

**CHARTER TOWNSHIP OF CHESTERFIELD
REGULAR BOARD MEETING
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.
CHESTERFIELD, MI 48047
586-949-0400**

**December 7, 2015
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE- Anchor Bay High School Junior Air Force ROTC**
- 3. ROLL CALL**
- 4. PRESENTATION:**
 - A)** Commendations to Emergency Dispatcher Geri Hall, Police Officer Michelle Ogden, Firefighter Sergeant Jake Prialux and Firefighter Jon Reh.
 - B)** Administer the Oath of Office to new Firefighter Ronald Gnesda.
 - C)** Report from the Water and Sewer Advisory Board.
- 5. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
 - A)** Approval of the Agenda (with Addendum if necessary).
 - B)** Approval of the Minutes of the Regular Board Meeting of November 16, 2015 and the Special Board Meeting of November 23, 2015.
 - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 6. PUBLIC HEARING:**

To hear comments on the proposed 2016 Township Budget.

7. REGULAR AGENDA:

- A)** Approve the 2016 Township Budget.
- B)** Approve the Finance Department's request for final budget amendments to the 2015 budget and to complete all Inter-fund transfers.
- C)** Approve Ordinance No. 154 adopting and amending a new section of the Charter Township of Chesterfield, Zoning Ordinance Chapter 76, regarding regulations to control yard clipping compost facilities and authorize final publication.
- D)** Approve Ordinance No. 155, adopting the 2012 edition of the International Property Maintenance Code and authorize final publication.
- E)** Approve amending the Charter Township of Chesterfield, Zoning Map, rezoning eight (8) parcels located south of 25 Mile Rd., continuing north to 26 Mile Rd. along the east side of Bates Rd and authorize final publication.
- F)** Approve Ordinance No. 156 Amendment 76-377, C-4 Multi Use District allowing ancillary drive-through and authorize final publication.
- G)** Approve Resolution 2015-28 establishing the Water and Sewer rates.
- H)** Approve Resolution 2015-29 establishing the Nonresidential Sewer rates.
- I)** Approve the Department of Public Work's request to repair the CAT 420E Backhoe, by Michigan CAT for a total cost of \$5,165.
- J)** Adopt Resolution No. 2015-27 for a Charitable Gaming License to be issued to Anchor Bay Rotary Charities, Inc.
- K)** Approve the 2016 Township Meeting Calendar.
- L)** Approve a request from the Police Department to make contingent offers of employment to three Police Officer applicants.

8. ADDENDUM (If Necessary)

9. PUBLIC COMMENTS (Five-Minute Time Limits)

10. BOARD COMMENTS

11. CLOSED SESSION:

Pursuant to Section 8(d) of the Open Meetings Act, consideration of purchase or lease of real property.

12. ADJOURNMENT

NEXT REGULAR BOARD MEETING IS MONDAY, DECEMBER 21, 2015 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY DECEMBER 16, 2014. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.

POSTED: December 3, 2015

Chesterfield Township Police Department



Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: December 1, 2015
Re: Recognition of Dispatcher Hall

The Chesterfield Township Police Department would like to recognize Dispatcher Geri Hall for her assistance in delivering a child on November 6, 2015:

Dispatcher Hall received a call from a frantic man stating that his wife was in labor. Immediately, Dispatcher Hall determined the caller's location and the medical state of his wife. She asked the man to try to remain calm and to get to a safe area as quickly as possible. The caller was on I94 and approaching Hall Rd. Dispatcher Hall, knowing the area, advised the man to exit the expressway and proceed to the credit union parking lot. She was clear in her directions and ensured that the caller knew where he was going. Throughout the entire conversation, Dispatcher Hall remained calm and gathered as much information as quickly as possible. She obtained the type of vehicle the caller was in, how far along his wife's pregnancy was, if the baby's head was visible, and the location of his wife in the vehicle. Dispatcher Hall also reassured the caller that help was on the way and kept all responding units up to date. Dispatcher Hall began to prepare the man so that he could render assistance in the delivery of their child.

As the father kept Dispatcher Hall advised of his wife's condition, he informed her that the baby was breach. Dispatcher Hall immediately relayed this information to all responding units, since it increased the severity of the situation. With the information that the baby was breach, Dispatcher Hall updated her medical instructions to prepare for the breach birth. Shortly after, first responders arrived on scene and took over. She reassured the father that he did a great job and waited to hear the responding units talking to the father before ending the call. Dispatcher Hall remained calm, courteous and professional during the entire 911 call. Her effort, skill and resourcefulness deserve to be recognized and applauded.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police



Chesterfield Police Department Commendation Report



Employee: Dispatcher Hall Supervisor: Sergeant Rhein
Job Classification: Emergency Dispatcher Date: 11/06/2015

Type of Action:

- | | |
|--|--|
| <input type="checkbox"/> Citation for Valor | <input type="checkbox"/> Certificate of Merit |
| <input type="checkbox"/> Lifesaving Citation | <input type="checkbox"/> Unit Award |
| <input checked="" type="checkbox"/> Chief's Commendation | <input type="checkbox"/> Departmental Citation |
| <input type="checkbox"/> Letter of Commendation | <input type="checkbox"/> Certificate of Appreciation |

On November 6, 2015, Dispatcher Hall received a call from a frantic man stating that his wife was in labor. Immediately, Dispatcher Hall determined the caller's location and the medical state of his wife. She asked the man to try to remain calm and to get to a safe area as quickly as possible. The caller was on I94 and approaching Hall Rd. Dispatcher Hall, knowing the area, advised the man to exit the expressway and proceed to the credit union parking lot. She was clear in her directions and ensured that the caller knew where he was going. Throughout the entire conversation, Dispatcher Hall remained calm and gathered as much information as quickly as possible. She obtained the type of vehicle the caller was in, how far along his wife's pregnancy was, if the baby's head was visible, and the location of his wife in the vehicle. Dispatcher Hall also reassured the caller that help was on the way and kept all responding units up to date. Dispatcher Hall began to prepare the man so that he could render assistance in the delivery of their child. As the father kept Dispatcher Hall advised of his wife's condition, he informed her that the baby was breach. Dispatcher Hall immediately relayed this information to all responding units, since it increased the severity of the situation. With the information that the baby was breach, Dispatcher Hall updated her medical instructions to prepare for the breach birth. Shortly after, first responders arrived on scene and took over. She reassured the father that he did a great job and waited to hear the responding units talking to the father before ending the call. Dispatcher Hall remained calm, courteous and professional during the entire 911 call. Her effort, skill and resourcefulness deserve to be recognized and applauded.

Bradley A. Kerets
Department Head Signature and Date

Sgt. R. Hill 11-17-15
Supervisor Signature and Date

Kenneth J. Grant 11-17-15
Division Commander Signature and Date

Chesterfield Township Police Department



Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: December 1, 2015
Re: Recognition of Officer Ogden

The Chesterfield Township Police Department would like to recognize Officer Michelle Ogden for her assistance in delivering a child on November 6, 2015:

Officer Michelle Ogden was dispatched to a medical call. The call was from a frantic father, his wife had gone into labor. Once dispatched, Officer Ogden proceeded to the credit union and began to look for the Red Cobalt in the parking lot. When Officer Ogden arrived on scene, she immediately went to the aid of the father and his wife that was in labor. Officer Ogden located the woman in the back seat of the Cobalt and knew that the child was breach due to the information obtained by Dispatcher Geri Hall. This increased the need for immediate medical attention.

With the increased severity of the situation, Officer Ogden wasted no time in aiding the mother. The baby's feet were visible and Officer Ogden began to assist with the birth. This is when the Chesterfield Fire Department arrived on location. Throughout the entire call, Officer Ogden remained calm, courteous and professional. Between the combined efforts of Officer Ogden, Dispatcher Hall and the members of the Chesterfield Fire Department, a healthy baby boy was brought into this world. Officer Ogden's ability, knowledge and efforts should be applauded and rewarded.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police



Chesterfield Police Department Commendation Report



Employee: Officer Michelle Ogden Supervisor: Sergeant Rick Rhein
Job Classification: Police Officer Date: 11/06/2015

Type of Action:

- | | |
|--|--|
| <input type="checkbox"/> Citation for Valor | <input type="checkbox"/> Certificate of Merit |
| <input type="checkbox"/> Lifesaving Citation | <input type="checkbox"/> Unit Award |
| <input type="checkbox"/> Chief's Commendation | <input type="checkbox"/> Departmental Citation |
| <input checked="" type="checkbox"/> Letter of Commendation | <input type="checkbox"/> Certificate of Appreciation |

On November 6, 2015, Officer Michelle Ogden was dispatched to a medical call. The call was from a frantic father, his wife had gone into labor. Once dispatched, Officer Ogden proceeded to the credit union and began to look for the Red Cobalt in the parking lot. When Officer Ogden arrived on scene, she immediately went to the aid of the father and his wife that was in labor. Officer Ogden located the woman in the back seat of the Cobalt and knew that the child was breach due to the information obtained by Dispatcher Geri Hall. This increased the need for immediate medical attention. With the increased severity of the situation, Officer Ogden wasted no time in aiding the mother. The baby's feet were visible and Officer Ogden began to assist with the birth. This is when the Chesterfield Fire Department arrived on location. Throughout the entire call, Officer Ogden remained calm, courteous and professional. Between the combined efforts of Officer Ogden, Dispatcher Hall and the members of the Chesterfield Fire Department, a healthy baby boy was brought into this world. Officer Ogden's ability, knowledge and efforts should be applauded and rewarded.

Brady A. Kestler
Department Head Signature and Date

Sgt Rick Rhein 11-17-15
Supervisor Signature and Date

Kenneth M. ... 11-17-15
Division Commander Signature and Date

CC: Personnel File

**Charter Township of
Chesterfield Fire Department**

33991 23 Mile Road, Chesterfield, MI 48047
Business 586-725-2233 Fax 586-725-4350
www.chesterfieldfire.org

To: Mike Lovelock, Supervisor and Township Board
From: Doug Charbonneau, Fire Chief
Date: December 1, 2015
Re: Recognition of outstanding service commendations

Two of our personnel recently responded to a call of a woman in labor. They arrived to find the woman in an automobile in a credit union parking lot. This call came in after sunset so they worked with limited lighting. With help from Police Officer Michelle Ogden they moved the woman to the rear seat of the vehicle. The birth was already in progress and the ambulance had not yet arrived. Sgt. Jake Prialux saw that this was a breach delivery where the baby's legs come out first and the head last. With help from FF Jon Reh Sgt. Prialux successfully delivered a healthy baby. His 35+ years of experience served this family well. For their actions that evening FF Reh will receive a department commendation letter and Sgt. Prialux will receive a departmental certificate of meritorious service.

Chief Kersten will also be recognizing the efforts of Officer M. Ogden and the on duty dispatcher Jerry Hall. I would like all four to be recognized together.



Headquarters/Station 3
23 Mile/Baker
586-725-2233

George Furton/Station 1
22 Mile Road West of Gratiot
586-949-1706

Harold Lemmer/Station 2
Jefferson Ave. /Forbes
586-949-5999

Emergency- 911 or 586-949-2322

Charter Township of Chesterfield Fire Department

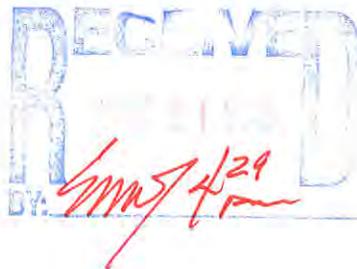
33991 23 Mile Road, Chesterfield, MI 48047
Business 586-725-2233 Fax 586-725-4350
www.chesterfieldfire.org

To: Mike Lovelock, Supervisor and Township Board
From: Doug Charbonneau, Fire Chief
Date: December 1, 2015
Re: Hiring of firefighter Ronald Gnesda

It is again my honor to offer another candidate for the position of full-time firefighter with the Chesterfield Township Fire Department. The candidate is Ronald Gnesda (pronounced Nesda).

Ron has worked as an emergency room paramedic for St. John's Health Systems since 2012. He has also served as a volunteer firefighter for the Mt. Clemens fire Department since January 2005. He has received outstanding recommendations from the full time firefighting staff in Mt. Clemens as well as the instructors from the Macomb Emergency Services Training Center and his co-workers at the hospital. His mother, Sandy, served as a volunteer firefighter for our department for several years in the late 1990's and also worked as a paramedic for MedStar ambulance for many years.

Firefighter Gnesda will be filling the vacancy created by the resignation of firefighter Kyle Mankiewicz.



Headquarters/Station 3
23 Mile/Baker
586-725-2233

George Furton/Station 1
22 Mile Road West of Gratiot
586-949-1706

Harold Lemmer/Station 2
Jefferson Ave. /Forbes
586-949-5999

Emergency- 911 or 586-949-2322

**Proposed MINUTES OF THE REGULAR BOARD MEETING
OF
THE CHARTER TOWNSHIP OF CHESTERFIELD**

November 16, 2015

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuynck, Joseph
Also Present: Deputy Clerk Wurmlinger, Township Attorney Seibert

The Pledge of Allegiance was led by the Anchor Bay High School Junior Air Force ROTC. **PLEDGE OF ALLEGIANCE**

Supervisor Lovelock asked for a moment of silence for those killed and injured in the Paris France attacks of 11/13/15. **MOMENT OF SILENCE**

Motion by Berry, supported by DeMuynck to: **4A)** Approve the Agenda as submitted. **4B)** Approve the minutes of the Regular Board Meeting of November 2, 2015. **4C)** Approve the Payment of Bills as submitted by the Finance Department. **CONSENT AGENDA /APPROVED**

Roll Call Vote:

Ayes: Berry, DeMuynck, Joseph, Anderson, Bell, Hartman, Lovelock
Nays: None **MOTION CARRIED**

Motion by DeMuynck, supported by Hartman to approve Ordinance No. 153 an amendment to the Charter Township of Chesterfield, Water and Sewer Rates, Charges and Fees and authorize final publication. *AN ORDINANCE amending the Charter Township of Chesterfield Code of Ordinances, by amending Chapter 64, Article III, Division 3 (Water Rates, Charges and Fees) and Division 4 (Wastewater Rates, Charges and Fees) to provide the methods of calculation for water and sewer commodity charges, readiness-to-serve charges and bond debt service charges, to provide for the imposition of industrial waste control charges by resolution of the Township Board, and repealing any and all ordinances and/or resolutions in conflict therewith.* **MOTION TO APPROVE ORD. NO. 153, WATER AND SEWER RATES, CHARGES AND FEES /APPROVED**

Roll Call Vote:

Ayes: DeMuynck, Hartman, Anderson, Bell, Joseph, Lovelock, Berry
Nays: None **MOTION CARRIED**

Motion by Lovelock, supported by Berry to approve the Detroit Water and Sewer Department Assignment of Water Contract with the Great Lakes Water Authority.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, Bell DeMuynck, Hartman

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
ASSIGNMENT OF
WATER CONTRACT
TO THE GREAT
LAKES WATER
AUTHORITY
/APPROVED**

Motion by Lovelock, supported by Hartman to approve a request to purchase Storage Craft Backup software from HI-Tech Systems Service for a total cost of \$4,485.00.

Roll Call Vote:

Ayes: Lovelock, Hartman, Anderson, Bell, DeMuynck, Joseph, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
THE PURCHASE OF
STORAGE BACKUP
SOFTWARE
/APPROVED**

Motion by DeMuynck, supported by Bell to approve the Supervisor's recommended appointments of required Board Liaisons to various Township Boards and Commissions, effective December 1, 2015, as follows: Bargaining Committee, Michael Lovelock, Cindy Berry, Linda Hartman; Election Commission, David Joseph, Christine Bell; Historical Society, Hank Anderson; Library Board, Cindy Berry; Parks and Recreation Commission/Appreciation Awards, Christine Bell; Senior Housing, Linda Hartman; Zoning Board of Appeals, David Joseph; and SEMCOG, David Joseph and Linda Hartman. All terms are one year terms and expire December 5, 2016.

Roll Call Vote:

Ayes: DeMuynck, Bell, Anderson, Joseph, Hartman, Lovelock, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
THE SUPERVISOR'S
TOWNSHIP BOARD
LIAISONS
APPOINTMENT
RECOMMENDATIONS
FOR 2016/APPROVED**

Motion by DeMuynck, supported by Joseph to approve the recommendation from the Planning Commission to deny the proposed amendment, Section 76-508, Article 36 allowing the sale of firearms from residential zoning.

Roll Call Vote:

Ayes: DeMuynck, Joseph, Bell, Anderson, Hartman,

Nays: Lovelock, Berry

MOTION CARRIED

**MOTION TO APPROVE
THE PLANNING
COMMISSION'S
RECOMMENDATION
REGARDING THE
SALE OF FIREARMS
IN RESIDENTIAL
ZONING/APPROVED**

Motion by Lovelock, supported by Joseph to approve introduction and first publication of Ordinance No. 154, adopting and amending a new section of the Charter Township of Chesterfield, Zoning Ordinance Chapter 76, regarding regulations to control yard clipping compost facilities.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, DeMuyneck, Hartman, Berry

Nays: None

MOTION CARRIED

MOTION TO APPROVE INTRODUCTION AND FIRST PUBLICATION OF ORD. NO. 154 REGARDING YARD CLIPPING COMPOST FACILITIES /APPROVED

Motion by Lovelock, supported by DeMuyneck to approve introduction and first publication amending the Charter Township of Chesterfield, Zoning Map, rezoning eight (8) parcels located south of 25 Mile Rd., continuing north to 26 Mile Rd. along the east side of Bates Rd as follows:

- Parcel 015-09-08-200-015 from A-1 to M-1 west of the railroad tracks and from A-1 to M-2 east of the railroad tracks.
- Parcel 015-09-08-200-016 from A-1 to M-1.
- Parcel 015-09-05-226-001 from A-1 to M-1.
- Parcel 015-09-08-275-001 from A-1 to M-1.
- Parcel 015-09-08-400-002 from A-1 to M-1.
- Parcel 015-09-08-400-003 from A-1 to M-1.
- Parcel 015-09-08-400-005 from A-1 to M-1.
- Parcel 015-09-08-400-006 from A-1 to M-1.

Roll Call Vote:

Ayes: Lovelock, DeMuyneck, Anderson, Joseph, Bell, Hartman, Berry

Nays: None

MOTION CARRIED

MOTION TO APPROVE INTRODUCTION AND FIRST PUBLICATION OF ZONING MAP AMENDMENTS /APPROVED

Motion by Lovelock, supported by Berry to approve introduction and first publication of Ordinance Amendment 76-377, C-4 Multi Use District allowing ancillary drive-thru.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuyneck, Bell, Hartman

Nays: None

MOTION CARRIED

MOTION TO APPROVE ORDINANCE AMENDMENT FOR ANCILLARY DRIV-THRU/APPROVED

Motion by Lovelock, supported by Berry to approve introduction and first publication of Ordinance No. 155, adopting the 2012 edition of the International Property Maintenance Code.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuyneck, Bell, Hartman

Nays: None

MOTION CARRIED

MOTION TO APPROVE ORD. NO. 155, ADOPTING THE 2012 INTERNATIONAL PROPERTY MAINT. CODE /APPROVED

Administration of the Oath of Office to new Firefighter Seth Greely.

OATH OF OFFICE FOR SETH GREELY

Motions by DeMuynck, supported by Berry to approve a request from the Department of Public Works to have AEW complete the State of Michigan, Department of Environmental Quality Reliability Study at a cost not to exceed \$25,000.00.

Roll Call Vote:

Ayes: DeMuynck, Berry, Bell, Joseph, Hartman, Lovelock

Nays: Anderson

MOTION CARRIED

**MOTION TO APPROVE
WATER RELIABILITY
STUDY FROM
AEW/APPROVED**

Motion by Lovelock, supported by Joseph to approve request from Rosolino Mangiapane Jr. for a variance to sell Christmas trees and grave blankets beginning November 18 through December 30, 2015 at Bayside Plaza, 33195 23 Mile Rd., Chesterfield, MI 48047.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, DeMuynck, Bell, Hartman, Berry

Nays: None

MOTION CARRIED

**MOTION TO APPROVE
A VARIANCE TO SELL
CHRISTMAS TREES
AND GRAVE
BLANKETS TO RUSS
MANGIAPANE
JR./APPROVED**

Joe Katich, Joe Miller, Tracy Antrikin, Steven Mickel, Richard Ren and Paul Lafata addressed the board during public comment.

PUBLIC COMMENT

Motion by Lovelock, supported by DeMuynck to adjourn the meeting at 8:58pm.

Ayes: All

Nays: None

MOTION CARRIED

ADJOURNMENT

Cindy Berry, Clerk

Michael Lovelock, Supervisor

**Proposed MINUTES OF THE SPECIAL BOARD MEETING
OF
THE CHARTER TOWNSHIP OF CHESTERFIELD**

November 23, 2015

The meeting was called to order by Supervisor Lovelock at 5:37 p.m. in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuynck, Joseph
Also Present: Deputy Clerk Eric M. Wurmlinger, Finance Director Vicki Bauer, Deputy Treasurer Ellen Clark, DPW Assistant Superintendent Kevin Johnson, Parks and Recreation Director Chris Galatis, Parks and Recreation Assistant Director Amanda Willard, Fire Chief Doug Charbonneau, Benefits Coordinator Annette Jossey and Building Administrator Gary DeMaster.

Supervisor Lovelock stated that Clerk Berry wished to add an addendum to the agenda.

Motion by Berry, supported by DeMuynck to add a Used Car Dealer License request for consideration prior to discussion regarding the 2016 general fund budget.
Roll Call Vote:
Ayes: Berry, DeMuynck, Joseph, Anderson, Bell, Hartman, Lovelock
Nays: None

**MOTION TO APPROVE
AN AGENDA
ADDENDUM
/APPROVED**

Motion by Lovelock, supported by Berry to approve an application for a New Used Car Dealer License for CARite Inc. at 29425 23 Mile Rd. Chesterfield Twp., MI 48047

**MOTION TO APPROVE
A USED CAR DEALER
LICENSE FOR
CARITE/APPROVED**

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuynck, Bell, Hartman

Nays: None

Supervisor Lovelock opened the meeting by asking Finance Director Vicki Bauer to give an overview of the budget and answer any questions from board members.

**SUPERVISOR'S
STATEMENT ON
BUDGET PROCESS**

Ms. Bauer presented an overview of the 2015 Proposed Budget. She reviewed budget categories including funds, revenue, tax collection trends, expenditures, Fire Department special revenues and unique expenditures and the overall Building Department revenue trends. She then went through the various department accounts and solicited input.

**BUDGET
PRESENTATION**

**BOARD OF TRUSTEES
BUDGET DISCUSSION**

The following items were discussed.

- In a service-oriented organization employee wages and associated cost are the majority of expenditures.
- The elimination of the Administration Fee in 2015 as approved by the Board of Trustees in 2014. This will result in a \$572,560 reduction in revenue.
- A \$500.00 addition per person for an electronic device, to be determined later, for each board member as well as the Deputy Clerk and Treasurer for use at board meetings.
- The purpose of depreciation cost as it relates to the Water and Sewer fund.

PUBLIC COMMENT

Paul Lafata, Lou Nigro, and Rick Boland addressed the board during board comments.

ADJOURNMENT

Motion by Lovelock, seconded by DeMuyne to adjourn at 7:55 pm.

Ayes: All

Nays: None

MOTION CARRIED

Cindy Berry, Clerk

Michael Lovelock, Supervisor

Agenda Item # 6

RESOLUTION

2015-28

RESOLUTION APPROVING WATER AND SEWER RATES

Minutes of a regular meeting of the Township Board of the Charter Township of Chesterfield, County of Macomb, Michigan held in the Township municipal offices in said Township on December 7, 2015 at 7:00 P.M., Eastern Standard Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Chesterfield Township has previously adopted Ordinance No. 68, as amended, being the Chesterfield Township Sewer and Water Rate Ordinance; and

WHEREAS, the rates charged by Chesterfield Township for water and sewer service to its residents are directly related to the commodity charges/rates and fixed fees charged to Chesterfield Township by other governmental agencies; and

WHEREAS, it is necessary to increase the water and sewer commodity charges/rates and fixed fees to reflect increased costs incurred by Chesterfield Township in the operation and maintenance of its water and sanitary sewer systems as the result of rate increases charged to the Township by other governmental agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF CHESTERFIELD, MACOMB COUNTY, MICHIGAN:

1. The water commodity charge/rate which shall be charged by Chesterfield Township to its users shall be decreased from \$3.80 to \$3.58 per quarter.

2. The sewer commodity charge/rate which shall be charged by Chesterfield Township to its users shall be decreased from \$5.88 to \$5.54 per quarter.

3. The water readiness-to-serve charge which shall be charged by Chesterfield Township to its users shall be increased from \$8.00 to \$12.78 per quarter.

4. The sewer readiness-to-serve charge which shall be charged by Chesterfield Township to its users shall be increased from \$7.00 to \$33.66 per quarter.

5. The water debt service charge imposed to repay a portion of the fixed bond debt payments shall be \$1.00 per quarter.

6. The sewer debt service charge imposed to repay a portion of the fixed bond debt payments shall be \$9.00 per quarter.

7. The water commodity charge/rate for a second meter utilized for irrigation shall be decreased from \$3.88 to \$3.66 per quarter.

8. All of the rates established by this Resolution shall be effective _____, 2015.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Cindy Berry,
Chesterfield Township Clerk

Agenda Item # *A*

**RESOLUTION
2015-29
RESOLUTION APPROVING NONRESIDENTIAL SEWER RATES**

Minutes of a regular meeting of the Township Board of the Charter Township of Chesterfield, County of Macomb, Michigan held in the Township municipal offices in said Township on December 7, 2015 at 7:00 P.M., Eastern Standard Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Chapter 64, Article III, Division 4 (Wastewater Rates, Charges and Fees) of the Chesterfield Township Code of Ordinances provides for the imposition of charges and rates for nonresidential users of the Township's sewer system; and

WHEREAS, the rates charged by Chesterfield Township for sewer service to nonresidential users of the system are directly related to the rates charged to Chesterfield Township by other governmental agencies; and

WHEREAS, it is necessary to modify the nonresidential sewer charges/rates to reflect costs incurred by Chesterfield Township in the operation of its sanitary sewer system as the result of rates charged to the Township by other governmental agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF CHESTERFIELD, MACOMB COUNTY, MICHIGAN:

1. The monthly special sewer use rates charged pursuant to Chapter 64, Article III, Division 4, Section 64-212(b), of the Code of Ordinances shall be as follows:

<u>Meter Size</u>	<u>Per Month</u>
5/8"	\$5.50
3/4"	\$8.25
1"	\$13.75
1-1/2"	\$30.25
2"	\$44.00
3"	\$79.75
4"	\$110.00
6"	\$165.00
8"	\$275.00
10"	\$385.00
12"	\$440.00
14"	\$550.00
16"	\$660.00
18"	\$770.00
20"	\$880.00
24"	\$990.00
30"	\$1,100.00
36"	\$1,210.00
48"	\$1,320.00

2. The industrial waste pollutant surcharge rates charged, per excess pound pursuant to Chapter 64, Article III, Division 4, Section 64-216, of the Code of Ordinances shall be as follows:

1. Biochemical Oxygen Demand (BOD) in excess of 275 mg/liter	\$0.477
2. Total Suspended Solids TSS in excess of 350 mg/liter	\$0.483
3. Phosphorus (P) in excess of 12 mg/liter	\$7.129
4. Fats, Oils, Grease FOG in excess of 100 mg/liter	\$0.459

3. All of the rates established by this Resolution shall be effective

_____, 2015.

4. All charges/rates set forth in Chapter 64 of the Chesterfield Code of Ordinances that are not modified by this Resolution shall remain in full force and effect.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Cindy Berry,
Chesterfield Township Clerk



Charter Township of Chesterfield Department of Public Works

52216 Sierra Dr., Chesterfield, MI 48047
Phone 586-949-0400 ext.3 Fax 586-949-3872

November 30, 2015

Agenda Item # *I*

Chesterfield Township Board
Charter Township of Chesterfield
47275 Sugarbush
Chesterfield, MI 48047

Re: Repair and Maintenance to the CAT 420E Backhoe

Honorable Board Members:

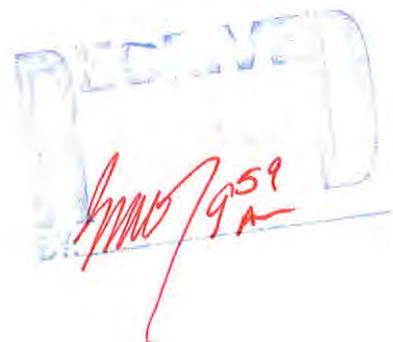
Our CAT 420E backhoe is in need of maintenance. Over the course of the 9 years the backhoe has been in operation, the two-part articulating arm of the backhoe has gone through rigorous wear and tear, especially during the winter months when dealing with frost. While we can still use the backhoe at this time, it is becoming increasingly unsafe to have the backhoe operating without the maintenance that is necessary.

The extendable part of the backhoe arm needs to be shimmed, and the coupler where the bucket attaches to the arm needs to be replaced. These parts are specifically designed by CAT, so we have no other option than to go through them for the parts and maintenance.

We strive to keep our equipment properly maintained to keep our employees, as well as our residents, safe. The cost for the repair and maintenance of the backhoe by CAT will come to a total cost of \$5,165.27. This amount will come out of account #591-541-933.

Sincerely,

Kevin J. Johnson
Assistant Superintendent
Chesterfield Township DPW





Account Number: 14415

Quotation#: 101152

Repair Estimate

Bill to:
Chesterfield Township Accts Payable Dept

Ship to:
Chesterfield Township Accts Payable Dept

Chesterfield Twp, Michigan 48047

Chesterfield Twp, Michigan 48047

General information

Contact name:	Phone number:
Unit number:	Manufacturer: CATERPILLAR
Model: 420E	Serial number: 0HLS04745
Effective date: 2015-11-20	Expiration date: 2015-12-20
Meter: 3656 (hours)	

Description	Unit Price	Quantity	Ext Price
ZONE CHARGE PER TRIP	\$170.00	1	\$170.00
PARTS TO TIGHTEN UP BACKHOE INCLUDES NEW QUICK COUPLER			\$3,435.27
LABOR TO SHIM EXTENDA HOE	\$520.00	1	\$520.00
LABOR TO R & I ALL WORN PINS AND BUSHINGS AND SHIM LINKAGE	\$1,040.00	1	\$1,040.00
		Sub-total	\$5,165.27
		Total	\$5,165.27

*NOTE: TAX AND FREIGHT CHARGES ARE ADDITIONAL TO PRICES LISTED ABOVE.

EXTENDA HOE MAY NEED SHIMS OR WEAR PLATES AFTER DISASSEMBLED AND INSPECTED

ADDITIONAL PARTS AND LABOR MAY BE REQUIRED

Submitted by: Jeffrey J Friedmann
Cell: 586 917 2516
Fax: 866 622 8331

Customer Signature: _____



Account Number: 14415

Quotation#: 101152

Parts Attachment

PARTS TO TIGHTEN UP BACKHOE

Vendor	Qty	Part number	Description	Unit price	Ext. price	Note
CATERPILLAR	8	1114337	WASHER	\$0.86	\$6.88	
	1	1545278	PIN	\$121.25	\$121.25	
	1	1545279	PIN	\$113.28	\$113.28	
	1	1545280	PIN	\$164.87	\$164.87	
	1	1766251	CPLR AR	\$1980.09	\$1,980.09	
	8	2101707	SHIM	\$4.49	\$35.92	
	1	2136687	BEARING-SLEE	\$39.23	\$39.23	
	1	2136687	BEARING-SLEE	\$39.23	\$39.23	
	1	2136697	PIN	\$99.8	\$99.80	
	1	2136698	PIN	\$137.1	\$137.10	
	2	2136703	BEARING	\$44.78	\$89.56	
	8	2207108	WASHER	\$1.36	\$10.88	
	4	3B5319	COTTER PIN	\$1.26	\$5.04	
	5	3B8489	ADAPTER STR	\$1.2	\$6.00	
	2	6V4364	RING	\$2.59	\$5.18	
	2	9R0162	BEARING	\$46.28	\$92.56	
	4	9R0162	BEARING	\$46.28	\$185.12	
	1	9R0162	BEARING	\$46.28	\$46.28	
	1	9R0162	BEARING	\$46.28	\$46.28	
	1	9R0170	BEARING	\$48.13	\$48.13	
	2	9R0170	BEARING	\$48.13	\$96.26	
	1	9R0170	BEARING	\$48.13	\$48.13	
	4	9R1510	WASHER	\$4.55	\$18.20	



Anchor Bay Rotary Charities, Inc.
P.O. Box 444
New Baltimore, MI 48047-0444

Agenda Item # J

November 17, 2015

Board of Trustees
Chesterfield Township
47275 Sugarbush Road
Chesterfield Township, Michigan 48051

Trustees:

Please consider the approval of a charitable gaming license for our organization. Our intent is to participate in a "millionaire party" in order to raise funds for our charitable purposes, which requires a Township resolution before we can qualify with the State of Michigan. We have enclosed the resolution and the qualification application (including all attachments) for your review.

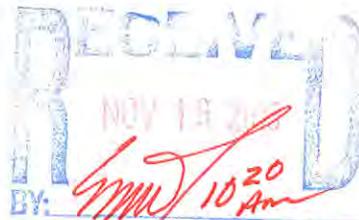
Anchor Bay Rotary Charities, Inc., in connection with the Anchor Bay Rotary Club, have raised funds through donations and events to provide various charitable support to the communities within the Chesterfield, New Baltimore, and New Haven communities. These efforts include, but are not limited to; two \$500 annual college scholarships for high school students, support of the Summer Reading program at the Chesterfield Township Library, payment of tuition for Anchor Bay Air Force Junior ROTC students to attend Rotary youth leadership camp, and donations to the Shelter Box USA program.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard L. Miiller".

Richard L. Miiller, Treasurer



MICHIGAN Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
LOTTERY www.rnichigaii.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(ii))
Resolution 2015-27

At a **REGULAR Meeting** of the **Chesterfield Township**
REGULAR OR SPECIAL TOWNSHIP, CITY OR VILLAGE COUNCIL/BOARD

called to order by _____ on **December 7, 2015**
DATE

At **7:00 PM** the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from **Anchor Bay Rotary Charities** of **Chesterfield Township**
NAME OF ORGANIZATION CITY

county of **Macomb County**, asking that they be recognized as a
COUNTY NAME
nonprofit organization operating in the community for the purpose of obtaining charitable gaming
licenses, be considered for **Approval**
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

as:

Yeas:

Nays:

Nays:

Absent:

Absent:

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____

TOWNSHIP, CITY OR VILLAGE COUNCIL/BOARD

REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION* Required.
PENALTY_ Possible denial of application.
BSL-CG-1153(R8/09)

RESET

PRINT



QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. If this form does not accompany the qualification documents, documents will be returned to contact person: This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain.				Application(s) and fee(s) enclosed?	
<input checked="" type="checkbox"/> Millionaire Party <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Charity Game Ticket				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
1. Name of Organization ANCHOR BAY ROTARY CHARITIES INC					
2. Doing Business As (DBA) (if applicable)				3. US Federal Employer Identification Number 27-0977387	
4. Organization Physical Address 49672 GRATIOT AVENUE					
City CHESTERFIELD		State MI	Zip 48051	County MACOMB	
5. Organization Mailing Address <input type="checkbox"/> Same as Physical Address					
P.O. BOX 444					
City NEW BALTIMORE		State MI	Zip 48047-0444	County MACOMB	
6. Telephone Number 586-372-9300		7. Fax Number NONE		8. Date Organization Established 9/21/09	
9. Briefly describe the purpose of the organization ANCHOR BAY ROTARY CHARITIES INC ENGAGES IN CHARITABLE AND EDUCATIONAL ACTIVITIES IN PRIMARILY THE CHESTERFIELD, NEW BALTIMORE, AND NEW HAVEN GEOGRAPHIC AREAS					
10. Name of Authorized Contact Person RICHARD L MILLER			11. Authorized contact person's position or role with organization TREASURER		
12. Mailing Address P.O. BOX 934					
City NEW BALTIMORE		State MI	Zip 48047-0934	County MACOMB	
13. Email Address RICH@MILLERCPA.COM		14. Telephone Number 586-372-9300		15. Fax Number 586-598-7405	
The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete to the best of the undersigned's knowledge. The undersigned understands that failure to answer truthfully, completely and accurately could preclude the organization from receiving an approval to obtain a gaming license.					
Authorized Contact Signature 				Date 10/26/15	
Print Name and Title RICHARD L MILLER, TREASURER					

PLEASE READ CAREFULLY

If you are qualifying for a millionaire party license, mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

If you are qualifying for a raffle, bingo, or charity game ticket license, mail this completed form and the required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909

If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit copies of this form and all qualification documents to BOTH agencies.





Agenda Item # K

To: Honorable Board Members

From: Eric M. Wurmlinger, Deputy Clerk

Re: Adoption of 2016 Township Meeting Calendar

Date: November 30, 2015

Each year the Board of Trustees adopts and posts a calendar of township meetings pursuant to the requirements of the Open Meetings Act. These dates were submitted by the Planning Dept., Parks and Recreation Dept., Assessing Dept. and Historical Society. They were also asked to proof read the calendar. Attached is the 2016 calendar that indicates the following township meetings:

- Regular Board
- Planning Commission
- Zoning Board of Appeals
- Beautification Committee
- Parks and Recreation Commission
- Board of Review
- Historical Society

Since this calendar is posted here at the Township Municipal Building, on the Township website and made available to staff and the general public, I also included Holidays when the offices are closed.

As always contact me at ext.1111 if you have any questions or if we some how missed a typo on the calendar.

2016 Regular Meeting Calendar for the Charter Township of Chesterfield

All meetings will be held at the Municipal Offices, 47275 Sugarbush Road, Chesterfield MI 48047
(586) 949-0400 ext. 5.

JANUARY

Fri. 1 ***New Year's Day-Offices Closed***
 Mon. 4 Twp. Board 7:00 p.m.
 Tues. 12 Plan. Com. 7:00 p.m.
 Wed. 13 ZBA 7:00 p.m.
Mon. 18 ***Martin Luther King Day-Offices Closed***
 Tues. 19 Twp. Board 7:00 p.m.
 Tues. 26 Plan. Com. 7:00 p.m.
 Wed. 27 ZBA 7:00 p.m.
 Wed. 27 Parks & Recreation 7:00 p.m.

FEBRUARY

Mon. 1 Twp. Board 7:00 p.m.
 Thur. 4 Beautification Com. 7:00 p.m.
 Tues. 9 Plan. Com. 7:00 p.m.
 Wed. 10 ZBA 7:00 p.m.
Mon. 15 ***President's Day-Offices Closed***
 Tues. 16 Twp. Board 7:00 p.m.
 Tues. 23 Plan. Com. 7:00 p.m.
 Wed. 24 ZBA 7:00 p.m.
 Wed. 24 Parks & Recreation 7:00 p.m.

MARCH

Thur. 3 Beautification Com. 7:00 p.m.
 Mon. 7 Twp. Board 7:00 p.m.
 Tues. 8 Plan. Com. 7:00 p.m.
 Wed. 9 ZBA 7:00 p.m.
 Mon. 14 Board of Review 9:00 a.m.
 Tues. 15 Board of Review 1:00 p.m.
 Mon. 21 Twp. Board 7:00 p.m.
 Tues. 22 Plan. Com. 7:00 p.m.
 Wed. 23 ZBA 7:00 p.m.
Fri. 25 ***Good Friday-Offices Closed***
 Wed. 30 Parks & Recreation 7:00 p.m.

APRIL

Mon. 4 Twp. Board 7:00 p.m.
 Tues. 5 Historical 7:00 p.m.
 Thur. 7 Beautification Com. 7:00 p.m.
 Tues. 12 Plan. Com. 7:00 p.m.
 Wed. 13 ZBA 7:00 p.m.
 Mon. 18 Twp. Board 7:00 p.m.
 Tues. 26 Plan. Com. 7:00 p.m.
 Wed. 27 ZBA 7:00 p.m.
 Wed. 27 Parks & Recreation 7:00 p.m.

MAY

Mon. 2 Twp. Board 7:00 p.m.
 Tues. 3 Historical 7:00 p.m.
 Thur. 5 Beautification Com. 7:00 p.m.
 Tues. 10 Plan. Com. 7:00 p.m.
 Wed. 11 ZBA 7:00 p.m.
 Mon. 16 Twp. Board 7:00 p.m.
Mon. 30 ***Memorial Day-Offices Closed***
 Tues. 24 Plan. Com. 7:00 p.m.
 Wed. 25 Parks & Recreation 7:00 p.m.
 Wed. 25 ZBA 7:00 p.m.

JUNE

Thur. 2 Beautification Com. 7:00 p.m.
 Mon. 6 Twp. Board 7:00 p.m.
 Tues. 7 Historical 7:00 p.m.
 Wed. 8 ZBA 7:00 p.m.
 Tues. 14 Plan. Com. 7:00 p.m.
 Mon. 20 Twp. Board 7:00 p.m.
 Wed. 22 ZBA 7:00 p.m.
 Tues. 28 Plan. Com. 7:00 p.m.
 Wed. 29 Parks & Recreation 7:00 p.m.

JULY

Mon. 4 ***Independence Day-Offices Closed***
 Tues. 5 Twp. Board 7:00 p.m.
 Tues. 5 Historical 7:00 p.m.
 Tues. 12 Plan. Com. 7:00 p.m.

Wed. 13 ZBA 7:00 p.m.
 Mon. 18 Twp. Board 7:00 p.m.
 Tues. 19 Board of Review 9:00 a.m.
 Tues. 26 Plan. Com. 7:00 p.m.
 Wed. 27 ZBA 7:00 p.m.
 Wed. 27 Parks & Recreation 7:00 p.m.

AUGUST

Mon. 1 Twp. Board 7:00 p.m.
 Thur. 4 Beautification Com. 7:00 p.m.
 Tues. 9 Historical (at Historical Village) 6:00 p.m.
 Tues. 9 Plan. Com. 7:00 p.m.
 Wed. 10 ZBA 7:00 p.m.
 Mon. 15 Twp. Board 7:00 p.m.
 Tues. 23 Plan. Com. 7:00 p.m.
 Wed. 24 ZBA 7:00 p.m.
 Wed. 31 Parks & Recreation 7:00 p.m.

SEPTEMBER

Mon. 5 ***Labor Day-Office Closed***
 Tues. 6 Historical 7:00 p.m.
 Tues. 6 Twp. Board 7:00 p.m.
 Thur. 8 Beautification Com. 7:00 p.m.
 Tues. 13 Plan. Com. 7:00 p.m.
 Wed. 14 ZBA 7:00 p.m.
 Mon. 19 Twp. Board 7:00 p.m.
 Tues. 27 Plan. Com. 7:00 p.m.
 Wed. 28 ZBA 7:00 p.m.
 Wed. 28 Parks & Recreation 7:00 p.m.

OCTOBER

Mon. 3 Twp. Board 7:00 p.m.
 Tues. 4 Historical 7:00 p.m.
 Thur. 6 Beautification Com. 7:00 p.m.
Mon. 10 ***Columbus Day-Offices Closed***
 Tues. 11 Plan. Com. 7:00 p.m.
 Wed. 12 ZBA 7:00 p.m.
 Mon. 17 Twp. Board 7:00 p.m.
 Tues. 25 Plan. Com. 7:00 p.m.
 Wed. 26 ZBA 7:00 p.m.
 Wed. 26 Parks & Recreation 7:00 p.m.

NOVEMBER

Tues. 1 Historical 7:00 p.m.
 Thur. 3 Beautification Com. 7:00 p.m.
 Mon. 7 Twp. Board 7:00 p.m.
 Tues. 8 Plan. Com. 7:00 p.m.
 Wed. 9 ZBA 7:00 p.m.
Fri. 11 ***Veterans Day-Offices Close***
 Mon. 21 Twp. Board 7:00 p.m.
 Tues. 22 Plan. Com. 7:00 p.m.
 Wed. 23 ZBA 7:00 p.m.
Thur. 24 ***Thanksgiving Holiday-Offices Closed***
Fri. 25 ***Thanksgiving Holiday-Offices Closed***
 Wed. 30 Parks & Recreation 7:00 p.m.

DECEMBER

Mon. 5 Twp. Board 7:00 p.m.
 Tues. 6 Historical 6:00 p.m.
 Tues. 13 Plan. Com. 7:00 p.m.
 Wed. 14 ZBA 7:00 p.m.
 Tues. 13 Board of Review 9:00 a.m.
 Mon. 19 Twp. Board 7:00 p.m.
Fri. 23 ***Christmas Holiday-Offices Closed***
Mon. 26 ***Christmas Holiday-Offices Closed***
Tue. 27 ***Christmas Holiday-Offices Closed***
Fri. 30 ***New Year's Holiday-Offices Closed***

Approved by the
Township Board on
December, 2015

Agenda Item # 2

Chesterfield Township Police Department



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten

SUBJECT: Requesting conditional offers of employment for three patrol officers

CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuynck David Joseph

MEETING DATE
December 7, 2015

COST	N/A
BUDGET CODE	207-301-705.003
Requesting three conditional offers of employment for three patrol officers. The candidates are Julian Lee, Kory Bonk and Alana Jannette.	

Chesterfield Township Police Department

Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: December 1, 2015
Re: Hiring of three Patrol Officers



Seeking permission to extend conditional offers of employment to three patrol officers. One of these officers would replace a probationary officer that resigned. The other two officers would be in anticipation of some sworn officers that are retiring in 2016. The three patrol officers that the department would like to give conditional offers of employment to are the top three candidates from the oral board and have impressed all who have had contact with them. The three potential personnel are Julian Lee, Alana Jannette and Kory Bonk.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police