to participate in the preparation of preliminary official statements and final official statements for the Refunding Bonds and to sign such documents and give any approvals necessary therefor.

2. The Authorized Officer is hereby authorized to execute a certificate of the Township to comply with the continuing disclosure undertakings of the Township with respect to the Refunding Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate in such form as the Authorized Officer shall approve, and the Authorized Officer is hereby authorized and directed to sign the disclosure certificate.

3. The Authorized Officer is authorized and directed to take all actions necessary or desirable for the issuance of the Refunding Bonds and to execute any documents or certificates necessary to complete the issuance of the Refunding Bonds.

4 All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

YEAS:

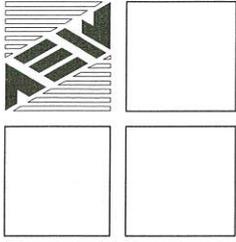
NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Michael E. Lovelock, Supervisor

Cindy Berry, Clerk



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315

Civil Engineers • Surveyors • Architects 586-726-1234

Agenda Item # **E : F**

July 5, 2016

Michael E. Lovelock, Supervisor
Charter Township of Chesterfield
47275 Sugar Bush Road
Chesterfield Township, Michigan 48047

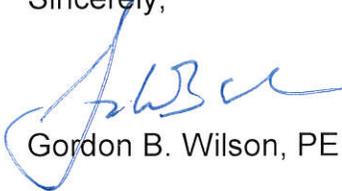
Reference: Vacation of Easements
N. Gratiot Convalescent Home
AEW Project No. 0126-1165

Dear Mr. Lovelock:

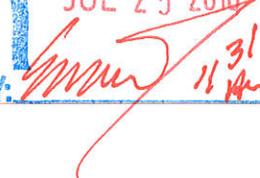
As you are aware, the North Gratiot Convalescent Home (Serenity Village) is being expanded. Since the expansion will cover additional land, it is necessary to vacate a part of the easements for the existing water and sewer. This revision resulted in portions of the previously approved water and sanitary sewer being relocated or removed. Portions of the previously recorded water main and sanitary sewer easements must be vacated and replaced with the attached water main easement to accommodate the expansion.

When similar situations occurred in the past, it was the Board policy to first approve the new easements then approve the vacation of the old easements. Upon approval by the Board, the executed vacation of easement and the attached easement documentation shall be sent to the Macomb County Clerk-Register of Deeds for recording. If you have any questions, please call.

Sincerely,


Gordon B. Wilson, PE

cc: Cindy Berry, Clerk
Linda Hartman, Treasurer
Don Coddington, DPW Superintendent
Eric Wurmlinger, Deputy Clerk

RECEIVED
JUL 25 2016
BY:  11/31


Approved by
Superintendent
9/23/16 @ 8:30

M:\0126\0126-1165\Gen\Letters\Vacation Easement.doc

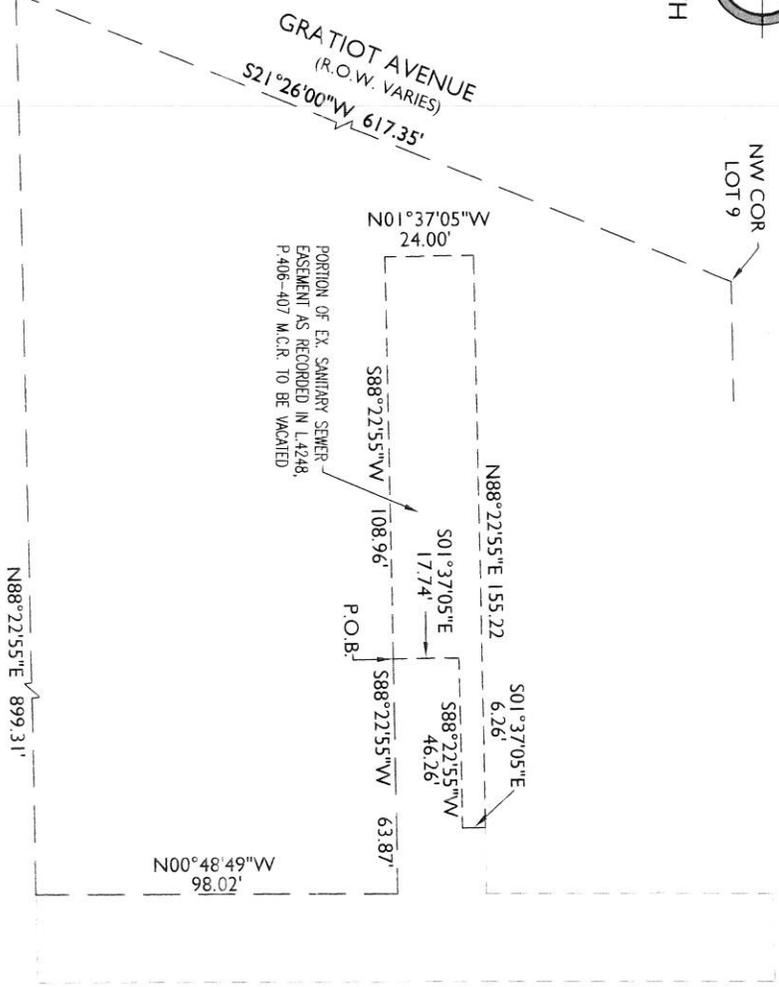
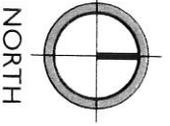


EXHIBIT A

VACATED SANITARY EASEMENT DESCRIPTION

PART OF LOT 9, SUPERVISORS PLAT NO. 19, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 18, PAGE 16 OF PLATS, MACOMB CO RECORDS, DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF LOT 9; THENCE S 21°26'00" W 617.25 FEET ALONG THE EASTERY LINE OF GRATIOT AVE.; THENCE N 88°22'55" E 899.31 FEET; THENCE N 00°48'49" W 98.02 FEET; THENCE S 88°22'55" W 63.87 FEET TO THE POINT OF BEGINNING; THENCE S 88°22'55" W 108.96 FEET; THENCE N 01°37'05" W 24.00 FEET; THENCE N 88°22'55" E 155.22 FEET; THENCE S 01°37'05" E 6.26 FEET; THENCE S 88°22'55" W 46.26 FEET; THENCE S 01°37'05" E 17.74 FEET TO THE POINT OF BEGINNING.

CLIENT: DSL REAL ESTATE GROUP
 ADDRESS: 15762 CLAIR CT
 CITY, STATE & ZIP: MACOMB, MI 48042
 CITY/TWP.: CHESTERFIELD TOWNSHIP



Project Control Engineering, Inc.
Engineers Surveyors Consultants
 P.O. Box 307
 2420 Pre-Trenble Road
 Algonac, MI, 48001
 Phone 810.794.1931
 Fax 810.794.3331
 www.pce-eng.com

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PROJECT CONTROL ENGINEERING, INC.

JOB NUMBER: 15-071 DRAWN BY: EJ CHECK BY: JH
 DATE: 1/20/16 DRAWING ID: 15-07 EASE SHEET No. 1 OF 1
 SCALE: 1" = 40'
 REVISIONS:



VACATION OF EASEMENT

The Charter Township of Chesterfield, whose address is 47275 Sugarbush Road, Chesterfield Township, Michigan 48047, has accepted an Easement for Water Main from Mult-Cap Boosters, Inc., a Michigan Limited Liability Company which Easement is recorded at Liber 4248 pages 408-409, Macomb County Records.

The Developer needs to revise and relocate that Easement.

To accomplish that, the Township has agreed and does hereby vacate the following portion of the Easement for Water Main, described as:

SEE EXHIBIT A

DATE: _____

CHARTER TOWNSHIP OF CHESTERFIELD

By: Michael Lovelock
Its: Supervisor

and by: Cindy Berry
Its: Clerk

STATE OF MICHIGAN)
)ss.
COUNTY OF _____)

On this _____day of _____, 20____, the foregoing Vacation of Easement was acknowledged before me by Michael Lovelock, Supervisor and Cindy Berry, Clerk of and on behalf of the Charter Township of Chesterfield.

Notary Public
Macomb County, Michigan

Acting in County _____
My Commission Expires: _____

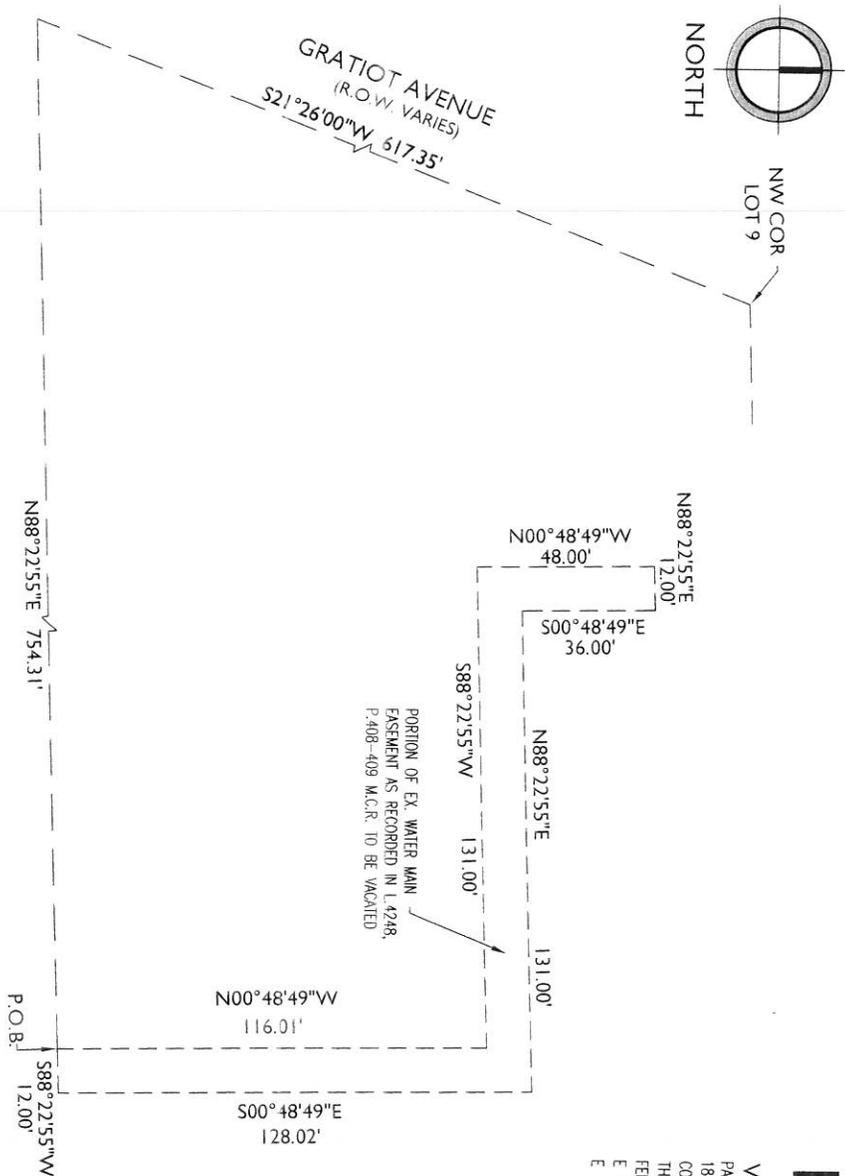
WHEN RECORDED, RETURN TO:
Charter Township of Chesterfield
Cindy Berry, Clerk
47275 Sugarbush Road
Chesterfield Twp., MI 48047

DRAFTED BY:
Project Control Engineering
P.O. Box 307
Algonac, MI 48001

EXHIBIT A

VACATED WATER MAIN EASEMENT DESCRIPTION

PART OF LOT 9, SUPERVISORS' PLAT NO. 19, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 18; PAGE 16 OF PLATS, MACOMB CO RECORDS, DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF LOT 9; THENCE S 21°26'00" W 617.35 FEET ALONG THE EASTERLY LINE OF GRATIOT AVE.; THENCE N 88°22'55" E 754.31 FEET TO THE POINT OF BEGINNING; THENCE N 00°48'49" W 116.01 FEET; THENCE S 88°22'55" W 131.00 FEET; THENCE N 00°48'49" W 48.00 FEET; THENCE N 88°22'55" E 12.00 FEET; THENCE S 00°48'49" E 36.00 FEET; N 88°22'55" E 131.00 FEET; THENCE S 00°48'49" E 128.02 FEET; THENCE S 88°22'55" W 12.00 FEET TO THE POINT OF BEGINNING.



NW COR
LOT 9

GRATIOT AVENUE
(R.O.W. VARIES)
S21°26'00"W 617.35'

PORTION OF EX. WATER MAIN
EASEMENT AS RECORDED IN L.4248,
P.408-409 M.C.R. TO BE VACATED

N88°22'55"E 12.00'
N00°48'49"W 48.00'
S00°48'49"E 36.00'
N88°22'55"E 131.00'
S88°22'55"W 131.00'
N00°48'49"W 116.01'
S00°48'49"E 128.02'
S88°22'55"W 12.00'
N88°22'55"E 754.31'
P.O.B.

CLIENT: DSL REAL ESTATE GROUP

ADDRESS: 15762 CLAIR CT

CITY, STATE & ZIP: MACOMB, MI 48042

CITY/TWP: CHESTERFIELD TOWNSHIP



Project Control Engineering, Inc.
Engineers Surveyors Consultants

P.O. Box 307
2420 Pte. Tenthia Road
Algonet, MI 48001
Phone 810.794.1931
Fax 810.794.3331
www.pce-eng.com

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PERMISSION OF:

**PROJECT CONTROL
ENGINEERING, INC.**

JOB NUMBER: 15-071

DRAWN BY: EJ

CHECK BY: JH

DATE: 1/20/16

DRAWING ID: 15-071/EASE

SHEET NO. 1 OF 1

SCALE: 1" = 40'



REVISIONS:

UTILITY EASEMENT

That We: DSL REAL ESTATE GROUP 10, LLC, a Michigan Limited Liability Company
Name of Company

Address 15762 Claire Ct
Street
Macomb Twp. Michigan 48042
City State Zip

for and in consideration of the sum of One Dollar, to us in hand paid by the Charter Township of Chesterfield in the County of Macomb, State of Michigan, do hereby release and convey to the Charter Township of Chesterfield an Easement for the construction, installation, repair, maintenance and replacement of a Water Main over, under and across the following described parcel of land. No permanent structure shall be built on said easement, fences excepted.

SEE ATTACHED EXHIBIT "A"

The Easement shall be a permanent Easement described as:

SEE ATTACHED EXHIBIT "B"

The premises so disturbed by reason of the exercise of any of the foregoing powers, shall be reasonably restored to its original condition by the Grantee.

This Easement shall run with the land and be binding upon their heirs, executors, administrators, successors and assigns of the undersigned, as the holders of the legal title to the lands and premises above described.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals, this 29th day of June, 2016.

In the Presence of:

Witnesses:

Kelly Powell
Kelly Powell
(Type/Print Witness No. 1)

Junie Hill
Junie Hill
(Type/Print Witness No. 2)

GRANTOR: DSL REAL ESTATE GROUP 10, LLC
a Michigan Limited Liability Company

David Lau
David Lau, Member/President
(Type/Print Name & Title)

(Type/Print Name & Title)

ACKNOWLEDGEMENT

STATE OF MICHIGAN) ss.
COUNTY OF Macomb)

The foregoing instrument was acknowledged before me this 29th day of June, 2016 by David Lau, Member/President of DSL REAL ESTATE GROUP 10, LLC
(Individual Name(s) and Officer(s) Held) (Name of Corporation)

a Michigan Limited Liability Company, on behalf of the company.

DAWN HEILMAN
Notary Public, State of Michigan
County of Macomb
My Commission Expires 02-28-2017
Acting in the County of Macomb

Dawn Heilman
Notary Public Macomb County, Michigan
My Commission Expires: 02/28/2017
Acting in the County of Macomb

WHEN RECORDED, RETURN TO:
CHARTER TOWNSHIP OF CHESTERFIELD
CINDY BERRY, CLERK
47275 SUGAR BUSH ROAD
CHESTERFIELD TOWNSHIP, MICHIGAN 48047

DRAFTED BY:
PROJECT CONTROL ENGINEERING, INC.
JOHN T. MONTE, P.E.
P.O. BOX 307 - 2420 PTE. TREMBLE ROAD
ALGONAC, MICHIGAN 48001

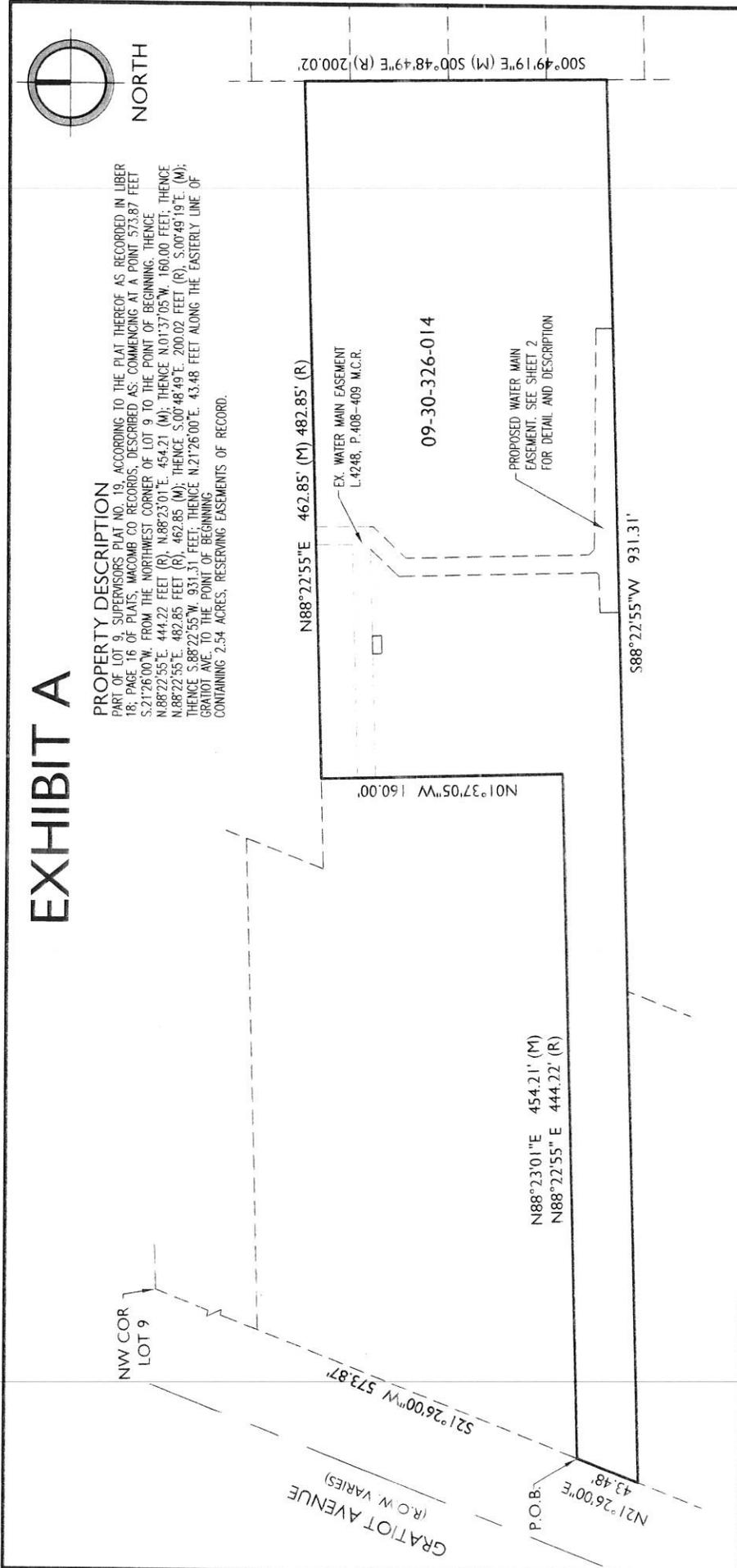
EXHIBIT A



NORTH

PROPERTY DESCRIPTION

PART OF LOT 9, SUPERVISORS PLAT NO. 19, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 18, PAGE 16 OF PLATS, MACOMB CO RECORDS, DESCRIBED AS: COMMENCING AT A POINT 573.87 FEET S.21°26'00"W. FROM THE NORTHWEST CORNER OF LOT 9 TO THE POINT OF BEGINNING, THENCE N.88°23'01"E. 454.21 (M); THENCE N.01°37'05"W. 160.00 FEET; THENCE N.88°22'55"E. 444.22 FEET (R); N.88°23'01"E. 454.21 (M); THENCE S.00°48'49"E. 200.02 FEET (R); S.00°49'19"E. (M); THENCE S.88°22'55"W. 931.31 FEET; THENCE N.21°26'00"E. 43.48 FEET ALONG THE EASTERLY LINE OF GRATIOT AVE. TO THE POINT OF BEGINNING. CONTAINING 2.54 ACRES; RESERVING EASEMENTS OF RECORD.



500°49'19"E (M) 500°48'49"E (R) 200.02'

N88°22'55"E 462.85' (M) 482.85' (R)

EX. WATER MAIN EASEMENT
L.4248, P.408-409 M.C.R.

09-30-326-014

PROPOSED WATER MAIN
EASEMENT. SEE SHEET 2
FOR DETAIL AND DESCRIPTION

S88°22'55"W 931.31'

N01°37'05"W 160.00'

N88°23'01"E 454.21' (M)
N88°22'55"E 444.22' (R)

NW COR
LOT 9

S21°26'00"W 573.87'

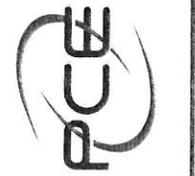
GRATIOT AVENUE
(R.O.W. VARIES)

P.O.B.
N21°26'00"E
43.48'

JOB NUMBER: 15-071 DRAWN BY: EJ CHECK BY: JH
DATE: 1/20/16 DRAWING ID: 15-071/EASE SHEET No. 1 OF 2
SCALE: 1" = 80'
REVISIONS:

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PROJECT CONTROL ENGINEERING, INC.

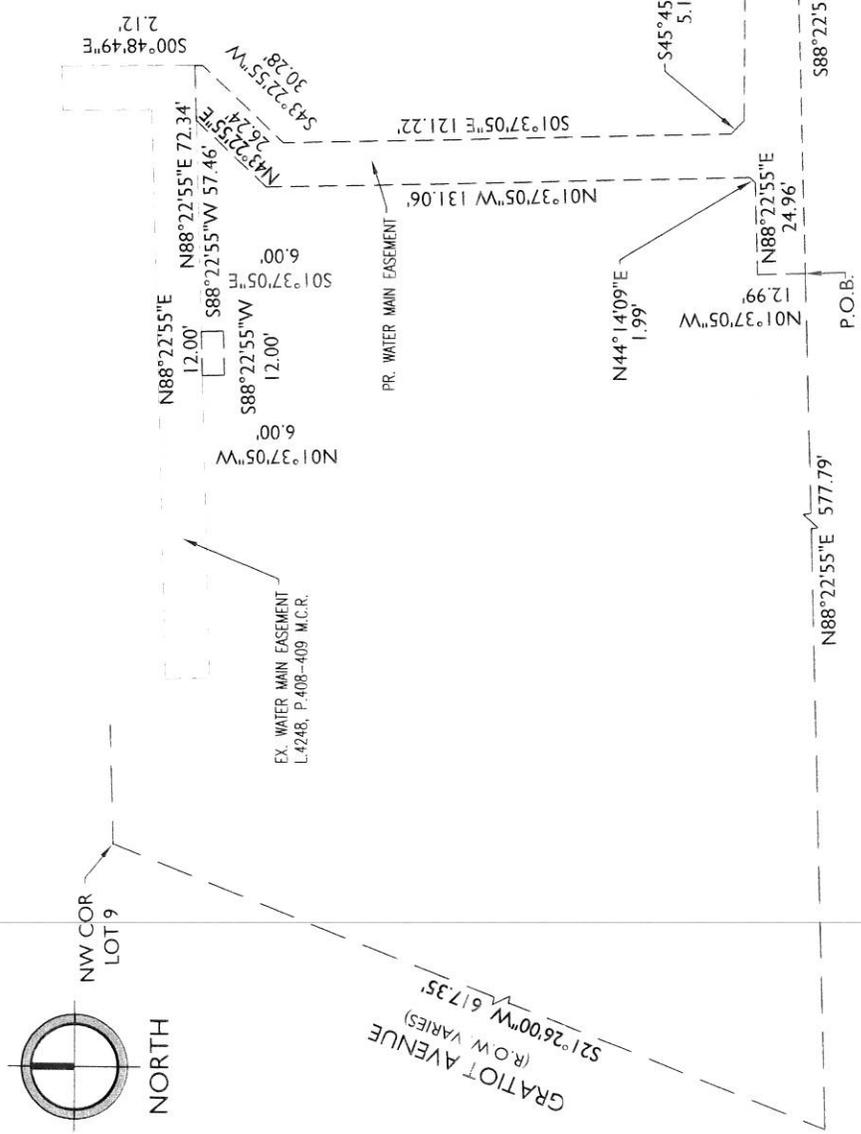
Project Control Engineering, Inc.
Engineers Surveyors Consultants
P.O. Box 307
2420 Pte. Tremble Road
Algonac, MI 48001
Phone 810.794.1931
Fax 810.794.3331
www.pce-eng.com



CLIENT: DSL REAL ESTATE GROUP
ADDRESS: 15762 CLAIR CT
CITY, STATE & ZIP: MACOMB, MI 48042
CITY/TWP.: CHESTERFIELD TOWNSHIP

EXHIBIT B

EASEMENT DESCRIPTION
 PART OF LOT 9, SUPERVISORS PLAT NO. 19, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 18; PAGE 16 OF PLATS, MACOMB CO RECORDS, DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF LOT 9; THENCE S 21°26'00" W 617.35 FEET ALONG THE NORTHWEST CORNER OF LOT 9; THENCE S 21°26'00" W 617.35 FEET ALONG THE EASTERLY LINE OF GRATIOT AVE.; THENCE N 88°22'55" E 577.79 FEET TO THE POINT OF BEGINNING; THENCE N 01°37'05" W 12.99 FEET; THENCE N 88°22'55" E 24.96 FEET; THENCE N 44°14'09" E 1.99 FEET; THENCE N 01°37'05" W 131.06 FEET; THENCE N 43°22'55" E 26.24 FEET; S 88°22'55" W 57.46 FEET; THENCE S 01°37'05" E 6.00 FEET; THENCE S 88°22'55" W 12.00 FEET; THENCE N 01°37'05" W 6.00 FEET; THENCE N 88°22'55" E 12.00 FEET; THENCE N 88°22'55" E 72.34 FEET; THENCE S 00°48'49" E 2.12 FEET; THENCE S 43°22'55" W 30.28 FEET; THENCE S 01°37'05" E 121.22 FEET; THENCE S 45°45'51" E 5.15 FEET; THENCE S 89°54'37" E 146.77 FEET; THENCE S 00°48'49" E 11.19 FEET; THENCE S 88°22'55" W 188.52 FEET TO THE POINT OF BEGINNING.



| | | | |
|-------------------------------------|---|-------------------------|------------------|
| CLIENT: DSL REAL ESTATE GROUP | JOB NUMBER: 15-071 | DRAWN BY: EJ | CHECK BY: JH |
| ADDRESS: 15762 CLAIR CT | DATE: 1/20/16 | DRAWING ID: 15-071/EASE | SHEET No. 2 OF 2 |
| CITY, STATE & ZIP: MACOMB, MI 48042 | REVISIONS: | | |
| CITY/TWP.: CHESTERFIELD TOWNSHIP | SCALE: 1" = 40' | | |
| | | | |
| | <p>COPYRIGHT © 2016 THIS DOCUMENT AND THE SUBJECT MATTER CONTAINED HEREIN IS PROPRIETARY AND MAY NOT BE REPRODUCED WITHOUT THE WRITTEN PERMISSION OF: PROJECT CONTROL ENGINEERING, INC.</p> | | |
| | <p>Project Control Engineering, Inc. Engineers Surveyors Consultants P.O. Box 307 2420 Pte. Temple Road Algonac, MI 48001 Phone 810.794.1931 Fax 810.794.3331 www.pce-eng.com</p> | | |

Wurmlinger, Eric M.

From: Berry, Cindy
Sent: Friday, September 23, 2016 12:59 PM
To: Wurmlinger, Eric M.
Cc: Geremesz, Mary
Subject: Re: Voting Booth Purchase

Please place this item on the October 3 agenda.
Thank you.

Agenda Item # **G**

Sent from my iPhone

On Sep 23, 2016, at 12:38 PM, Wurmlinger, Eric M. <EWurmlinger@chesterfieldtwp.org> wrote:

Please see attached.

Eric M. Wurmlinger

Charter Township of Chesterfield
Deputy Clerk
Personnel, Elections and FOIA Coordinator
47275 Sugarbush Rd.
Chesterfield Twp., MI 48047
ewurmlinger@chesterfieldtwp.org
586-949-0400 ext. 1111
586-949-2332 Fax

<Voting Booth Recommendation.doc>

<Voting Booths.xlsx>



**INTEROFFICE MEMORANDUM
CLERK'S OFFICE**

TO: Clerk Berry

FROM: Eric M. Wurmlinger, Deputy Clerk



RE: Purchase of Voting Booths

DATE: 9/22/16

I would like to recommend the purchase of 20 double voting booths, 40 total voting stations, for the November 8, 2016 General Election. The voting station minimum prescribed by the Bureau of Elections is "At least one voting station must be provided for every 300 registered voters." Furthermore their directive states that the minimum "...must be exceeded when and where appropriate, after careful consideration has been given to the projected turnout..." Attached is a chart of the number of registered voters per precinct and 4 different booths to voter ratios.

After an inventory was conducted for the August State Primary, it was determined that we have 204 serviceable voting booths, although Mr. Palimino has indicated some will need to be replaced in the near future. I have contacted the three major Michigan vendors that handle election supplies, Election Source, Printing Systems Inc. and Governmental Business Systems and the only vendor that currently provides the double voting booth is Election Source. Their total cost to ship 20 double booths in time for the election is \$3,946.58. This would give us a total of 244 voting booths.

Since this amount needs Township Board approval I am requesting that this item be placed on the October 3, 2016 agenda. Please let me know if you want to proceed with this recommendation. Your consideration of this recommendation is appreciated.

C: Geremesz
Palimino



Agenda Item # H

September 26, 2016

Board of Trustees
Charter Township of Chesterfield
47275 Sugarbush
Chesterfield, MI 48047

Re: Renewal for Internet Threat and Email Security Threat Software

Dear Board Members:

Attached please find a quote from Hi-Tech for the 1 year renewal of our Current Internet and Email Security Software. Presently the software we are using is Websense Internet and Email Security software. The email security software stops spam, viruses and other mal-ware before it reaches our network. The web filter allows the Township to block access to unwanted web sites.

This year's renewal has 2 options one to renew the security software for one year for each of the security modules at a cost of \$7,273.00 or the other option at a cost of \$14, 158.00. Option 2 renews the Web Security Suite for three years at a lesser per year cost which is a saving of \$7.67 per unit or a saving \$767.00 per year which is a total saving of \$2,301.00. I would like to request the Board's approval to purchase option 2 from HI-Tech at a total cost \$14,158.00. This cost includes all Server, all PCs with upgrades and maintenance support for Township Hall, DPW and the Fire Department. The cost of the Software will be charged against the Township's Office Equipment/Computer repair & maintenance account #101-265-934.000. If you should have any questions or concerns please contact me.

Sincerely,

Ellen M. Clark
Deputy Treasurer
Investment and Collection Coordinator
Enclosure





3070 Palms Road, Casco 48064
 Phone (810) 326-9000 Fax (810) 326-9100
www.hitech.net

Quote

| Date | Quote No. |
|----------|-----------|
| 09-02-16 | HTSQ6703 |

| | |
|--|--|
| SOLD TO: CHESTERFIELD TOWNSHIP ELLEN CLARK 47275 SUGARBUSH CHESTERFIELD, MI 48047 United States Phone (586) 949-0400 Fax Email eclark@chesterfieldtpw.org | SHIP TO: CHESTERFIELD TOWNSHIP ELLEN CLARK 47275 SUGARBUSH CHESTERFIELD, MI 48047 United States Phone (586) 949-0400 Fax Email eclark@chesterfieldtpw.org |
|--|--|

| SALES REP. | SALES REP. PHONE | SALES REP. EMAIL | PAYMENT TERMS |
|-------------|---------------------|--------------------|---------------|
| Rick Keeley | (810) 326-9000 x224 | rkeeley@hitech.net | Net 30 days |

| QTY | MANUFACTURER | ITEM DESCRIPTION | UNIT PRICE | EXT. PRICE |
|--|-----------------|---|------------|-------------|
| Option 1 same as last year | | | | |
| 100 | Forcepoint LLC. | Websense Email Hybrid Module - Subscription License (Renewal) - | \$7.99 | \$799.00 |
| 100 | Forcepoint LLC. | Websense Email Security Gateway - Subscription License | \$18.74 | \$1,874.00 |
| 100 | Forcepoint LLC. | Websense Web Security Suite - Subscription License (Renewal) - | \$46.00 | \$4,600.00 |
| | | SubTotal | | \$7,273.00 |
| Option 2 cost savings for 3yr on last part only | | | | |
| Cost savings for 3 year product is \$2300 | | | | |
| 100 | Forcepoint LLC. | Websense Email Hybrid Module - Subscription License (Renewal) - | \$7.84 | \$784.00 |
| 100 | Forcepoint LLC. | Websense Email Security Gateway - Subscription License | \$18.74 | \$1,874.00 |
| 100 | Forcepoint LLC. | Websense Web Security Suite - Subscription License (Renewal) - | \$115.00 | \$11,500.00 |
| | | SubTotal | | \$14,158.00 |

| | |
|--------------------------|--------------------|
| SubTotal | \$21,431.00 |
| Tax | \$0.00 |
| Shipping | \$0.00 |
| Total | \$21,431.00 |
| Recurring Monthly | \$0.00 |

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.



September 28, 2016

Agenda Item # I

Michael E. Lovelock, Supervisor & Honorable Board Members
Charter Township of Chesterfield
47275 Sugarbush Road
Chesterfield, Michigan 48047

Reference: Recommendation of Award of Contract
User Charge System – SAW Grant

Dear Mr. Lovelock & Honorable Board Members:

Following bid solicitation, we publicly opened bids for the referenced project at the Chesterfield Township Offices on August 30, 2016. The certified low bidder is Burton & Associates of Farmington Hills. The User Charge System for the Sanitary Sewer System must be completed under the conditions for the SAW grant and are required to be submitted to the MDEQ, for review, 6 month before the October 2017 completion deadline.

Since the Sanitary Sewer study is eligible for reimbursement under the SAW grant program and the Water System is not reimbursable, the project was bid with a Sanitary Sewer base bid and an alternate Water System bid. The following is a summary of the bids received:

| Firm | Sanitary | Water | Total |
|-----------------------------------|-------------|-------------|-------------|
| Burton & Associates | \$18,350.00 | \$9650.00 | \$28,000.00 |
| Utility Financial Solutions (UFS) | \$19,000.00 | \$14,150.00 | \$33,500.00 |

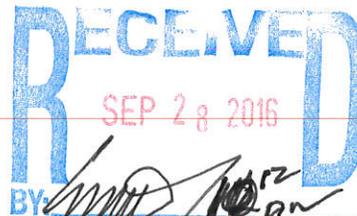
Please note that Burton & Associates did offer a reduced price for the Water System User Charge System due to the efficiencies that will be recognized by completing the studies concurrently. Both firms have significant experience and proposed to complete the studies consistent with SAW grant criteria and anticipate completion by the beginning of January 2017.

Based on the bids we recommend that both the Sanitary Sewer and Water System User Charge Systems be awarded to Burton & Associates, as they are qualified to perform these studies and have successfully performed them for other communities in the past.

I am also requesting to shift \$4,000.00 from Budget Acct # 591-542-740 (operating supplies) to Budget Acct. # 591-542-801 (contractual services) to cover the cost of this water study. Budget Acct. # 591-542-740 has approx. \$51,000.00 remaining and will be sustainable with the shift of the \$4,000.00.

Sincerely,

Don Coddington
Superintendent
Chesterfield Twp. DPW



Agenda Item # J
Item #

INTEROFFICE MEMORANDUM

TO: CHARTER TOWNSHIP OF CHESTERFIELD BOARD OF TRUSTEES
CC: ERIC WURLINGER – DEPUTY CLERK
FROM: CAROL ROSE
DATE: WEDNESDAY SEPTEMBER 28, 2016.
SUBJECT: CHESTERFIELD SENIOR CENTER WALKING PATH REPAIR

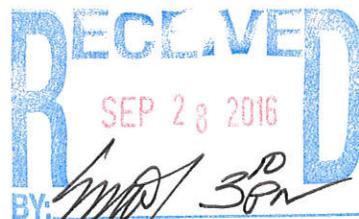
I am requesting permission for the Clerk's Office to solicit bids to Repair & Sealcoat the Senior Walking Path. Your consideration of this request is greatly appreciated.

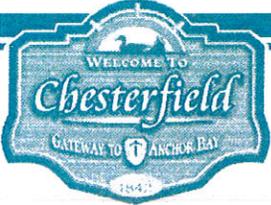
Please feel free to contact me with any questions.

Sincerely,

Carol Rose

Chesterfield Senior Center Coordinator
47275 Sugarbush
Chesterfield, MI 48047
586-649-6407
crose@chesterfieldtp.org





September 28, 2016

Agenda Item # K

Board of Trustees

Re: Sale of Jamaica Property

Dear Board Members:

At Monday night's meeting, the Board will consider whether to accept either of the two bids for the sale of the property located at 48800 Jamaica. As you are aware from prior public comment, there has been much discussion regarding the condition of the Jamaica property, including the house and garage located on site. For the reasons set forth below, it is my recommendation that the Board reject both bids received for the sale of the property.

A dilapidated home and garage are currently located on the property. Pursuant to my direction, Township Building Official Gary DeMaster inspected both structures, concluded that both were dangerous in their current condition and estimated that the cost of reconstruction or repairs exceeds 50% of the replacement cost of each structure. The home has been vacant for approximately 2 years and the roof is in danger of collapsing.

I have confirmed with Planning Director, Jonathan Palin that both structures are designated as "Class B" nonconforming structures pursuant to the Township Zoning Ordinance. As a result of this designation, neither structure can be utilized if they have been damaged to the extent that the cost of reconstruction or repairs exceeds 50% of the replacement cost of each structure. Accordingly, both structures should be demolished.

Given the substantial limitations on the possibility of any future development on the parcel, it is my recommendation that the Township retain the land, demolish both buildings and re-evaluate our position regarding a potential sale in the future.

Very truly yours,

Michael E. Lovelock

RECEIVED
SEP 28 2016
BY: 36 12pm