

**CHARTER TOWNSHIP OF CHESTERFIELD
REGULAR BOARD MEETING
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.
CHESTERFIELD, MI 48047
586-949-0400**

**January 19, 2016
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE: Anchor Bay High School Junior Air Force ROTC**
- 3. ROLL CALL**
- 4. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
 - A)** Approval of the Agenda (with Addendum if necessary).
 - B)** Approval of the Minutes of the Regular Board Meeting of January 4, 2016.
 - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 5. REGULAR AGENDA:**
 - A)** Approve the Parks and Recreation Department's request to post and hire part time seasonal staff for Brandenburg and Pollard Parks.
 - B)** Approve the Parks and Recreation Department's request to establish a four year wage scale for part time Facility Supervisors.
 - C)** Approve the Police Department's request to renew the Computer Aid Dispatch (CAD) system, maintenance contract with Tyler Technologies for a total cost of \$79,939.00.
 - D)** Approve the Police Department's request to renew the maintenance contract for the FingerRoll Livescan system with ID Networks Identification Technologies for a total cost of \$3,495.00.

- E) Approve the Police Department's request to purchase 2 LexisNexis eCitation machines for a total cost of \$3,038.20.
- F) Approve introduction and first publication of Ordinance No. 157, adopting an amendment to the Commercial Motor Vehicle Parking and Storage of Commercial Equipment ordinance.
- G) Approve introduction and first publication of Ordinance No. 158, adopting an amendment to the Offenses Against Property ordinance.

6. ADDENDUM (If Necessary)

7. PUBLIC COMMENTS (Five-Minute Time Limits)

8. BOARD COMMENTS

9. ADJOURNMENT

NEXT REGULAR BOARD MEETING IS MONDAY, FEBRUARY 1, 2016 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY JANUARY 27, 2016. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.

POSTED: January 14 , 2016

Consent Agenda Item # *B*

Proposed MINUTES OF THE REGULAR BOARD MEETING OF THE CHARTER TOWNSHIP OF CHESTERFIELD

January 4, 2016

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuyneck, Joseph
Also Present: Deputy Clerk Wurmlinger, Township Attorney Seibert

The Pledge of Allegiance was led by Lt. Col. (Retired) Lou Nigro.

**PLEDGE OF
ALLEGIANCE**

Motion by Berry, supported by DeMuyneck to: **4A)** Approve the Agenda as submitted withdrawing item **5A** and adding item **5C**, approval of revised water rate scenario table from the Detroit Water and Sewer Department. **4B)** Approve the minutes of the Regular Board Meeting of December 21, 2015. **4C)** Approve the Payment of Bills as submitted by the Finance Department.

**CONSENT AGENDA
/APPROVED**

Roll Call Vote:

Ayes: Berry, DeMuyneck, Anderson, Joseph, Bell, Hartman, Lovelock
Nays: None

MOTION CARRIED

Approve the purchase and installation of the fiber-optic cable build-out for the township municipal building by Comcast for a total cost of \$13,802.53. *(Withdrawn)*

**PURCHASE AND
INSTALLATION OF
FIBER-OPTIC BUILD
OUT/WITHDRAWN**

Approve the contract for video streaming to the lowest qualified bidder, Swagit Productions, LLC for a total cost of \$14,981.00 and a monthly cost of \$875.00. *Board discussion but no action taken.*

**APPROVE CONTRACT
FOR VIDEO
STREAMING/ NO
ACTION TAKEN**

Motion by DeMuyneck, supported by Lovelock to approve the revised Water Rate Service Contract between the Charter Township of Chesterfield and the Detroit Water and Sewer Department and authorize the Township Supervisor and Clerk to sign said contract.

**MOTION TO APPROVE
THE WATER SERVICE
CONTRACT WITH
DWSD/APPROVED**

Roll Call Vote:

Ayes: DeMuyneck, Lovelock, Bell, Anderson, Joseph, Hartman, Berry
Nays: None

MOTION CARRIED

Paul Lafata and Lou Nigro addressed the board during public comment. **PUBLIC COMMENT**

Motion by Lovelock, supported by DeMuyneck to adjourn the meeting at 8:03pm. **ADJOURNMENT**

Ayes: All

Nays: None

MOTION CARRIED

Cindy Berry, Clerk

Michael Lovelock, Supervisor

Agenda Item # *A*

*OK to Post on
1-6-16
mb*

Parks and Recreation
Department
586-949-0400 ext. 4

TO: Township Board

FROM: Parks and Recreation Department

DATE: January 6, 2016

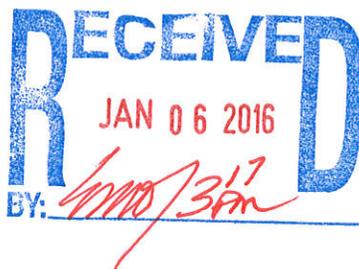
RE: Agenda Request – January 19, 2016
Approval to post and hire part time staff for Brandenburg and Pollard Park 2016

The Parks and Recreation Department is seeking approval from the Township Board to post and hire employees to work the concession stand and booth at Brandenburg and Pollard Parks beginning in April and continuing through October (as needed). The Department will hire nine (9) employees to work the concession stands and booth at the parks as well as three (3) Park Supervisors who will oversee the daily activities at each facility.

In order to retain and recruit employees, the Parks & Recreation Department is recommending a wage of \$9.00 per hour for concession and booth, and \$10.00 per hour for the Park Supervisors. These wages are budgeted and funded from account number 101-752-707.000. Also included is a job description for each of these positions.

Should there be any questions regarding this request, please feel free to contact the Parks and Recreation Department at extensions 1195 or 1109. We can also be reached by email at cgalatis@chesterfieldtwp.org or awillard@chesterfieldtwp.org.

Your consideration of this request is most appreciated. Thank you.



Position	Funding Account	2015	2016	2017	2018
Concession/Booth	101-752-707.000	\$8.50	\$9.00	TBA	TBA
Park Supervisor	101-752-707.000	\$10.00	\$10.00	TBA	TBA

State Minimum Wage	9/1/2014	1/1/2015	1/1/2016	1/1/2017	1/1/2018
Ages 16-17	\$7.25	\$7.25	\$7.25	\$7.57	\$7.86
Ages 18 and up	\$8.15	\$8.15	\$8.50	\$8.90	\$9.25

Booth Worker
Job Description

This position is responsible for the operation for the entry booth at Brandenburg Park. Duties include but are not limited to selling of daily and seasonal park passes, handling money with the ability to make change, keep a log of daily and seasonal passes sold, and reconciliation of money at the end of shift. This position is also responsible for knowing all park rules and park schedule of events. This position may also work as a concession stand worker. Employee is required to attend all pre-season trainings as needed. Other duties may be assigned. Starting Wage: \$9.00 per hour.

An application can be picked up at the Chesterfield Township Municipal offices or downloaded online at <http://www.chesterfieldtwp.org/ReferenceDesk/Forms/JobApplication.pdf>

These are seasonal (not permanent) positions. Applicants must be at least 16 years of age and be willing to work evenings, weekends, and holidays. Applicants under the age of 18 are subjected to some restrictions based on state and federal regulations. Applicants must have a valid Michigan Driver's License and have dependable transportation. Applicants must pass background and physical exam. Employees must be physically able to stand for long periods of time, handle exposure to all types of weather, have the physical ability to lift various weights in excess of 50 pounds and communicate clearly and effectively with the public.

Concession Stand

Job Description

This position is responsible for the operation for the concession stand at our park locations (Brandenburg Park or Pollard Park). Duties include but are not limited to food preparation, selling food and drinks, collecting money and making change, operation of cash register, responsible for picking up supplies and food for the concession stand as directed, responsible for concession inventory, cleaning of concession area and areas surrounding concession building, reconciliation of money at the end of shift. This position may also be required to work in the Park Booth. Employee is required to attend all preseason trainings as needed. Other duties maybe assigned. Starting Wage: \$9.00 per hour.

An application can be picked up at the Chesterfield Township Municipal offices or downloaded online at <http://www.chesterfieldtwp.org/ReferenceDesk/Forms/JobApplication.pdf>

These are seasonal (not permanent) positions. Applicants must be at least 16 years of age and be willing to work evenings, weekends, and holidays. Applicants under the age of 18 are subjected to some restrictions based on state and federal regulations. Applicants must have a valid Michigan Driver's License and have dependable transportation. Applicants must pass background and physical exam. Employees must be physically able to stand for long periods of time, handle exposure to all types of weather, have the physical ability to lift various weights in excess of 50 pounds and communicate clearly and effectively with the public.

Park Supervisor (Park Security)

Job Description

This position is in charge of the daily operations of Brandenburg Park (May-September). This seasonal part-time position is charged with overseeing the Brandenburg Park Booth Attendants, Concession Stand Workers, welcoming the citizens to the park and the overall park security. The Park Supervisor will perform professional, supervisory and administrative work in planning and managing park activities. The Park Supervisor will oversee all aspects of safety regulations, compliance and training as they pertain to the park and staff. Monitor facility use procedures and make recommendations for change as needed. Additional responsibilities include (but not limited to), maintaining a cordial relationship with the public and set example in general conduct for staff. The Park Supervisor will also be required to reconcile park booth fees and concession fees and follow procedures for proper cash handling. Park Supervisor will also be in charge of handling all pavilion rentals as they enter the park and ensure rentals are following park rules. Position will also monitor the park's boat launches and enforce park hours.

Starting Wage: \$10.00 per hour

An application can be picked up at the Chesterfield Township Municipal offices or downloaded online at <http://www.chesterfieldtwp.org/ReferenceDesk/Forms/JobApplication.pdf>

These are seasonal (not permanent) positions. Applicants must be at least 18 years of age and be willing to work evenings, weekends, and holidays and be willing to work up to 40 hours per week. Applicants must have a High School Diploma, valid Michigan Driver's License and have dependable transportation. Applicants must pass background and physical exam. This position reports directly to the Director and/or Assistant Director of Parks and Recreation.

OK to Ret on
1-5-16
mh

Agenda Item # *B*

**Parks and Recreation
Department
586-949-0400 ext. 4**

TO: Township Board
FROM: Parks and Recreation Department
DATE: January 6, 2016
RE: Agenda Request – January 19, 2016
Approval of a wage scale for part time facility supervisors

The Parks and Recreation Department is seeking approval from the Township Board to adopt a wage-scale for our Facility Supervisors. These positions are part-time positions with working opportunities during our three major sports seasons (baseball, football and basketball). The work hours and conditions vary for these employees who provide onsite supervision at sporting events, administer our policies and procedures and ensure the safety of park and facility users. These employees are real-time decision makers who represent our department in the absence of full-time staff. They must work independently, are dependable, flexible and think fast on their feet. Such employees are an asset to our team and are essential to our sports programs. Without dedicated employees we could not effectively supervise activities on nine (9) fields at Pollard Park or at eight (8) separate school buildings during the winter months.

In order to retain and recruit these types of employees it is essential to establish a wage scale for this position. Our department would like to recommend a pay range of \$9.00-\$10.00 per hour for Facility Supervisors. These wages are budgeted and funded from account number 508-753-707.000. Currently, our department has seven (7) part-time employees who are performing these duties and would be making an hourly wage of \$10.00 per hour with approval of this scale. Attached is the wage scale as well as the job description for these positions.

If you have any questions regarding this request, please contact the Parks and Recreation Department at extensions 1195 or 1109. We can also be reached by email at cgalatis@chesterfieldtwp.org or awillard@chesterfieldtwp.org.

Thank you for your support and consideration of this request.

RECEIVED
JAN 06 2016
BY: *[Signature]* 2:16 pm

**Chesterfield Parks and Recreation
Wage Scale Part-Time Facility Supervisors**

Position	Funding Account	Year 1	Year 2	Year 3	Year 4
Facility Supervisor	508-753-707.000	\$9.00	\$9.50	\$10.00	\$10.00

State Minimum Wage	9/1/2014	1/1/2015	1/1/2016	1/1/2017	1/1/2018
Ages 16-17	\$7.25	\$7.25	\$7.25	\$7.57	\$7.86
Ages 18 and up	\$8.15	\$8.15	\$8.50	\$8.90	\$9.25

Facility Supervisor (Pollard Park and Buildings)

Job Description

An Employee in this job functions as a facility supervisor at buildings and parks. These employees maintain the operations of facilities and ensure that all policies and procedures of the facility are enforced. Such employee exercises considerable independent judgement to resolve concerns, conflicts and problems of patrons to ensure that services are provided in a safe and professional manner. This person will oversee building security and respond to all emergencies. This employee will be responsible for carrying out the department's hazardous weather procedures; ie: notify park patrons, clear the fields, and make decisions to delay or cancel games while ensuring a safe environment for all park users. The work requires knowledge of the policies, procedures, and regulations of Chesterfield Township Parks and Recreation leagues, programs and facilities. This employee serves as a first-line supervisor at a park or building and maintains records relevant to the work. This employee may perform basic repairs through knowledge of proper use of tools and equipment and notifies the department when additional maintenance of the facility or equipment is needed. This employee works closely with the Assistant Director to coordinate work efforts and solve problems. Keeps inventory of equipment, supplies, and materials and performs related work appropriate to this classification. The employee interacts with youth and adults in a professional and courteous manner. Oversees the onsite use of fields and facilities and may assist in the cleanliness of the park and buildings. Wage: \$9.00-\$10.00 per hour

While performing the duties of this job, the employee will frequently need to walk, stand, sit, talk and hear. The employee is occasionally required to operate objects or tools, and reach with arms and hands. At times, the employee may need to climb, balance, stoop or kneel. The job requires frequent light lifting (5-10 lbs.) and infrequent heavy lifting of up to 50lbs. The employee may be asked to operate a motorized vehicle. The employee will work in the field and be exposed to all types of weather conditions.

An application can be picked up at the Chesterfield Township Municipal offices or downloaded online at <http://www.chesterfieldtwp.org/ReferenceDesk/Forms/JobApplication.pdf>

These are part-time, seasonal positions (not permanent). Applicants should be 18 years of age, possess a valid Michigan Driver's License and have dependable transportation. The applicant must have the ability to pass a background check and employment physical. This person must be willing to work alone and available to work afternoon, evening, weekend and holiday shifts. The applicant should have a general knowledge of sports, excellent communication skills, and be able to follow written and oral instructions. This candidate will have the ability to establish and maintain effective working relationships with co-workers, the public and department personnel. Knowledge of a variety of sports equipment used in recreation programming and access to mobile communications is helpful. This position reports directly to the Director and/or Assistant Director of Parks and Recreation.

Chesterfield Township Police Department



Memorandum

Agenda Item # *C*

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: January 12, 2016
Re: Renewal of maintenance contract for Tyler Technologies (New World) CAD System

Seeking permission to renew the software agreement for the CAD system. The contract agreement is for 1/1/16-12/31/16. The initial quote for the renewal agreement was \$91,790.00 and it was reduced to \$79,939.00.

The software is used by everyone in the department, including the detective bureau and the records department. The CAD software allows the officers to be dispatched to calls, keep an extensive record of what happened on the calls and also has the capability to set up alerts for officer safety.

This contract has been presented for renewal historically since 2005 and is directly related to our CAD (Computer Aid Dispatch/Police and Fire) system, along with our record's management system. The reduction in this year's cost is directly related to a comprehensive review and audit of the system along with the upgrades undertaken in 2015.

Respectfully submitted,

Bradley A. Kersten
Bradley A. Kersten

Chief of Police





840 W. Long Lake Rd.
Troy, MI 48098

(248) 269-1000

Police Department
Chesterfield Twp., MI
46525 Continental
Chesterfield, MI 48047

INVOICE

Invoice Number: 046177
Invoice Date: 12/15/2015
PO Number:
Terms: Net 30
Customer ID: CHE0857

SW Main(SSMA): 1/1/16-12/31/16

79,939.00

SW Main(SSMA): 1/1/16-12/31/16

Item Total:
Sales Tax Total:
Invoice Total: \$79,939.00



New World Systems®

The Public Sector Software Company

888 W. Big Beaver Rd., #600
Troy, MI 48084

(248) 269-1000

Police Department
Chesterfield Twp., MI
46525 Continental
Chesterfield, MI 48047

INVOICE

Invoice Number: 046177
Invoice Date: 12/15/2015
PO Number:
Terms: Net 30
Customer ID: CHE0857

SW Main(SSMA): 1/1/16-12/31/16

91,790.00

SW Main(SSMA): 1/1/16-12/31/16

Item Total:
Sales Tax Total:
Invoice Total: \$91,790.00

SSMA Summary for:
Chesterfield Twp., MI

Customer #: 857

Billing frequency: Annual

Coverage Period * 1/1/2016 To 12/31/2016

	Original Contract	Units	SSMA Not Yet Begun	Total
Software under SSMA Agreement				
Aegis MSP Software				
Computer Aided Dispatch (CAD)				10,534
Additional LE CAD MSP View/Inquiry Users	10/5/05	2		
CAD Mapping MSP	10/5/05	1		
Combined LE/Fire/EMS CAD MSP	10/5/05	4		
E-911 Interface MSP	10/5/05	1		
Pre-Arrival Questionnaire Interface - EMD	10/5/05	1		
Law Enforcement Records Software				17,649
Additional Records MSP Users	12/22/10	11		
Additional Records MSP View/Inquiry Users	12/22/10	1		
Alarms Tracking and Billing MSP	10/5/05	1		
Bicycles MSP	10/5/05	1		
Bookings MSP	10/5/05	1		
Briefing Summary MSP	10/5/05	1		
Case Management MSP	10/5/05	1		
Field Investigations MSP	10/5/05	1		
Gun Permits MSP	10/5/05	1		
LE Records Federal & State Compliance MSP	10/5/05	1		
LE Records Multi-Jurisdictional Base MSP	10/5/05	20		
Pawn Shops MSP	10/5/05	1		
Property Room Bar Coding MSP	10/5/05	1		
Fire Records Software				9,835
Fire Equipment Tracking and Maint. MSP	10/5/05	1		
Fire NFIRS 5.0 Electronic Reporting MSP	10/5/05	1		
Fire Permits MSP	10/5/05	1		
Fire Records Base Package MSP	10/5/05	9		
Fire Vehicle Tracking and Maint. MSP	10/5/05	1		
Public Safety Interface Software				1,931
On-Line CAD Interface to State/NCIC MSP	10/5/05	1		
State/NCIC Interface MSP	10/5/05	1		
Corrections Management Software				878
Livescan Interface MSP	10/5/05	1		
Photo Imaging Software				2,810
Digital Imaging MSP	10/5/05	1		
ID Badges MSP	10/5/05	1		
Public Safety Mug Shots/Line-Ups MSP	10/5/05	1		
Data Analysis/Crime Mapping/Mgt Reporting				3,512
Analysis Base With Three Applications	10/5/05	1		

SSMA Summary for:
Chesterfield Twp., MI

Customer #: 857

Billing frequency: Annual

Coverage Period * 1/1/2016 To 12/31/2016

	Original Contract	Units	SSMA Not Yet Begun	Total
Software under SSMA Agreement				
Mobile Software				
Mobile Management Server Software				3,600
AVL Mapping Server	10/5/05	30		
Base CAD/NCIC/Messaging	12/22/10	20		
Base CAD/NCIC/Messaging	10/5/05	30		
Field Reporting Data Merge	12/22/10	20		
Field Reporting Data Merge	10/5/05	30		
Field Reporting Server	12/22/10	20		
Field Reporting Server	10/5/05	30		
Mobile Software on the RS6000				15,278
AVL Interface	10/5/05	30		
Base Message Switch to NCIC	10/5/05	30		
Base Message Switch to NCIC	12/22/10	20		
Mobile Upload Software	12/22/10	20		
Mobile Upload Software	10/5/05	30		
New World CAD Interface for Aegis/MSP	12/22/10	20		
New World CAD Interface for Aegis/MSP	10/5/05	30		
Mobile Client Laptop Software				21,926
Fire CAD Via Switch (Messaging)	10/5/05	7		
In Car Mapping	12/22/10	4		
In Car Mapping	12/23/10	20		
LE Accident Field Reporting	10/5/05	20		
LE Accident Field Reporting	12/22/10	6		
LE Accident Field Reporting Compliance	12/22/10	6		
LE Accident Field Reporting Compliance	10/5/05	20		
LE CAD Via Switch	10/5/05	20		
LE CAD Via Switch	12/22/10	16		
LE Field Reporting	12/22/10	20		
LE Field Reporting	10/5/05	20		
LE Field Reporting Compliance	10/5/05	20		
LE Field Reporting Compliance	12/22/10	20		
LE State/NCIC via Switch	10/5/05	20		
LE State/NCIC via Switch	12/22/10	13		
Mobile Upload of Field Reports	12/22/10	20		
Mobile Upload of Field Reports	10/5/05	20		
New World AVL	10/5/05	20		
New World AVL	12/22/10	4		
Mobile Software on the 400 or MSP Server				2,985
AVL CAD Interface	10/5/05	30		
MDT/MCT Base CAD/RMS Interface	10/5/05	30		
MDT/MCT Base CAD/RMS Interface	12/22/10	20		

Integration of Embedded Third Party Software

Mapping Software				632
Mobile In-Car Mapping Integration	12/22/10	4		
Mobile In-Car Mapping Integration	12/23/10	20		

SSMA Summary for:
Chesterfield Twp., MI

Customer #: 857

Billing frequency: Annual

Coverage Period * 1/1/2016 To 12/31/2016

	Original Contract	Units	SSMA Not Yet Begun	Total
Software under SSMA Agreement				
Mapping Software				220
ArcGIS Standard Enterprise Server Integration	9/17/09	1		
CAD Workstations Integration	9/17/09	4		
			Software under SSMA Agreement	91,790
Total current billing amount				91,790

Total annual SSMA for all modules licensed **	91,790
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* If the period covers more than one year, the amount shown is the annual cost for each year during the period.

** This is the annual SSMA total for all modules for the period. The amount billed may be less if any modules are still under warranty. Prepaid PSMA service hours are not included in this total.

Chesterfield Township Police Department



Memorandum

Agenda Item # *D*

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: January 12, 2016
Re: Renewal of maintenance contract for the FingerRoll Livescan System

Seeking permission to renew the annual maintenance contract for the FingerRoll Livescan System. The renewal contract would be from November 1, 2015 until October 31, 2016. The cost of the contract renewal is \$3,495.00. This amount is the same as last year's renewal. The maintenance agreement was initiated in 2006 With the purchase of this system and has been presented to the board for renewal annually.

The FingerRoll Livescan System is used to process suspects during booking, complete court ordered fingerprints and fingerprint all personnel. All personnel needs to be fingerprinted in order to keep the department compliant with CJIS requirements.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Bradley A. Kersten'.

Bradley A. Kersten

Chief of Police





7720 Jefferson Road
 PO Box 2986
 Ashtabula, OH 44005
 USA

Voice: 800-982-0751 Fax: 440-992-1109

INVOICE

Invoice Number: 269886
 Invoice Date: Nov 1, 2015
 Page: 1
 Tax ID #: 34-1666831

CHESTERFIELD POLICE
 ADMINISTRATION

Bill To:
Chesterfield Township Police Department 46525 Continental Chesterfield, MI 48047

Ship to:
Chesterfield Township Police Department 46525 Continental Chesterfield, MI 48047

Customer ID	Customer PO	Payment Terms	
CHE105	Annual Service	Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
House	UPS Next Day	11/1/15	11/11/15

Quantity	Item	Description	Unit Price	Amount
1.00		YOUR SERVICE WILL EXPIRE ON 10/31/2015 Annual Service Maintenance Fee for the FingerRoll Livescan System Installed by ID Networks on 10/23/2006 Period of Coverage: 11/01/2015 through 10/31/2016	3,495.00	3,495.00
Subtotal				3,495.00
Sales Tax				
Freight				
Total Invoice Amount				3,495.00
Payment/Credit Applied				
TOTAL				3,495.00

Check/Credit Memo No:

Chesterfield Township Police Department



Memorandum

Agenda Item # *E*

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: January 12, 2016
Re: LexisNexis eCitation Purchase

Seeking permission to purchase two (2) LexisNexis eCitation machines, including the annual support and maintenance. The total for two devices with annual support and a printer is \$3,038.20. The LexisNexis eCitation devices are capable of issuing traffic, parking and warning citations. The devices also have a development for an NCIC interface. The annual support and maintenance includes unlimited customer support (both phone and e-mail), as well as every critical patch and upgrade released.

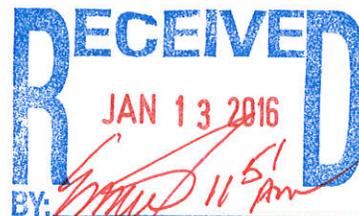
The software would be used by patrol officers and sergeants.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police



Quote

LexisNexis®
1000 Alderman Drive
Alpharetta, GA 30005



November 23, 2015
Quote No.: 20151123CTPDMI

ATTN: Jeremy Giannosa; jgiannosa@xfxstudio.com
Ship To: Chesterfield Township Police Department
46525 Continental Drive
New Baltimore, MI 48047
Bill To: Chesterfield Township Police Department
46525 Continental Drive
New Baltimore, MI 48047

Part Number	Description	Quantity	Unit Price	Amount
78611	LexisNexis® eCitation • Issue traffic, parking, and warning citations • Development for NCIC interface • Includes voice response and distribution of citation numbers	2	\$ 795.00	\$ 1,590.00
64452	LexisNexis® eCitation Annual Support and Maintenance • Unlimited customer support (phone and e-mail) • Every critical patch and upgrade released	2	18%	\$ 286.20
RJ4030LN	Brother 4030 Printer	2	581	\$ 1,162.00
Total:				\$ 3,038.20
Tax:				As Applicable

LexisNexis® appreciates the opportunity to provide you with this quote. If you have any questions regarding this quote, feel free to reach out to your account manager:

Chris Hood
Chris.Hood@lexisnexis.com
954-578-1533

Signature to Accept Quote: *Bruce A. Keith*

Date: 11/30/15

Chesterfield Township Police Department

Memorandum

Agenda Item # *F*



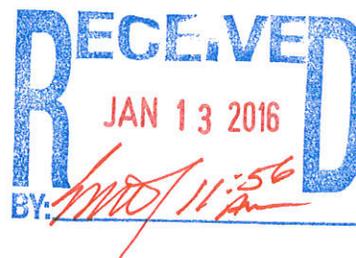
To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: November 10, 2015
Re: Commercial Motor Vehicle Parking and Storage of Commercial Equipment Ordinance

Presenting for approval the "Commercial Motor Vehicle Parking and Storage of Commercial Equipment Ordinance", which is attached. Please review the ordinance for approval and submission for publication.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "B" or "BK", enclosed in a circle.

Bradley A. Kersten
Chief of Police



**CHESTERFIELD TOWNSHIP
INACOMB COUNTY, MICHIGAN**

**ORDINANCE NO. 157
COMMERCIAL MOTOR VEHICLE PARKING AND STORAGE OF COMMERCIAL
EQUIPMENT ORDINANCE**

THAT THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF CHESTERFIELD, MICHIGAN, IS HEREBY AMENDED BY ADDING A SECTION, TO BE NUMBERED _____, TO PROVIDE REGULATIONS FOR THE PARKING AND/OR STORING OF COMMERCIAL VEHICLES AND COMMERCIAL EQUIPMENT IN RESIDENTIALLY ZONED AREAS, AND REPEALING ALL ORDINANCES AND/OR RESOLUTIONS IN CONFLICT THEREWITH.

THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF CHESTERFIELD, COUNTY OF MACOMB, MICHIGAN, ORDAINS:

SECTION 1. SHORT TITLE.

This article shall be known and cited as the Chesterfield Township Commercial Vehicle Parking and Storage of Commercial Equipment Ordinance.

SECTION 2. PURPOSE.

The purpose of this article is to preserve the health, safety and welfare of the citizens, motorists and pedestrians by the regulation of traffic, parking and storage of commercial vehicles and equipment therein and to preserve the health, safety and welfare of persons and property in residential areas designed and utilized for residential use by regulating the parking of certain large motor vehicles and commercial equipment, which may lead to increased illegal activities in residential areas, which detract from the appearance and residential character of the neighborhoods of the Township and which frequently are impediments to the ingress and egress of

emergency and fire protection vehicles and equipment.

SECTION 3. ENABLING AUTHORITY.

This article is adopted in accordance with and pursuant to and accordance with Act No. 246 of the Public Acts of Michigan of 1945, as amended; Act No. 300 of the Public Acts of Michigan of 1949, as amended; Act No. 235 of the public Acts of Michigan of 1969, as amended; and Act No. 175 of the Public Acts of Michigan of 1958, as amended.

SECTION 4. DEFINITIONS.

As used in this Ordinance:

Commercial Motor Vehicle shall mean a bus, a school bus, a school transportation vehicle, a motor vehicle, except a motor home, having a gross vehicle weight rating or gross combination weight rating of twenty-six thousand one (26,001) or more pounds; a motor vehicle towing a vehicle with a gross vehicle weight rating of more than ten thousand (10,000) pounds; or a motor vehicle carrying hazardous material and on which is required to be posted a placard as defined and required under 49 CFR Parts 100 to 199. A commercial motor vehicle does not include a vehicle used exclusively to transport personal possessions or family members for non-business uses.

Commercial Vehicle shall mean all motor vehicles used for the transportation of passengers for hire or constructed or used for transportation of goods, wares or merchandise, and/or all motor vehicles designed and used for driving other vehicles and not so constructed as to carry any load thereon either independently or any part of the

weight of the vehicle or load so drawn. Vehicles commonly referred to as tow trucks, dump trucks, tractors or tractor/trailers shall be subject to the prohibitions of this Ordinance regardless of their gross vehicle weight.

Commercial Equipment shall mean any construction equipment or large equipment used primarily in the course of conducting a trade or business.

Construction Equipment shall mean bulldozers, front-end loaders, power shovels and other heavy construction equipment or trailers designed for the transportation of such equipment.

Gross Combination Weight Rating (GCWR) shall mean the value specified by the manufacturer as the loaded weight of a combination vehicle. In the absence of a value specified by the manufacturer, GCWR will be determined by adding the GVWR of the power unit and the total weight of the towed unit and any load on that unit.

Gross Vehicle Weight Rating (GVWR) shall mean the value specified by the manufacturer as the loaded weight of a single vehicle.

Motor Vehicle shall mean every self-propelled device in, upon or by which any person or property is or may be transported or drawn, upon the land, including, but not limited to, automobiles, motorcycles, scooters and trucks.

Operator shall mean any person who is in actual physical control of a motor vehicle.

Owner shall mean any person in whose name the legal title of a motor vehicle is registered or in the event such vehicle is the subject of a lease or conditional sales agreement, the lessee or person with the right of purchase upon performance of the conditions stated in the agreement and with immediate right of possession.

Parking shall mean the standing of a motor vehicle upon the land attended or unattended by an operator thereof.

Street or Highway shall mean a way or right-of-way open to the public for vehicular travel.

SECTION 5. REGULATION OF PARKING AND STORAGE AND PROHIBITED CONDUCT.

(1) The, parking of a motor vehicle, the gross vehicle weight of which exceeds twenty thousand (20,000) pounds, or the parking of a commercial vehicle or commercial motor vehicle in a residential area, including but not limited to parking on public and private streets, is prohibited, except as provided for in Section 6.

(2) Except as provided in Section 6, no person shall park or store any commercial vehicle or equipment on private property in a residential district other than in an enclosed building.

(3) The parking of commercial vehicles and commercial equipment in a residential district shall be limited to use of such vehicles or equipment in the performance of a service to the adjacent property for the period of time necessary to complete such service, as outlined in Section 6.

SECTION 6. EXCEPTIONS.

The parking of the above vehicles is not prohibited in the following circumstances so long as such vehicles do not remain parked or standing in the residential area overnight:

- (1) Daily services or deliveries being performed within the residential area;
- (2) Service vehicles temporarily servicing a premises within the residential area;
- (3) Construction vehicles or equipment on the premises in conjunction with currently ongoing construction activities.

SECTION 7. RESPONSIBILITY.

The owner of the commercial vehicle or commercial equipment whose vehicle is stored or parked in a residential district and the owner of the residential property upon which the equipment is being kept shall each be responsible for compliance with the terms of this Ordinance. In any proceeding for violation of any parking or storage provision of this Ordinance, the person to whom a commercial vehicle is registered, as determined by the registration plate on the vehicle or equipment, shall be presumed in evidence to be the owner of such commercial equipment. For purposes of determining the ownership of property, it shall be presumed that the person whose name appears on the most recent tax assessment roll of the city is the owner of the property.

SECTION 8. PENALTY.

Any person who violates the provisions of this Ordinance shall upon conviction thereof, be guilty of a misdemeanor and subject to a penalty not to exceed \$500.00 or imprisonment in the county jail for a period not to exceed ninety (90) days, or both such fines and imprisonment.

SECTION 9. REPEALING OF CONFLICTING PROVISIONS.

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 10. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 11. PUBLICATION This Ordinance shall be filed with the Charter Township of Chesterfield Clerk and shall be published in a newspaper of general circulation in Chesterfield Township in accordance with MCL 42.22. A copy of this Ordinance may be purchased or inspected at the Chesterfield Township Clerk's Office during regular Township business hours.

SECTION 12. EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after the publication of a true copy or summary thereof as provided in Section 11.

Chesterfield Township Police Department

Memorandum

Agenda Item # 6



To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: November 10, 2015
Re: Amended Ordinance #104

Presenting for approval the attached Chesterfield Ordinance #104, known as the "offenses against property" ordinance, which has been amended by the Township Attorney. Please review the ordinance for approval and submission for publication.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "B. Kersten", enclosed in a circular scribble.

Bradley A. Kersten
Chief of Police

RECEIVED
JAN 13 2016
BY: *[Signature]* 12:05 PM

**CHARTER TOWNSHIP OF CHESTERFIELD
MACOMB COUNTY, MICHIGAN
CHESTERFIELD TOWNSHIP CODE OF ORDINANCES**

**ORDINANCE NO. 158
LARCENY ORDINANCE**

AN ORDINANCE AMENDING THE PROVISIONS OF THE CHESTERFIELD TOWNSHIP "OFFENSES AGAINST PROPERTY" ORDINANCE, BEING NO. 104, CHAPTER 46, ARTICLE II, DIVISION 4, SECTIONS 106-108, AND PROVIDING AMENDATORY PROVISIONS TO PROHIBIT LARCENY IN THE TOWNSHIP.

THE TOWNSHIP BOARD OF CHESTERFIELD, COUNTY OF MACOMB, MICHIGAN, ORDAINS:

SECTION 1. TITLE.

This Ordinance shall be known and cited as the Chesterfield Township Larceny Ordinance.

SECTION 2. PURPOSE.

The purpose of this Ordinance is to protect the public health, peace, safety and welfare of property and persons in the Township and to protect the property of the residents of the Charter Township of Chesterfield by prohibiting the theft of property.

SECTION 3. ENABLING AUTHORITY.

This Ordinance is adopted pursuant to, and in accordance with Act 246, Public Acts of 1945 as amended, and MCL 750.356.

SECTION 4. AMENDMENTS.

Sections 106 through 108 of Article II, Chapter 46, Division 4 of the Code of Ordinances (Ordinance 104) are hereby repealed in their entirety and are hereby replaced with the following amendatory provisions:

SECTION 5. DEFINITIONS.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

A. "Property" is defined as follows:

- (1) Money, goods or chattels;
- (2) A bank note, bank bill, bond, promissory note, due bill, bill of exchange or other bill, draft, order or certificate;
- (3) A book of accounts for or concerning money or goods due, or to become due, or to be delivered;
- (4) A deed or writing containing a conveyance of land or other valuable contract in force;
- (5) A receipt, release or defeasance;
- (6) A writ, process or public record.

B. "Steal" is defined as the unlawful taking and carrying away of the property of another with the intent to permanently deprive a person or entity of that property.

SECTION 6. PROHIBITED ACTS.

It shall be unlawful for any person within the Township to steal, or unlawfully take the property of any other person or entity, of the value of \$1000 or less.

SECTION 7. VIOLATIONS AND PENALTY.

Any person who violates the provisions of this Ordinance shall upon conviction thereof be guilty of a misdemeanor and subject to a penalty not to exceed five hundred dollars (\$500) or imprisonment in the county jail for a period not to exceed ninety-three (93) days, or both such fine and imprisonment.

SECTION 8. REPEALING OF CONFLICTING PROVISIONS.

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 9. SEVERABILITY.

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 10. PUBLICATION.

This Ordinance shall be filed with the Charter Township of Chesterfield Clerk and shall be published in a newspaper of general circulation in Chesterfield Township in accordance with MCL 42.22. A copy of this Ordinance may be purchased or inspected at the Chesterfield Township Clerk's Office during regular Township business hours.

SECTION 11. EFFECTIVE DATE.

This Ordinance shall take effect thirty (30) days after the publication of a true copy or summary thereof as provided in Section 10.