

**CHARTER TOWNSHIP OF CHESTERFIELD
REGULAR BOARD MEETING
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.
CHESTERFIELD, MI 48047
586-949-0400**

**February 1, 2016
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE: Anchor Bay High School Junior Air Force ROTC**
- 3. ROLL CALL**
- 4. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
 - A)** Approval of the Agenda (with Addendum if necessary).
 - B)** Approval of the Minutes of the Regular Board Meeting of January 19, 2016.
 - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 5. REGULAR AGENDA:**
 - A)** Set a Public Hearing for February 16, 2016 at 7 P.M. concerning Community Development Block Grant funding for Fiscal Year 2016.
 - B)** Approve a request from the Supervisor to renovate the municipal building kitchen/break room and award contract to Quality Lumber and Building Wholesalers at a total cost of \$4,960.00.
 - C)** Approve Ordinance No. 157, adopting an amendment to the Commercial Motor Vehicle Parking and Storage of Commercial Equipment ordinance and authorize final publication.
 - D)** Approve Ordinance No. 158, adopting an amendment to the Offenses Against Property ordinance and authorize final publication.

- E) Approve a request from Clerk Berry to amend Section 5.3 of the Township Board Rules of Procedures to add "Future Focus" the discussion of Strategic Planning prior to the Consent Agenda.
- F) Approve the Police Department's request to pay the annual 800 MHz radio system fee at a total cost of \$11,068.75.
- G) Approve the Police Department's request to enter into an agreement with the Anchor Bay School District to provide a Police Liaison Officer.
- H) Adopt Resolution No. 2016-01 for a Charitable Gaming License to be issued to Friends of Chesterfield Police.

6. ADDENDUM (If Necessary)

7. PUBLIC COMMENTS (Five-Minute Time Limits)

8. BOARD COMMENTS

9. ADJOURNMENT

NEXT REGULAR BOARD MEETING IS TUESDAY, FEBRUARY 16, 2016 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY FEBRUARY 10, 2016. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.

POSTED: January 28 , 2016

Consent Agenda Item # *B*

Proposed MINUTES OF THE REGULAR BOARD MEETING OF THE CHARTER TOWNSHIP OF CHESTERFIELD

January 19, 2016

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuynck, Joseph (7:05pm)
Also Present: Deputy Clerk Wurmlinger, Township Attorney Dloski

The Pledge of Allegiance was led by Anchor Bay High School Junior Air Force ROTC. **PLEDGE OF ALLEGIANCE**

Motion by Berry, supported by DeMuynck to: **4A)** Approve the Agenda as submitted and withdraw Regular Agenda Item **5E**. **4B)** Approve the minutes of the Regular Board Meeting of January 4, 2016. **4C)** Approve the Payment of Bills as submitted by the Finance Department. **CONSENT AGENDA /APPROVED**

Roll Call Vote:

Ayes: Berry, DeMuynck, Bell, Anderson, Hartman, Lovelock

Nays: None

MOTION CARRIED

Motion by Lovelock, supported by Berry to approve a Parks and Recreation Department request to post and hire part time seasonal staff for Brandenburg and Pollard Parks. **MOTION TO APPROVE THE HIRING OF PART-TIME STAFF AT BRANDENBURG PARK/APPROVED**

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Bell, DeMuynck, Joseph, Hartman

Nays: None

MOTION CARRIED

Motion by DeMuynck, supported by Berry to approve a Parks and Recreation Department request to establish a four year wage scale for part time Facility Supervisors. **MOTION TO APPROVE A WAGE SCALE FOR PARKS AND RECREATION FACILITY SUPERVISORS /APPROVED**

Roll Call Vote:

Ayes: DeMuynck, Berry, Anderson, Bell, Joseph, Hartman, Lovelock

Nays: None

MOTION CARRIED

APPROVED

Motion by Lovelock supported by Joseph to approve the Police Department's request to renew the Computer Aid Dispatch (CAD) system, maintenance contract with Tyler Technologies for a total cost of \$79,939.00.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, DeMuynck, Hartman, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
CAD MAINTENANCE
CONTRACT FOR
SYSTEM AT POLICE
DEPT./APPROVED**

Motion by DeMuynck, supported by Anderson to approve the Police Department's request to renew the maintenance contract for the FingerRoll Livescan system with ID Networks Identification Technologies for a total cost of \$3,495.00.

Roll Call Vote:

Ayes: DeMuynck, Anderson, Joseph, Bell, Hartman, Lovelock, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
FINGERROLL
LIVESCAN
MAINTENANCE
CONTRACT AT
POLICE DEPT.
/APPROVED**

Motion by Berry supported by Joseph to approve introduction and first publication of Ordinance No. 157, adopting an amendment to the Commercial Motor Vehicle Parking and Storage of Commercial Equipment ordinance.

Roll Call Vote:

Ayes: Berry, Joseph, Anderson, Bell, DeMuynck, Hartman, Lovelock

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
INTRODUCTION AND
FIRST PUBLICATION
FOR ORD. NO. 157
/APPROVED**

Motion by Hartman, supported by Joseph to approve introduction and first publication of Ordinance No. 158, adopting an amendment to the Offenses Against Property ordinance.

Roll Call Vote:

Ayes: Hartman, Joseph, Anderson, Bell, DeMuynck, Lovelock, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
INTRODUCTION AND
FIRST PUBLICATION
FOR ORD. NO. 158
/APPROVED**

Lisa Menechin and Wayne Nemeth addressed the board during public comment.

PUBLIC COMMENT

Motion by Lovelock, supported by Joseph to adjourn the meeting at 7:36pm.

Ayes: All

Nays: None

MOTION CARRIED

ADJOURNMENT

Agenda Item # *A*

NOTICE OF PUBLIC HEARING CHESTERFIELD TOWNSHIP RESIDENTS

At 7:00 p.m. on Tuesday, February 16, 2016 at the Chesterfield Township Municipal Offices, located at 47275 Sugarbush Road, a public hearing will be held to obtain the views of citizens concerning Community Development and Housing needs, as required by the Housing and Community Development Act of 1974, as amended.

Chesterfield Township will be receiving \$93,136 in Community Development Block Grant funds for FY 2016 from the Macomb "Urban County" Program. A description of the proposed projects and corresponding budget is as follows:

<u>Project Description</u>	<u>Amount</u>
Senior Programming	\$ 7,834.00
Senior Center Flooring	\$40,000.00
Fire Hydrant Replacement - Raleigh Crescent, Georgetown & Aspen Creek	\$31,502.00

Federal guidelines require that maximum priority be given to activities which primarily benefit low-or-moderate income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

Property Acquisition	Handicapped Barrier Removal	Public Facilities
Code Enforcement	Rehabilitation of Building	Public Infrastructure
Planning and Admin.	Housing Rehabilitation	Public Services
Homebuyer Assistance		

Citizens residing in blighted areas or lower-income persons are encouraged to participate.

If you cannot attend this meeting and want your views known, please write or call Michael E. Lovelock at Chesterfield Township Municipal Offices, 47275 Sugarbush, Chesterfield, MI 48047, 586-949-0400 ext. 1110.

Published in the Voice on 2-3-16



SALES ORDER



**Quality Lumber &
Building Wholesalers**

"SUPPLIERS TO THE HOME BUILDING INDUSTRIES"
PO BOX 488 ~ 8706 GRATIOT AVENUE ~ RICHMOND, MI 48062
PHONE: (586)727-7001 ~ FAX: (586)727-2558

Agenda Item # **B**

ORDER NUMBER: 0045409
ORDER DATE: 1/7/2016

SALESPERSON: TIM PIERSON

SOLD TO:
CHESTERFIELD TOWNSHIP
47275 SUGARBUSH RD
CHESTERFIELD MI 48047

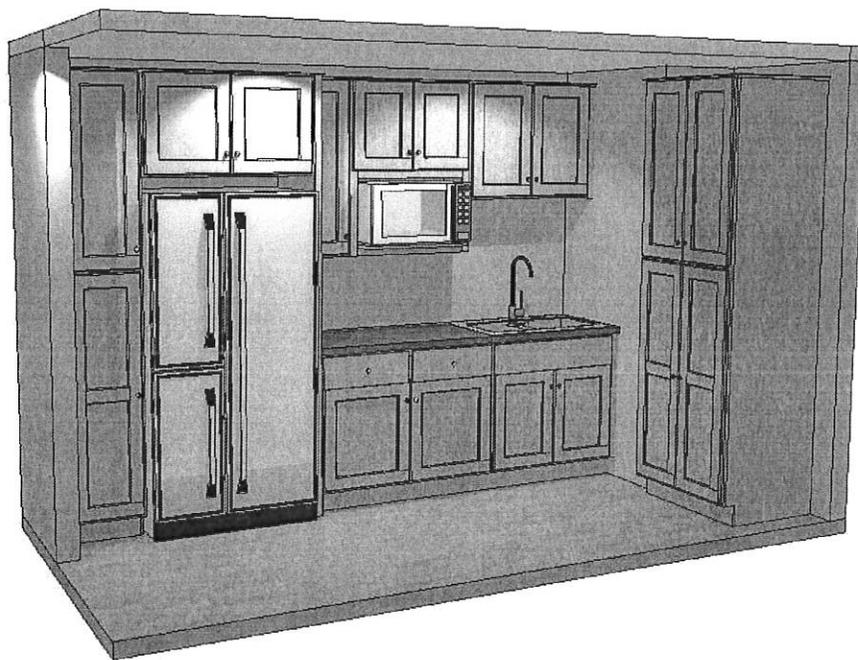
SHIP TO:

CONFIRM TO:

CUSTOMER P.O. KITCH/BREAK RM	CUSTOMER ID CHESTER	TERMS COD		
ITEM DESCRIPTION		ORDERED	PRICE	AMOUNT
LEGACY SELECT SERIES CABINET WEXFORD MAPLE PER 20/20 LIST LABOR TO INSTALL CABINETS ONLY		1.00	2,875.00	2,875.00
GROUP #1 GRANITE INSTALLED W/4" BACKSPLASH AND 2 SIDE SPLASH'S DOUBLE BOWL UNDERMOUNT STAINLESS STEEL UNDERMOUNT SINK INCLUDED		1.00	800.00	800.00
		1.00	1,240.00	1,240.00

RECEIVED
JAN 21 2016
BY: *[Signature]* 2 PM

Net Order: 4,915.00
Freight: 45.00
Order Total: 4,960.00



Note: This drawing is an artistic interpretation of the general appearance of the design. It is not meant to be an exact rendition.



Designed: 1/6/2016
Printed: 1/6/2016

Sold To:

Chester field twp
Michael Lovelock

586-949-0400 ^{Ext 1110}



**Tom's
Cabinetry**

Date: 1-18
2016

586-749-5700

53377 Gratiot Ave. Chesterfield, MI 48051

Recessed Panel oAK

1	U15 93H	590. ⁰⁰
1	W36 21 24 Deep	361. ⁰⁰
1	W12 39	294. ⁰⁰
1	W30 39 micro Below	384. ⁰⁰
1	W33 39	384. ⁰⁰
1	SD 33	309. ⁰⁰
1	B18	312. ⁰⁰
1	1 1/2 Ret Panel	195. ⁰⁰
1	U36 93H 18 Deep	980. ⁰⁰
17	Crown	119. ⁰⁰
16	Scribe	48. ⁰⁰
Price with Dishwasher		3976. ⁰⁰
Price without Dishwasher		4119. ⁰⁰
Soft Close Doors & Drawers would Be additional		230. ⁰⁰
1	Granite Counter Top 4" splash with stainless steel sink	1112. ⁰⁰

total 5461.00



QUOTE

Store 2734 CHESTERFIELD
51315 GRATIOT AVE
CHESTERFIELD, MI 48051

Phone: (586) 948-1590
Salesperson: DJK99A
Reviewer:

Name
LOVELOCK MICHAEL

Home Phone
(586) 949-5580

Address
47275 SUGARBUSH RD

Work Phone

Company Name

City
CHESTERFIELD

Job Description
PORTLAND OAK SQUARE HONEY

State
MI

Zip
48047

County
MACOMB

QUOTE

2016-01-16 15:32

Prices Valid Thru: 01/23/2016

VENDOR DIRECT SHIP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

S/O - MERCHANDISE TO BE SHIPPED:

S/O AMERICAN WOODMARK

REF # S01

ESTIMATED ARRIVAL DATE: 02/13/2016

TO: CUSTOMER

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
S0101	1001-199-707	2.00	EA	BTk8 / BTk8 BASE TOE KICK / BTk8 HINGES:L	A		\$16.82	\$33.64
S0102	1001-199-707	1.00	EA	UT1524 X 93L AS / UT1524 X 93L AS UTILITY WITH ADJ SHELVES / UT1524 X 93L AS HINGES:L	A		\$610.71	\$610.71
S0103	1001-199-707	1.00	EA	UT3624 X 93 AS / UT3624 X 93 AS BT UTILITY WITH ADJ SHELV / UT3624 X 93 AS BT HINGES:B MODS: W=36" H=93" D=18"	A		\$1,088.51	\$1,088.51
S0104	1001-199-707	1.00	EA	RD-18 / RD-18 RD - REDUCE TO 18" DEEP AS BT RD-18	A		\$326.55	\$326.55
S0105	1001-199-707	1.00	EA	W3621 X 24 DP B / W3621 X 24 DP BUTT REF. SEPARATOR WALL CAB / W3621 X 24 DP BUTT HINGES:B	A		\$251.94	\$251.94
S0106	1001-199-707	1.00	EA	W1239L / W1239L WALL CABINET W1239L / W1239L HINGES:L	A		\$170.34	\$170.34
S0107	1001-199-707	1.00	EA	WMSC301236 BUTT / WMSC301236 BUTT WALL MICROWAVE WMSC30123 / WMSC30123 BUTT HINGES:B	A		\$296.52	\$296.52
S0108	1001-199-707	1.00	EA	W3330 BUTT / W3330 BUTT WALL CABINET W3330 BUTT / W3330 BUTT HINGES:B	A		\$251.52	\$251.52
S0109	1001-199-707	2.00	EA	UF3 / UF3 UNIVERSAL WALL FILLER 30 1/8" HIGH U / UF3 HINGES:L	A		\$18.93	\$37.86
S0110	1001-199-707	1.00	EA	B42 / B42 BASE CABINET B42 / B42 HINGES:B	A		\$434.48	\$434.48

*** CONTINUED ON NEXT PAGE ***

NOT VALID

VENDOR DIRECT SHIP #1

(Continued)

TO: CUSTOMER

S0111	1001-199-707	1.00	EA	SB33 BUTT / SB33 BUTT SINK/RANGE BASE SB33 BUTT / SB33 BUTT HINGES:B	A	Y	\$251.52	\$251.52
S0112	1001-199-707	1.00	EA	WTEP96 / WTEP96 WOOD TALL END PANEL WTEP96 / WTEP96 HINGES:L	A	Y	\$209.46	\$209.46
S01FR	0000-506-658	1.00		KITCHEN CABINET FREIGHT	A	Y	\$250.00	\$250.00
VENDOR - SPECIAL INSTRUCTIONS: LINE: AWCHOICE DSTYLE:PORTLAND OAK SQUARE USTYLE:N1H FINISH:HONEY OAK DSGNR:djk99a								
VENDOR WILL SHIP MDSE TO: LOVELOCK MICHAEL								
ADDRESS: 47275 SUGARBUSH RD CITY: CHESTERFIELD								
STATE: MI ZIP: 48047			COUNTY: MACOMB			SALES TAX RATE: 6.000		
PHONE: (586) 949-5580			ALTERNATE PHONE: (586) 949-5580			PAGER:		
MERCHANDISE TOTAL: \$4,213.05								

INSTALLATION #1

REF # 102

BASIC INSTALLATION LABOR:

SKU	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
0000-382-044	CORIAN SOLID SURFACE W/PLUMB-NAT/	0.00	SF	N	\$0.01	\$0.00

OPTIONAL LABOR SELECTED INCLUDES:

OPTION	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
7	EDGE DETAIL - GROUP A/ROUND OVER	7.00	LF	N	\$0.00	\$0.00
40	ADDITIONAL TO MEET MINIMUM (QTY X \$1.00)/	21.00	EA	N	\$1.00	\$21.00
171	*PROMO 11/2-1/31/16 NATL * SPECIAL BUY W/25 SF MINIM PURCHASEWHILE SUPPLIES LAST. ORDER PAID BY 1/31-ADJUSTMENTS BY 4/24.COMBINABLE W/NATL & RGNL OFFERS. STANDARD FABRICATION &INSTALLTN CHARGES APPLY. NO CREDIT APPLIED IF OFFER REFUSED./SANDSTONE	17.00	SF	N	\$37.00	\$629.00

INSTALLATION SITE NAME: LOVELOCK MICHAEL

ADDRESS: 47275 SUGARBUSH RD

CITY: CHESTERFIELD

STATE: MI

ZIP: 48047

COUNTY: MACOMB

SALES TAX RATE: 6.000

TAX: Merchandise - N

LABOR - N

INSTALL LABOR CHARGE: \$650.00

TRIP CHARGE: \$0.00

CREDIT FOR DEPOSIT/MEASURE: \$0.00

INSTALL TOTAL DUE: \$650.00

*** CONTINUED ON NEXT PAGE ***

END OF VENDOR DIRECT SHIP

INSTALLATION #1

(Continued)

REF #102

PHONE: (586) 949-5580

ALTERNATE PHONE: (586) 949-5580

BASIC INSTALLATION LABOR INCLUDES:

- * IN HOME INSPECTION TO VERIFY LAYOUT, MEASUREMENTS, SPECIAL INSTALLATION REQUIREMENTS AND TEMPLATING
- * BASIC INSTALLATION OF COUNTERTOP
- * ONE SINK OR COOKTOP CUTOUT (TOPMOUNT) PER PROJECT
- * GROUP A EDGE DETAIL
- * EASED EDGE ON BACKSPLASH (ALL EXPOSED EDGES)
- * FINISHED EXPOSED ENDS (FLAT FINISH NO EDGE DETAIL)
- EXAMPLE: NEXT TO RANGE OR REFRIGERATOR

- * FAUCET HOLE DRILLING (UP TO 4 HOLES)
- * WALL SUPPORT CLEATS AS NEEDED AT CORNER CABINETS
- * SUBTOP OR SUPPORT STRIPS
- * FINAL CLEAN UP OF ALL DEBRIS RELATED TO INSTALLATION
- * DELIVERY WITHIN 30 MILE RADIUS OF STORE
- * FINAL INSPECTION WITH CUSTOMER INCLUDING INSTRUCTIONS ON CARE AND/OR TEST PRODUCT TO ENSURE PROPER OPERATION

UNLESS STATED ABOVE THIS INSTALLATION DOES NOT INCLUDE:

- WINDOW SILLS, GARDEN WINDOWS AND PASS THROUGH
- CABINET BUMP OUT
- CUT AROUND POSTS OR ODD SHAPES
- SUPPORT MATERIALS FOR OVERHANG (REQUIRED FOR OVERHANGS >6")
- CUSTOM EDGES ON BACKSPLASH
- REPAIR OR ALTERATIONS TO EXISTING CABINETRY

- BORDER EDGES, DIFFERENT COLORS, DECORATIVE COLORS, INLAYS
- DECORATIVE INLAY AROUND SINK (BEAUTY RING) SITS AT TOP OF INTEGRAL BOWL SINK AND BELOW DECK
- COOKTOP DISCONNECT AND RECONNECT ON DOWNDRAFT APPLICATIONS
- MILEAGE BEYOND 60 MILES FROM STORE ONE WAY

SPECIAL NOTES:

- * CHILDREN AND PETS MUST BE KEPT AWAY FROM THE WORK AREA
- * CANCELLING APPOINTMENTS WITH INSTALLERS OR MISSING SCHEDULED APPOINTMENTS MAY LEAD TO ADDITIONAL CHARGES
- * REFER TO PRODUCT MANUAL FOR SPECIFIC WARRANTY AND MAINTENANCE INFORMATION.
- * IF UNFORESEEN LABOR IS NEEDED TO REPAIR DAMAGE FROM WATER, TERMITES, ELECTRICAL OR PLUMBING PROBLEMS, THERE IS AN ADDED CHARGE WHICH MAY NOT BE AVAILABLE FROM HOME DEPOT SO THE CUSTOMER MUST HIRE THEIR OWN CONTRACTOR TO MAKE THE REPAIRS.
- * AN ADULT OVER 18 YEARS OF AGE WITH THE AUTHORITY TO MAKE DECISIONS ABOUT YOUR INSTALLATION MUST BE PRESENT DURING THE INSPECTION (WHEN APPLICABLE), DELIVERY AND INSTALLATION

- FROM THE WORK AREA PRIOR TO INSTALLATION
- * ADDITIONAL CHARGES AT THE JOBSITE MAY BE NECESSARY TO COMPLETE THE JOB AND/OR BRING THE INSTALL INTO COMPLIANCE WITH LOCAL AND/OR STATE CODES
- * THE INSTALLER MAY DECLINE TO INSTALL THE JOB IF IN THEIR PROFESSIONAL OPINION IT SEEMS UNSAFE, IN VIOLATION OF STATE OR LOCAL CODES OR CANNOT BE PERFORMED TO INDUSTRY STANDARDS
- * CORIAN'S PRIVATE COLLECTION (INCLUDES MARTHA STEWART LIVING) OFFERS TEXTURE AND MOVEMENT COMPARABLE TO STONE AND MITTERED SEAMS ARE RECOMMENDED (ADDITIONAL CHARGES APPLY), SEAMS MAY CAUSE CHANGE IN PATTERN DIRECTION.

*** CONTINUED ON NEXT PAGE ***

INSTALLATION #1

(Continued)

REF #102

* ALL BREAKABLES AND/OR VALUABLE OBJECTS MUST BE REMOVED

END OF INSTALL #1

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY.....;

The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.

ORDER TOTAL	\$4,863.05
SALES TAX	\$252.78
TOTAL	\$5,115.83
BALANCE DUE	\$5,115.83

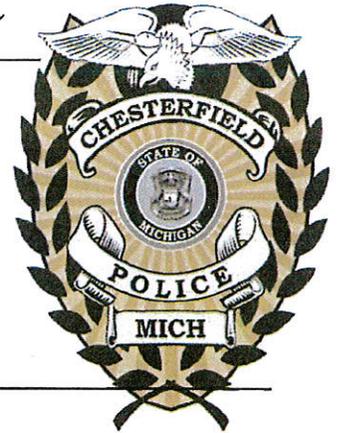
END OF ORDER No. 2734-262503

This is without labor to install

Chesterfield Township Police Department

Memorandum

Agenda Item # *F*



To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: January 27, 2016
Re: Renewal of maintenance contract for the 800 MGHZ radios

Seeking permission to process the payment of \$11,068.75 for the 800 MGHZ radio fees for the period of 1/01/2016 to 12/31/2016. This is a historical renewal since 2005 and the fees have remained relatively the same. The cost is generated by the state and county. The radio fees are for the maintenance and licensing of the bandwidths that are currently used by the department. The 800 MGHZ radios are carried by all Police, Fire and DPW Personnel and included in the township vehicles. This is what allows our officers, fire personnel and dispatchers to remain in constant contact. Having the radios also allows us to monitor surrounding jurisdictions, which can be used as an advantage in various scenarios.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police



Chesterfield Township Police Department

Memorandum

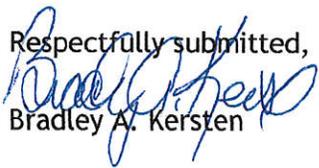
Agenda Item # 6



To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: January 27, 2016
Re: Placement of Officer in Anchor Bay School District-Liaison Officer

The Police Department is seeking permission to enter into an agreement with the Anchor Bay School District, which provides for a Chesterfield Township Police Officer to be dedicated to the Anchor Bay Schools within the township. Within this agreement, the Anchor Bay Schools will provide partial funding for this position. If approved, the proposed position will begin on February 11, 2016, and encompass approximately 130 days of the remaining days of the 2015-2016 school year. The agreement presented to us from the Anchor Bay Schools is similar to the current agreements the district has in place with other local jurisdictions the school district serves. The assignment of our officer will be for the remainder of the 2015-2016 school year, at the conclusion the officer will be returned to road patrol. The agreement will allow our officer and department the ability to enhance our direct contact with the staff, students and administrators within the Anchor Bay Schools. It will also raise our visibility and presence during the school hours and after school functions, along with enhancing the schools security level. At the close of the 2015-2016 school year, this agreement and function will be reviewed and evaluated for effectiveness. It is my hope this endeavor will be successful and lead to future improvements for both entities.

Respectfully submitted,


Bradley A. Kersten

Chief of Police

RECEIVED
JAN 27 2016
BY: 

Agenda Item # *H*

P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

RESOLUTION 2016-01

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (Required by MCL.432.103(K)(ii))

At a Regular meeting of the Charter Township of Chesterfield
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD
called to order by Supervisor Lovelock on February 1, 2016
DATE
at 7:00pm
TIME _____ a.m./p.m. the following resolution was offered:

Moved by _____ and supported by _____

that the request from Friends of Chesterfield Police of Chesterfield Township
NAME OF ORGANIZATION CITY

county of Macomb, asking that they be recognized as a
County
nonprofit organization operating in the community for the purpose of obtaining charitable
gaming licenses, be considered for Approval

	APPROVAL		DISAPPROVAL
Yeas:	_____	Yeas:	_____
Nays:	_____	Nays:	_____
Absent:	_____	Absent:	_____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the Charter Township of Chesterfield Board of Trustees at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on February 1, 2016
Date

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

Cindy Berry, Chesterfield Township Clerk
PRINTED NAME AND TITLE

47275 Sugarbush, Chesterfield, MI 48047
ADDRESS

Authority: Act 382 of the Public Acts of 1972, as amended
MGCB-MP-5036(2) (Rev. 05-13)



BYLAWS

"FRIENDS OF CHESTERFIELD POLICE"

ARTICLE I - NAME

The name of this organization is the "Friends of Chesterfield Police"

ARTICLE II - OBJECTIVES

The objectives of the Friends of Chesterfield Police are to:

- A. Promote and support the men and women of the Chesterfield Township Police Department (CHPD)
- B. Increase public awareness of the value of the CHPD and promote the message that our police department is an essential part of what makes Chesterfield a great place to live, work and play.
- C. Lend all possible support, both moral and financial, to the overall general enhancement of the CHPD.
- D. Cooperate with CHPD liaison representatives in order to efficiently maximize the efforts of the Friends of Chesterfield Police.
- E. Raise funds to support the objectives of the organization.
- F. To build and maintain an organization of interested people who will help promote the identified objectives of the organization.

ARTICLE III - BASIC POLICIES

- A. The Friends of Chesterfield Police shall be noncommercial, nonsectarian and nonpartisan.
- B. The organization is nonpolitical and shall not endorse or promote any political party, candidate, millage, or ballot initiative.
- C. No part of the net earnings of the organization shall be distributable to its members, directors, trustees, officers or other private persons except that the organization shall be authorized and empowered to pay distributions in furtherance of the purposes set forth in these by-laws.

ARTICLE IV - MEMBERSHIP

- A. The membership of this organization shall include any person(s) interested in promoting and supporting the men and women of the Chesterfield Township Police Department. Membership is established after attending regular monthly meeting and providing name and address to organization board.
- B. The membership year of the Friends of Chesterfield Police, shall run from the 1st day of January through the 31st day of December.
- C. The privileges of making motions, debating, voting, holding office, serving as chairpersons of standing or special committees or serving on committees shall be reserved for members.

ARTICLE V - OFFICERS AND THEIR ELECTION

- A. Each officer shall be a member of this organization.
- B. The officers of this organization shall consist of a president, vice-president, secretary and treasurer and CHPD Officer Liaison
- C. Officers shall be elected by ballot by members present at the November meeting. However, if there is but one (1) nominee for any office, election for that office may be by voice vote.
- D. Officers shall assume their official duties at the close of the December regular meeting.
- E. Officers shall serve for a term of one (1) year and shall remain in office until their successors assume office.
- F. A vacancy occurring in any office may be left vacant until the next election of officers. The Executive Board may appoint a replacement for such vacancy as recommended by the president and approved by the board. In case a vacancy occurs in the office of president, the vice-president shall assume the duties of the president.

ARTICLE VI - DUTIES OF OFFICERS

- A. **The President shall:** Preside at all meetings and executive board meetings. Authorized to represent organization at public events and perform all duties necessary to carry out the objective of the organization. Duties as prescribed in these bylaws or assigned by the organization. Be a member ex-officio of all committees. Coordinate the work of the officers and committees of the organization in order that the Objectives may be promoted. Appoint all committee chairpersons.
- B. **The Vice-President shall:** Act as an aide to the president. Perform the duties of the president in the absence or inability of that officer to serve. Have a current copy of the bylaws at regular and executive board meetings. Carry out all other duties assigned by the president.
- C. **The Secretary shall:** Keep an accurate record of the minutes of all booster and executive board meetings of the organization. Maintain a membership list. Perform other delegated duties as assigned. Conduct the correspondence delegated to him/her.
- D. **The Treasurer shall:** Have custody of all the funds of the organization. Keep a full and accurate record of receipts and expenditures. Make the disbursements as authorized by the majority vote of the members in attendance at the meetings and in accordance with the budget adopted by the organization. Have checks or vouchers signed by two (2) officers of this organization, who are not related. Present a financial statement at every meeting of the organization and at other times when requested by the officers of this organization including any continuous fundraiser. Provide an annual audit at the January meeting of all financial information occurring the previous year.
- E. **The Liaison Officer shall:** Be actively employed by the CHPD. Submit a monthly report to organization members regarding the concerns, wishes or interests of the men and women of the CHPD.

- F. **All Officers shall:** Perform the duties prescribed in these bylaws and those which may be assigned. Deliver to their successor all official material no later than ten (10) days following the expiration of their term of office with the exception of the financial records which shall be delivered after a timely completion of the annual audit.

ARTICLE VII - EXECUTIVE BOARD

The officers of this organization shall function as the Executive Board with the authorization to handle the affairs of the organization between regular monthly meetings.

ARTICLE VIII - MEETINGS

- A. Regular meetings of this organization shall be held monthly. The schedule of meetings shall be presented at the January meeting.
- B. Special meetings of the organization may be called by the president or by a majority of the Executive Board.
- C. A majority of the Executive Board plus five (5) members shall constitute a quorum for the transaction of business in any regular or special meeting of this organization.
- D. The privilege of holding office, introducing motions, debating, and voting shall be limited to members of the organization.

ARTICLE IX - STANDING AND SPECIAL COMMITTEES

- A. The Executive Board may create such special committees as it may deem necessary to promote the objectives and carry on the work of this organization.
- B. The nomination process shall be made from the floor at the October meeting. Only those persons who have signified their consent to serve, if elected, shall be nominated for, or elected to, such office.

ARTICLE X - FINANCES

An annual budget shall be submitted by the Executive Board and presented by the Treasurer for approval by a majority vote of the members in attendance at the January meeting.

ARTICLE XI - FISCAL YEAR

The fiscal year of this organization shall begin on 1st day of January and end the following 31st day of December.

ARTICLE XII – GOVERNING RULES

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this organization in all cases in which they are applicable and in which they are not in conflict

ARTICLE XIII - DISSOLUTION

Upon dissolution of the Friends of Chesterfield Police, the Executive Board shall, after paying or making provision for payment of all liabilities of the Friends of Chesterfield Police, including the costs and expenses of such dissolution, dispose of all the assets of the Friends of Chesterfield Police by distributing to an organization described in Section 501 (c)(3) or 170 (c)(2) of the Internal Revenue Code, 1986 or the corresponding provisions of any future federal law, as shall be selected by the last Executive Board. None of the assets will be distributed to any officer or director of the Friends of Chesterfield Police. Any such assets so disposed of shall be disposed of by, and in the manner designated by, the state court having jurisdiction over the matter.

Adopted: 2/6/2015
Amended: 1/26/16

A handwritten signature in black ink, consisting of several loops and a long upward stroke, positioned to the right of the adoption and amendment dates.

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

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