

**CHARTER TOWNSHIP OF CHESTERFIELD  
REGULAR BOARD MEETING  
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.  
CHESTERFIELD, MI 48047  
586-949-0400**

**November 2, 2015  
7:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE: Anchor Bay High School Junior Air Force ROTC**
- 3. ROLL CALL**
- 4. PRESENTATION:**

North Gratiot Cruise Foundation donation to Chesterfield Township charities.
- 5. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
  - A)** Approval of the Agenda (with Addendum if necessary).
  - B)** Approval of the Minutes of the Special Board Meetings of October 15, 2015, October 26, 2015 and the Regular Board Meeting of October 19, 2015.
  - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 6. REGULAR AGENDA:**
  - A)** Approve Resolution 2015-24, recommending to the Michigan Liquor Control Commission a new Class C Liquor License for Peace Out Enterprises, LLC doing business as Painting with a Twist located at 50850 Gratiot Ave., Chesterfield, Michigan 48051. **(Postponed from the regular board meeting of October 19, 2015).**

## **10. CLOSED SESSION:**

Consultation with the Township Attorney regarding negotiations with the Police Officers Labor Council pursuant to Section 8(c) of the Open Meetings Act.

## **10. ADJOURNMENT**

**NEXT REGULAR BOARD MEETING IS MONDAY, NOVEMBER 16, 2015 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY NOVEMBER 10, 2015. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.**

**This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.**

**The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.**

**POSTED: October 29, 2015**

- B) Approve the Clerk's Department's request to renew the 2016 Commercial Garbage and Refuse Collection permits in accordance with Ordinance #128, Chapter 54, Section 54-61 for the following companies: Advanced Disposal Services Solid Waste Midwest LLC., Republic Services, Rizzo Services, Sterling Sanitation, Tringali Sanitation Inc., and Waste Management Detroit East.
- C) Approve a Department of Public Work's request to apply for a Michigan Invasive Species Grant for a total cost of \$20,000.00 to be allocated across the 2016 and 2017 fiscal years.
- D) Approve a request from Supervisor Lovelock to exempt The Charter Township of Chesterfield from the Publicly Funded Health Insurance Contribution Act for calendar year 2016.
- E) Approve the Supervisor's recommendations to appoint Tracy Antrikin, Shaniece Bennett, Rick Boyland, Brett Gatti, Victor Karns, Joe Katich, Paul S. Lafata, Steven Maul, Kathy Noland, David Novak, Kim Pratt and Ron Tobianski to the Water and Sewer Advisory Board with their terms expiring November 14, 2016.
- F) Approve the second amendment to the consent judgement in the matter of G. Morelli and Sons Construction, Inc. v Charter Township of Chesterfield, Circuit Court Case No. 2002-1120CE.
- G) Approve Ordinance No. 152 the Charter Township of Chesterfield, Transportation and Possession of Usable Marijuana by Motor Vehicle and authorize final publication.
- H) Approve rescinding the motion passed at the October 5, 2015 Regular Township Board Meeting regarding the Water and Sewer Rates for 2015, 2016 effective November 1, 2015.
- I) Approve introduction and first publication of Ordinance No. 153, an amendment to the Charter Township of Chesterfield, Water and Sewer Rates, Charges and Fees.
- J) Approve a proposal with ADP to provide a software module to comply with the Affordable Care Act (ACA) reporting requirements.

**7. ADDENDUM (If Necessary)**

**8. PUBLIC COMMENTS (Five-Minute Time Limits)**

**9. BOARD COMMENTS**

**Proposed MINUTES OF THE SPECIAL BOARD MEETING  
OF  
THE CHARTER TOWNSHIP OF CHESTERFIELD**

**October 15, 2015**

The meeting was called to order by Supervisor Lovelock at 6:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman  
Trustees: Anderson, Bell, Joseph  
Excused: Trustee DeMuynck  
Also Present: Deputy Clerk Eric Wurmlinger

Clerk Berry explained her vision for the creation of the Water and sewer Rates Advisory Board. They included:

- Size of Board.
- The direction and issues the board should focus on as it relates to input to the Township Board.
- The possibly of retaining an outside consultant not currently doing business with the township.
- The criteria for board selection. It was suggested that 3 township board members and 12 residents should make up the board. Each township board member would be able to select a member based on applications submitted to the clerk's office by October 23, 2015. It was mutually agreed that Supervisor Lovelock, Clerk Berry and Trustee Joseph would represent the township board. Additional members would be randomly drawn from the pool of applicants not selected by township board members.
- A tentative schedule of meetings was suggested weekly throughout November.

**DISCUSSION ON  
CREATION OF WATER  
AND SEWER ADVISORY  
BOARD**

Motion by Lovelock, supported by Berry to approve the creation of a temporary 2015-2016 Water and Sewer Rates Advisory Board by resolution.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, Bell, Hartman

Nays: None

**MOTION CARRIED**

**MOTION TO APPROVE  
THE CREATION OF A  
WATER AND SEWER  
ADVISORY  
BOARD/APPROVED**

Motion by Lovelock, supported by Berry to adjourn at 6:34 pm.

Ayes: All

Nays: None

**MOTION CARRIED**

**ADJOURNMENT**

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Cindy Berry, Clerk

Michael Lovelock, Supervisor

**Proposed MINUTES OF THE SPECIAL BOARD MEETING  
OF  
THE CHARTER TOWNSHIP OF CHESTERFIELD**

**October 26, 2015**

The meeting was called to order by Clerk Berry at 5:37pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman  
Trustees: Anderson, Bell, DeMuyneck Joseph (5:54pm)  
Also Present: Township Attorney Lawrence Dloski

Motion By Lovelock, supported by DeMuyneck to enter into closed session at 5:38pm to consult with the township attorney regarding ongoing litigation between the Charter Township of Chesterfield and Triple RD, LLC Case No. 14-1919 CZ, pursuant to Section 8(e) of the Open Meetings **MOTION TO ENTER INTO CLOSED SESSION/APPROVED**

Roll Call Vote:

Ayes: Lovelock, DeMuyneck, Hartman, Anderson, Bell, Berry

Nays: None

**MOTION CARRIED**

Motion by Lovelock, supported by DeMuyneck to return to open session at 5:54pm. **MOTION TO ENTER INTO OPEN SESSION/APPROVED**

Roll Call Vote:

Ayes: Lovelock, DeMuyneck, Anderson, Joseph, Bell, Hartman, Berry

Nays: None

**MOTION CARRIED**

Motion by Lovelock, supported by Berry to approve the Triple RD settlement with revisions as discussed in closed session and authorize the township attorney to sign the settlement and order dismissing the Township's complaint. **MOTION TO APPROVE SETTLEMENT WITH TRIPLE RD WITH REVISIONS/APPROVED**

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, Bell, DeMuyneck, Hartman

Nays: None

**MOTION CARRIED**

Motion by Lovelock, supported by DeMuyneck to adjourn at 5:55 pm. **ADJOURNMENT**

Ayes: All

Nays: None

**MOTION CARRIED**

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Cindy Berry, Clerk

Michael Lovelock, Supervisor

**Proposed MINUTES OF THE REGULAR BOARD MEETING  
OF  
THE CHARTER TOWNSHIP OF CHESTERFIELD**

**October 19, 2015**

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman  
Trustees: Anderson, Bell, DeMuyneck, Joseph

Also Present: Deputy Clerk Wurmlinger, Township Attorney Anderson

The Pledge of Allegiance was led by the Anchor Bay High School Junior Air Force ROTC. **PLEDGE OF ALLEGIANCE**

Introduction and administration of the Oath of Office to Officer Matthew McPhillips. **OATH OF OFFICE TO OFFICER McPHILLIPS**

Introduction and administration of the Oath of Office to Officer John Amore. **OATH OF OFFICE TO OFFICER AMORE**

Presentation of Lifesaving Citation to Emergency Dispatcher Mary Damm. **PRESENTATION OF LIFESAVING CITATION**

Motion by DeMuyneck, supported by Hartman to: **5A)** Approve the Agenda as submitted. **5B)** Approve the minutes of the Regular Board Meeting of October 5, 2015. **4C)** Approve the Payment of Bills as submitted by the Finance Department. **CONSENT AGENDA /APPROVED**

Roll Call Vote:

Ayes: DeMuyneck, Hartman, Bell, Joseph, Anderson, Lovelock, Berry

Nays: None

**MOTION CARRIED**

Motion by Lovelock, supported by Anderson to approve a request from the Police Department to make a contingent offer of employment to an applicant for the Emergency Dispatch Division. **MOTION TO APPROVE A CONTINGENT OFFER OF EMPLOYMENT TO A POLICE DEPT. DISPATCHER /APPROVED**

Roll Call Vote:

Ayes: Lovelock, Anderson, Joseph, Bell, DeMuyneck, Hartman, Berry

Nays: None

**MOTION CARRIED**

**DISPATCHER /APPROVED**

Motion by Berry, supported by Joseph to approve introduction and first publication of Ordinance No. 152 the Charter Township of Chesterfield, Transportation and Possession of Usable Marijuana by Motor Vehicle.

Roll Call Vote:

Ayes: Berry, Joseph, Anderson, DeMuynck, Bell, Hartman, Lovelock

Nays: None

**MOTION CARRIED**

**MOTION TO APPROVE  
ORD. NO. 152  
REGARDING THE  
TRANSPORTATION  
OF USABLE  
MARIJUANA  
/APPROVED**

Motion by Lovelock, supported by Joseph to approve the Police Department's request to purchase two new patrol vehicles at the Macomb County bid price for a total cost of \$80,488.82.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, DeMuynck, Bell, Hartman, Berry

Nays: None

**MOTION CARRIED**

**MOTION TO APPROVE  
THE PURCHASE OF  
TWO NEW PATROL  
VEHICLES FOR THE  
POLICE  
DEPT./APPROVED**

Motion by DeMuynck, supported by Joseph to approve the Police Department's request to purchase a computer dedicated to Freedom of Information requests for a total cost of \$3,659.03.

Roll Call Vote:

Ayes: DeMuynck, Joseph, Berry, Anderson, Bell, Hartman, Lovelock

Nays: None

**MOTION CARRIED**

**MOTION TO APPROVE  
THE PURCHASE OF A  
FOIA COMPUTER FOR  
THE POLICE  
DEPT./APPROVED**

Motion by Lovelock, supported by Joseph to approve the purchase and installation of a digital security camera system for the municipal building at the U.S. General Services Administration (GSA) contract cost of \$21,723.63.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, DeMuynck, Hartman

Nays: Berry

**MOTION CARRIED**

**MOTION TO APPROVE  
THE PURCHASE AND  
INSTALLATION OF A  
SECURITY CAMERA  
SYSTEM FOR THE  
MUNICIPAL  
BUILDING/APPROVED**

Motion by Lovelock, supported by DeMuynck to postpone to the November 2, 2015 regular board meeting Resolution 2015-24, a request for a new Class C Liquor License for Peace Out Enterprises, LLC doing business as Painting with a Twist located at 50850 Gratiot Ave., Chesterfield, Michigan 48051.

Roll Call Vote:

Ayes: Lovelock, DeMuynck, Bell, Anderson, Joseph, Hartman

Nays: Berry

**MOTION CARRIED**

**MOTION TO  
POSTPONE TO THE  
NOV. 2, 2015 A  
RESOLUTION FOR A  
CLASS C LIQUOR  
LICENSE FOR  
PAINTING WITH A  
TWIST/APPROVED**

Motion by Hartman, supported by DeMuyneck to approve a request from the Fire Department to purchase technology upgrades for a total cost of \$48,922.00.

Roll Call Vote:

Ayes: Hartman, DeMuyneck, Bell, Anderson, Joseph, Lovelock

Nays: Berry

**MOTION CARRIED**

**MOTION TO APPROVE  
THE PURCHASE OF  
TECHNOLOGY  
UPGRADES FOR THE  
FIRE DEPT.  
/APPROVED**

Motion by Lovelock, supported by Berry to Establish Halloween "Trick or Treat" hours in the Township for Saturday, October 31, 2015 from 6 p.m. to 8 p.m.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuyneck, Bell, Hartman

Nays: None

**MOTION CARRIED**

**MOTION TO  
ESTABLISH TRICK OR  
TREAT HOURS  
/APPROVED**

Lou Nigro addressed the board during public comment.

**PUBLIC COMMENT**

Motion by Lovelock, supported by DeMuyneck to adjourn the meeting at 8:44pm.

Ayes: All

Nays: None

**MOTION CARRIED**

**ADJOURNMENT**

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Cindy Berry, Clerk

Michael Lovelock, Supervisor

LAW OFFICES  
**SEIBERT AND DLOSKI**  
PROFESSIONAL LIMITED LIABILITY COMPANY  
19500 HALL ROAD, SUITE 101  
CLINTON TOWNSHIP, MICHIGAN 48038

ROBERT J. SEIBERT  
LAWRENCE W. DLOSKI  
CHRISTINE D. ANDERSON  
COLLEEN O'CONNOR WORDEN

TELEPHONE  
(586) 469-3800  
FACSIMILE  
(586) 469-2443

October 26, 2015

## Agenda Item # *A*

Chesterfield Township Board of Trustees  
c/o Cindy Berry, Clerk  
47275 Sugarbush Road  
Chesterfield, MI 48047

Re: Peace Out Enterprises LLC d/b/a Painting With a Twist  
Application for Class C Liquor License

Dear Board Members:

At the Township Board meeting on October 19, 2015, the Board of Trustees considered an application by Painting With a Twist (applicant) for the issuance of a Class C liquor license. A Class C license is defined as a place licensed to sell, at retail, beer, wine, mixed spirit drinks and spirits for consumption on the premises (MCL 436.1107(2)).

In order for the Michigan Liquor Control Commission (LCC) to issue a Class C license from the Township's quota, the Township Board must adopt a resolution recommending that the LCC issue the Class C liquor license to the applicant. Conversely, should the Township Board of Trustees deny the applicant's request, the resolution must state the reasons why the Township Board is recommending denial of the Class C license. Additionally, the Township Code of Ordinances at Section 6-2(b) provides in part that:

The board (of trustees) shall submit to the applicant a written statement of its findings and determination. The board's determination shall be based upon satisfactory compliance with the restrictions set forth in subsection (b)(1) through (11) of this section (6.2(b)(1) through (11)).

When a Class C license has been issued by a municipality and the holder of the license is unable to operate the licensed facility, the licensee may place the license in escrow with the LCC for a period of up to five years (R 436.1107 and R 436.1047). The licensee may sell the license from escrow.

The Township Board of Trustees tabled the application to the Board meeting of November 2, 2015 for the purpose of obtaining our opinion as to whether the Township may enter into



Page Two  
October 26, 2015

an agreement with the applicant which would require the applicant to return the Class C license to the Township in the event the applicant did not operate the licensed facility. We have reviewed the statute, LCC rules and regulations and Court of Appeals decisions. Our opinion is set forth below.

The Township may enter into a written contract with the applicant which would provide that if the applicant ceases to operate the licensed facility, the applicant would not attempt to sell or request the LCC to escrow the license. Instead, the agreement would require the applicant to request the LCC to cancel and/or surrender the Class C license to the LCC. In the event of a surrender or cancellation, the LCC would return the Class C license to the Township.

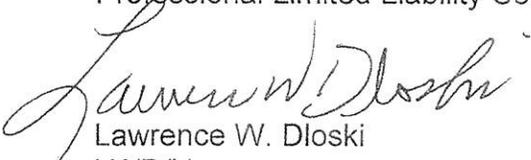
Because the issuance of a Class C license is a contract between the LCC and the applicant, the LCC does not recognize and will not enforce an applicant's side agreement with the Township. In other words, if the Township and applicant enter into an agreement which requires the applicant to cancel or surrender the license to the LCC and the applicant requests the LCC escrow the license, the LCC will escrow the license instead of enforcing the Township's agreement to cancel or surrender the license.

The Township's remedy would be to file a lawsuit to enforce the contract with the applicant to surrender the license to the LCC so that the license may be returned by the LCC to the Township. There are municipalities who enter into similar contracts with applicants regarding the issuance of a Class C liquor license. However, there are no court decisions regarding the enforceability of such a contract. The Township's proposed contract with the applicant would involve rights to a Class C liquor license which is owned by the State. There is a likelihood that a court would take the position the Township does not have the authority to prescribe terms and conditions which attach to the issuance of a Class C liquor license.

If you have questions regarding this matter, please call me.

Best regards,

SEIBERT AND DLOSKI  
Professional Limited Liability Company



Lawrence W. Dloski  
LWD/kh



November 03, 2015

Agenda Item # B

Charter Township of Chesterfield  
Attn: Members of the Township Board  
47275 Sugarbush Rd.  
Chesterfield, MI 48047

Dear Honorable Board Members:

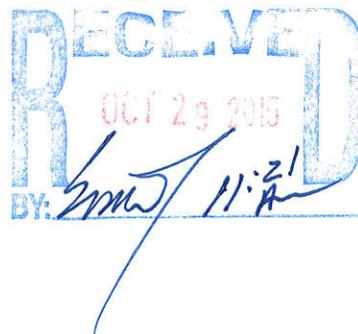
I am asking township board approval to renew the 2016 Garbage & Refuse Collection Permit renewals pursuant to Chesterfield Township Ordinance No. 128, Chapter 54, Section 54-61 of the Code of Ordinances which requires all waste haulers picking up within the limits of Chesterfield Township, must be licensed by the township by January 1st of each year. We are requesting approval for the following Waste Disposal Companies: Advanced Disposal Services Solid Waste Midwest LLC., Republic Services, Rizzo Services, Sterling Sanitation Inc., Tringali Sanitation Inc., and Waste Management Detroit East.

All of these licenses currently expire on December 31, 2015. The current renewal fee is \$250.00 per year.

Sincerely,

Cindy Berry  
Township Clerk

CB/mn





## Agenda Item # C

October 14, 2015

Board Members  
Chesterfield Township  
47275 Sugarbush Rd.  
Chesterfield, MI 48047



Honorable Board Members:

Southeast Michigan Council of Governments (SEMCOG) has been working diligently to secure funds to help Chesterfield Township and other communities that are a part of the Cooperative Invasive Species Management Area (CISMA) eliminate invasive species. Our CISMA includes local cities, townships, and villages from Macomb and St. Clair counties.

There are currently two grant opportunities that we are looking into: one from the Michigan Invasive Species Grant Program (MISGP) and another from the Great Lakes Restoration Initiative (GLRI).

The first step has been to apply for the MISGP grant. There are three stages to pass through to secure funding through this opportunity: 1) Pre-proposal, 2) Full Proposal, and 3) Award Announcement. The CISMA that we are currently a part of is now in stage 2 of the three stages.

As a part of the MISGP grant, there is a match that is involved to obtain the funds for the elimination of invasive species. MISGP is awarding \$3,600,000 in grants in 2015, with a maximum grant amount of \$400,000 per project. A 10% minimum match is required for the grant, with a higher score being obtained by having a larger match portion. Our CISMA is projecting a \$260,851 match for a \$400,000 grant, with \$20,000 being a local match from Chesterfield Township. Our local cost share, along with the \$20,000 state cost share, would give the Township a total of **\$40,000** towards invasive species management. This money would go towards township properties, coastal and channel properties, parks, nature preserves, drains, and streams. At approximately \$300 per acre, we would be able to spray 135 acres of the 352 acres of invasive species our township has.

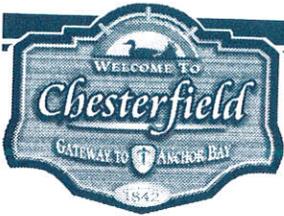


In applying for the GLRI grant, we are using MISGP as the local match, foregoing another monetary contribution from any of our CISMA entities. We are requesting **\$24,000** from the GLRI grant to spray and cut about 40 acres of the Salt River Marsh, in which \$12,000 would be used for spraying in year one, \$4,000 for spraying in year two, and \$8,000 to cut the Phragmites once they are sprayed.

To make sure all of these funds come to fruition, I am coming to the board and asking for the Township to budget \$20,000 from account #101-265-939 towards the elimination of invasive species in Chesterfield Township. The \$20,000 will be dispersed throughout the 2016 and 2017 budgets, since the grants are a 2-year timeframe.

Sincerely,

Don Coddington  
Superintendent  
Chesterfield Twp. DPW



November 2, 2015

# Agenda Item # D

To: Chesterfield Township Board

I am requesting Board approval to exempt the Charter Township of Chesterfield from the annual requirements of the Publicly Funded Health Insurance Contribution Act (“Act”). The Act imposes certain limitation of public employees’ medical benefit plan coverage paid for by public employers, which includes Townships.

The Act limits the amounts the Township can contribute to a medical benefit plan for its employees and elected public officials. They can pay no more than the “hard cap” set for the annual premium rates and for payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs.

For coverage years beginning on or after January 1, 2016, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

Single Coverage	\$ 6,142.11
2-Person Coverage	\$12,845.04
Family Coverage	\$16,751.23

Chesterfield Township will never be subject to any penalties if we fail to comply for 2016. The Township does not receive any of the state funds specifically defined in the Act that would be subject to financial penalties for non-compliance. However, the Act does specifically allow local units of government to exempt themselves from the requirements of the Act for the next succeeding year by a 2/3 vote of the governing body each year.

I am, therefore, requesting your support to exempt The Charter Township of Chesterfield from the requirements of the Publicly Funded Health Insurance Contribution Act for the year of 2016.

Respectfully yours,

Michael Lovelock  
Township Supervisor

**Charter Township of Chesterfield**  
**Publicly Funded Health Ins Contribution Act**  
**PA 152 - HARD CAP**  
**2016 Estimated Employee Individual Costs**

	<b>Monthly Billing</b>	<b>Monthly Utilization</b>	<b>Net Monthly</b>	<b>2016 Annual</b>	<b>2016 Annual Hard Cap</b>	<b>Employee Monthly Cost</b>
<b>Blue Cross</b>						
<i>Single</i>	\$ 676.98	\$ 104.17	\$ 781.15	\$ 9,373.80	\$ 6,142.11	<b>\$ 269.31</b>
<i>2-Person</i>	\$ 1,624.74	\$ 208.34	\$ 1,833.08	\$21,996.96	\$12,845.04	<b>\$ 762.66</b>
<i>Family</i>	\$ 2,030.92	\$ 208.34	\$ 2,239.26	\$26,871.12	\$16,751.23	<b>\$ 843.32</b>
<b>COPS Trust</b>						
<i>Single</i>	\$ 666.66	\$ 283.33	\$ 949.99	\$11,399.88	\$ 6,142.11	<b>\$ 438.15</b>
<i>2-Person</i>	\$ 1,395.11	\$ 566.67	\$ 1,961.78	\$23,541.36	\$12,845.04	<b>\$ 891.36</b>
<i>Family</i>	\$ 1,481.91	\$ 566.67	\$ 2,048.58	\$24,582.96	\$16,751.23	<b>\$ 652.64</b>
<i>Blue Cross Utilization</i>	<b>25%</b>					
<i>COPS Trust Utilization</i>	<b>68%</b>					

ROBERT W. KIRK\*  
ROBERT S. HUTH, JR.  
CRAIG W. LANGE  
RAEHEL M. BADALAMENTI  
MARYANNE J. DENEWETH  
ROBERT F. CELLA  
ROSEMARY V. DAVIS  
PATRICK S. MCKAY  
KATHRYN E. JONES  
ELIZABETH P. ROBERTS  
ROBERT T. CAROLLO, JR.  
ROBERT J. MORRIS  
SCOTT M. SIERZENGA  
SALVATORE D. DEBLASI  
RYAN J.L. FANTUZZI\*\*

\*Also Member of Florida Bar  
\*\*Also Member of Virginia Bar

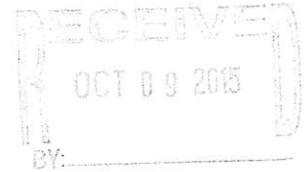
**KIRK, HUTH, LANGE  
& BADALAMENTI, PLC**  
ATTORNEYS AT LAW

19500 HALL ROAD  
SUITE 100  
CLINTON TOWNSHIP, MICHIGAN 48038

(586) 412-4900

[www.khlblaw.com](http://www.khlblaw.com)

October 7, 2015



WRITER'S E-MAIL: [mdeneweth@khlblaw.com](mailto:mdeneweth@khlblaw.com)  
FACSIMILE: (586) 412-4949

Agenda Item # **F**

Hand Delivered

Robert J. Seibert, Esq.  
Seibert & Dloski PLLC  
19500 Hall Road, Ste. 101  
Clinton Township, MI 48038

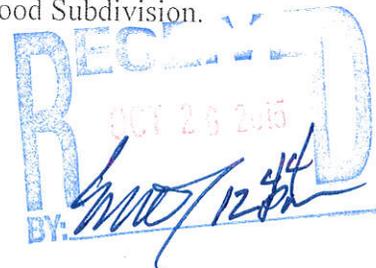
**RE: G. Morelli & Son Construction, Inc. v. Charter Township of Chesterfield  
Macomb County Circuit Court #2002-1120-CE**

Dear Mr. Seibert:

Enclosed, pursuant to our telephone conversation, you will find a proposed Second Amended Consent Judgment regarding the above matter. As we also discussed and as you requested, this correspondence summarizes a brief history of this matter, and the proposed changes addressed in the Second Amended Consent Judgment, as follows:

This Macomb County Circuit Court matter began in 2002, arising from a Site Plan previously submitted to the Township for a duplex condominium complex to be located in an R2, Multiple Family, Residential Zoning District. The matter was resolved by Consent Judgment entered with the Macomb County Circuit Court on September 23, 2005 and recorded with the Macomb County Register of Deeds on January 13, 2006. Per the 2005 Consent Judgment:

- Zoning Classification: The original zoning classification of R2 was maintained, but development of the property was to occur according to a site plan which was attached to the Consent Judgment at Exhibit A.
- Landscaping: Additional landscaping was noted within the original Consent Judgment itself, including landscaping located along the side of the property adjacent to the Brycewood Subdivision.
- Setbacks: Front setbacks were to be 20 feet from the back of the curb to each unit, with rear setbacks being 30 feet on the side adjacent to Bayview Condominiums, and 50 feet on the side adjacent to Brycewood Subdivision.
- Garages: The project was to include 2-car garages;



Robert J. Seibert, Esq.

p 2

RE: G. Morelli & Son Construction, Inc. v. Charter Township of Chesterfield  
Macomb County Circuit Court Case No 2002-1120-CE

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- Units: All units in the project were to be 1-story ranch units and composed of 100% brick, with the exception of roof ends, gables, cantilevers and bays, the material for which were to be approved by the Building Department.

On April 3, 2015, the Court entered a First Amended Consent Judgment agreed upon by the parties, and the First Amended Consent Judgment was subsequently recorded at the Macomb County Register of Deeds on April 10, 2015. The changes from the original to the First Amended Consent Judgment were generally as follows:

- Setbacks: There was to be a 20 foot setback from the back of the curb to each unit, and rear setbacks were to be as follows: A 30 foot rear setback on the side of the property adjacent to Bayview Meadows Condominiums, and a 45 foot rear setback on the side of the property adjacent to the Brycewood Subdivision.
- Garages: The Project was to still utilize 2-car garages, but due to the size of the proposed lots, front garages only were to be allowed.
- Units: Elevations of the unit changes to be 2-story, single family units and all first floor elevations were to be brick, with the exception of 2<sup>nd</sup> floor elevations, roof ends, gables, cantilevers and bays.
- Fence: A 6-foot commercial grade vinyl fence was to be installed along the northerly property line adjacent to the Brycewood Subdivision.

Our client now proposes the enclosed Second Amended Consent Judgment, with a revised Site Plan and Landscaping Plan. Detention calculations required different location and size for the Detention Pond, which had not been addressed in provisions of the Consent Judgments, but was shown on the Site Plans. Relocation of the Detention Pond has impacted the Site Plan and should therefore be addressed in a Second Amended Consent Judgment, as follows:

- Setbacks: With the relocation of detention pond, the development was centered to accommodate a more uniform front and rear setback throughout development. The minimum setback along Brycewood is 35 feet and a 34 foot setback adjacent to Bay View Meadow Condos with front yard setbacks of 25 feet on both sides.

The following changes are shown in the Revised Site Plan (Exhibit A to the proposed Second Amended Consent Judgment). They are not included in the text of the Second Amendment Consent Judgment for the reason that they were not previously shown in the text of prior Consent Judgments:

- Reduced number of units: due to reduced buildable area in order to increase size and change the location of the detention pond, as noted above.

Robert J. Seibert, Esq.

p 3

RE: G. Morelli & Son Construction, Inc. v. Charter Township of Chesterfield  
Macomb County Circuit Court Case No 2002-1120-CE

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- Removal of Maximum Deck Dimension: These dimensions are no longer be an issue; with removal of pond in rear yard setback, units should conform to standard Township subdivision ordinances, unless owner wants to include in Condominium bylaws.
- Removal of 4 foot high Berm along Cotton Road: There is not a sufficient landscape easement to build a 4 foot high berm w/ 4:1 slopes. Berm is not a Township requirement and has been removed from design to elevate grading issues. A small mulch berm may be appropriate at landscaper's discretion or design.

As in the previous two Consent Judgments in this matter, any items not revised by the Amendment remain in effect. For your reference, we are also enclosing the recorded Consent Judgments in this matter.

Once you have an opportunity to review, please contact our office to discuss. Should you wish to propose revision, feel free to contact our office. Once you approve, please forward to the Chesterfield Township Board of Trustees for review.

Very truly yours,

**KIRK HUTH LANGE  
& BADALAMENTI, PLC**



Maryanne J. Deneweth

MJD/caw

Enclosure

cc: David Morelli  
Bob Kirk

LAW OFFICES  
**SEIBERT AND DLOSKI**  
PROFESSIONAL LIMITED LIABILITY COMPANY  
19500 HALL ROAD, SUITE 101  
CLINTON TOWNSHIP, MICHIGAN 48038

ROBERT J. SEIBERT  
LAWRENCE W. DLOSKI  
CHRISTINE D. ANDERSON  
COLLEEN O'CONNOR WORDEN

TELEPHONE  
(586) 469-3800  
FACSIMILE  
(586) 469-2443

October 29, 2015

Charter Township of Chesterfield  
Board of Trustees  
c/o Cindy Berry, Clerk  
Charter Township of Chesterfield  
47275 Sugarbush Road  
Chesterfield, Michigan 48047

Agenda Item # *I*

RE: Proposed Amendment of Township Code of Ordinances –  
Water and Sewer Rates, Charges and Fees

Dear Board Members:

At the November 2, 2015 regular Board meeting, the Board will consider adoption of an Amendment to the Chesterfield Township Code of Ordinances regarding the methods for calculating water and sewer commodity, readiness-to-serve and bond debt service charges. A copy of the proposed Amendment will be included in your Board packet. In addition, an Outline of the proposed Amendment has been prepared by Anderson, Eckstein and Westrick and will also be included for your review.

The proposed Amendment was the result of the Board's action on October 5, 2015 modifying a number of charges contained in the Utilities Ordinance. As you may recall, on October 5, 2015 the Board adopted a Resolution that addressed the following fees charged by Chesterfield Township to users of the water and sewer systems:

- Ready to serve charge - water
- Ready to serve charge - sewer
- Debt service charge - water
- Debt service charge - sewer
- Water commodity fees
- Sewer commodity fees

The rate revisions were the result of several work-study sessions conducted by the Township Board as well as meetings with water and sewer personnel, representatives of the Finance Department and the Township's consulting engineers.

Subsequent to the October 5 Board meeting, the formal Resolution was in the process of being prepared to reflect the Board's decision. Although the ready-to-serve and commodity charges that were revised by the Board at the October 5 meeting were



consistent with the charges permitted by the Township Utilities Ordinance, the debt service charges are not included in the current Ordinance. As a result, it is necessary to clarify several of the definitions contained in the Utilities Ordinance so that residents and other users of the water and sewer systems completely understand the basis for each of the charges.

Assuming that the Board approves the proposed Amendment for first publication at Monday night's meeting, the Amendment will then be approved at a subsequent meeting for final publication and adoption. The Resolution adopted by the Board on October 5 indicated that the rate increases would be effective November 1. We have discussed the Ordinance Amendment, Resolution and effective dates in detail with Superintendent Coddington, representatives of Anderson, Eckstein and Westrick and the three full-time officials. Based on those discussions, it is our recommendation that the Board adopt a Resolution rescinding the October 5 Resolution. Once the Ordinance Amendment is effective, the Board can simply re-adopt the original Resolution which will then comply with the amended Utilities Ordinance. The Resolution will be no different than the original Resolution adopted on October 5 other than to delay the effective date of the new charges.

As always, should you have any questions concerning the proposed Amendment or any of the issues raised in this correspondence, please feel free to contact me at your convenience.

Very truly yours,

SEIBERT AND DLOSKI  
Professional Limited Liability Company



Robert J. Seibert  
RJS/kj

cc: J.R. Coddington  
Gordie Wilson  
Kyle Seidel  
Aseel Putros

## Summary of Ordinance Amendment

Section 64-181 – Water Use Rates  
Section 64-211 – Sewer Use Rates; Sewer Disposal Charge  
Section 64-212 – Special Sewer Use Rates

### Section 64-181 – Water Use Rates

This section is being amended to provide a more detailed description of the readiness-to-serve fixed charge, to describe and add a water irrigation readiness-to-serve charge, to describe and add a water bond debt service fixed charge, to add an equivalent meter ratio table for non-residential users and to provide a detailed description on how the fixed charges are billed to the customer. Additionally, this section is being amended to update the temporary water use or use during construction fees.

### Section 64-211 – Sewer Use Rates; Sewer Disposal Charge

This section is being amended to provide a more detailed description of the readiness-to-serve fixed charge, to describe and add a sewer bond debt service fixed charge, to add an equivalent meter ratio table for non-residential users and to provide a detailed description on how the fixed charges are billed to the customer.

### Section 64-212 – Special Sewer Use Rates Subsection (b)

This subsection is being amended to remove the reference to the monthly charges for the Industrial Waste Control (IWC) charge. This amended section will now only reference the meter sizes.

This section is used to pass the IWC charges to the nonresidential users. The IWC charge is billed to the Township from the Detroit Water and Sewerage Department (DWSD) and is a pass through charge from the Township to the nonresidential users. The DWSD updated the fees for the IWC Charge and instead of listing the fee in the ordinance, it is now written generically and can be updated from time to time by resolution of the Township Board.





**CHARTER TOWNSHIP OF CHESTERFIELD**

**MACOMB COUNTY, MICHIGAN**

**ORDINANCE NO. 153**

**AMENDMENT OF CHARTER TOWNSHIP OF CHESTERFIELD  
CODE OF ORDINANCES - WATER AND SEWER RATES, CHARGES AND FEES**

**TITLE**

**AN ORDINANCE** amending the Charter Township of Chesterfield Code of Ordinances, by amending Chapter 64, Article III, Division 3 (Water Rates, Charges and Fees) and Division 4 (Wastewater Rates, Charges and Fees) to provide the methods of calculation for water and sewer commodity charges, readiness-to-serve charges and bond debt service charges, to provide for the imposition of industrial waste control charges by resolution of the Township Board, and repealing any and all ordinances and/or resolutions in conflict therewith.

**THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF  
CHESTERFIELD, MACOMB COUNTY, MICHIGAN, ORDAINS:**

**SECTION 1. AMENDMENTS**

1.1 Section 64 -181 (Water Use Rates) of the Charter Township of Chesterfield Code of Ordinances is hereby repealed in its entirety and the following substituted therefore:

Section 64-181 - Water Use Rates

Except as provided in this Division, water supply service provided by the water supply system shall be paid by the owner or occupant of each lot or parcel of land, building, or premises connected to the water supply system based on water meter

readings of water used by such owner or occupant. The water use charges shall be as follows:

- (1) For all water meter readings, the water commodity charge shall be per 1,000 gallons of water used.
- (2) For customers with a second water meter for irrigation purposes, the water irrigation commodity charge shall be per 1,000 gallons of water used.
- (3) A water readiness-to-serve fixed charge is imposed and covers a portion of the fixed costs of the operation, maintenance and repair of the water system infrastructure owned by the Township, as well as a portion of the fixed water system costs incurred by the Township from the governmental agency supplying water to the Township.
- (4) A water irrigation readiness-to-serve fixed charge is imposed and covers the fixed costs incurred by the Township in servicing and maintaining the second water meter.
- (5) A water bond debt service fixed charge is imposed and covers a portion of the fixed bond debt payments that the Township is required to pay for improvements to the Township water system.
- (6) Fixed charges for water readiness-to-serve, water bond debt service and water irrigation readiness-to-serve will be applied to the customer's bill by one of the following:
  - (a) For single family residential customers with one dwelling unit located on the premises, the fixed charge for water shall be the fixed charge times (x) one (1) dwelling unit.
  - (b) For residential customers where more than one dwelling unit on a premises is served by a single water connection, the fixed charge for water shall be the fixed charge times the number of dwelling units served by such single water connection.
  - (c) For non-residential customers, the fixed charge for water shall be the fixed charge times (x) the meter ratios listed in the table below:

Meter Size (Inches)	Meter Ratios
5/8"	1.0
3/4"	1.5
1"	2.5
1-1/2"	5.5

2"	8.0
3"	14.5
4"	20.0
6"	30.0
8"	50.0
10"	70.0

- (7) If any meter fails to register properly, the customer will be charged at the average quarterly or monthly consumption rate as shown by the meter over the preceding four quarters or six months, as the case may be. If the meter was inoperative for such four quarters or six months, the charge will be based on the longest consecutive period the meter was operating.
- (8) Where water is furnished and a meter is not installed, the board shall fix a use based on unit charges paid by similar uses, or such other criteria. Special rates may be established by the board for special circumstances or situations where a special rate is deemed proper, advisable, fair and equitable.
- (9) For temporary use or use during construction, including water used from fire hydrants, the user shall obtain a permit from the department and shall pay a fee of \$40 for such connection. The superintendent shall measure the quantity of water used and bill the user in accordance with the water use rate stated in this division. A cash bond shall be deposited with the department to cover any damage to the hydrant, meter and miscellaneous equipment during such temporary use or use during construction. The hydrant rental charges are based on meter size:
- (a) Three-quarter-inch: \$500.
  - (b) One-inch meter: \$750.
  - (c) Two-inch meter and over: \$1,550.
- (10) No free service shall be furnished to any person, or any public agency or department of such agency.
- (11) The Township Fire Department shall pay to the water fund an annual fire hydrant rental fee of Thirty-Five and 00/100 Dollars (\$35) per hydrant for each hydrant connected to the system. This fee will finance all hydrant operation, maintenance, depreciation and replacement costs.
- (12) A fire hydrant commodity charge shall be paid by the Township Fire Department for all water consumed from the water system to fight fires, for training, and other related activities. The volume used shall be reported weekly to the Water Department based upon actual measured volumes

and estimated volumes from fire reports and other Fire Department records. The fire hydrant commodity charge shall be established by the Township Board from time to time by resolution.

- (13) A water main preparation fee for all newly installed water mains in the Township shall be charged to the contractor responsible for the installation of such water mains as a condition of acceptance as part of the Township water system. This charge shall be utilized for water used in cleaning, disinfecting and flushing newly installed water mains and shall be collected before the start of the proposed construction. The fees shall be the product of the water commodity charge established under Subsection (1) of this Section multiplied by five (5) times (x) the cubic capacity of the newly installed water mains expressed in gallons. Calculation of the preparation charge by the Department shall be final.

**1.2** Section 64-211 (Sewer Use Rates; Sewer Disposal Charge) of the Charter Township of Chesterfield Code of Ordinances is hereby repealed in its entirety and the following substituted therefore:

Section 64-211 - Sewer Use Rates; Sewer Disposal Charge

Except as provided in this Division, sewage disposal service provided by the wastewater system shall be paid by the owner or occupant of each lot or parcel of land, building or premises having a connection to the wastewater system on the basis of the water meter readings for the water used. The sewage disposal charges shall be as follows:

- (1) For all water meter readings, the sewage disposal commodity charge shall be per 1,000 gallons of water used.
- (2) A sewer readiness-to-serve fixed charge is imposed and covers a portion of the fixed costs of the operation, maintenance and repair of the sewer system infrastructure owned by the Township, as well as a portion of the fixed costs incurred by the Township from the agencies transporting and treating sewage for the Township.
- (3) A sewer bond debt service fixed charge is imposed and covers a portion of the fixed bond debt payments that the Township is required to pay for

improvements to their sewer system as well as improvements to the systems of agencies transporting and treating sewage for the Township.

- (4) Fixed charges for sewer readiness-to-serve and sewer bond debt service will be applied to the customer's bill by one of the following:
- (a) For single family residential customers with one dwelling unit located on the premises, the fixed charge for sewage disposal shall be the fixed charge times (x) one (1) dwelling unit.
  - (b) For residential customers where more than one dwelling unit on a premises is served by a single water connection, the fixed charge for sewer shall be the fixed charge times (x) the number of dwelling units served by such single water connection.
  - (c) For non-residential customers, the fixed charge for sewer shall be the fixed charge times (x) the meter ratios listed in the table below:

Meter Size (Inches)	Meter Ratios
5/8"	1.0
3/4"	1.5
1"	2.5
1-1/2"	5.5
2"	8.0
3"	14.5
4"	20.0
6"	30.0
8"	50.0
10"	70.0

- (5) Where sewage disposal service is furnished for users not connected to the water supply system, or if connected to the water supply system but no meter is used to measure the quantity of water used, or for other uses of the sewage disposal service for which special consideration should be given, special sewer use rates may be fixed by the board.
- (6) In a case where a customer is connected to the Township water system but not to the Township sewer system, no commodity or fixed fee for sewer readiness-to-server or sewer bond debt service will be charged.
- (7) No free service shall be furnished to any person, or any public agency or department of such agency.

1.3 Section 64-212 (Special Sewer Use Rates) Subsection (b) of the Charter Township of Chesterfield Code of Ordinances is hereby repealed in its entirety and the following substituted therefore:

Section 64-212 - Special Sewer Use Rates

(b) The monthly charged shall be based upon the following meter sizes:

Non Residential  
Meter Size

- 5/8"
- 3/4"
- 1"
- 1-1/2"
- 2"
- 3"
- 4"
- 6"
- 8"
- 10"
- 12"
- 14"
- 16"
- 18"
- 20"
- 24"
- 30"
- 36"
- 48"

The monthly charge imposed by the Township based upon the above-referenced meter sizes shall be determined from time to time by resolution of the Township Board.

**SECTION 2. REPEAL OF CONFLICTING PROVISIONS**

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

**SECTION 3. SEVERABILITY**

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4. PUBLICATION**

A true copy or summary of this Ordinance shall be published in full in a newspaper of general circulation in the Charter Township of Chesterfield within thirty (30) days after its adoption.

**SECTION 5. EFFECTIVE DATE**

This Ordinance shall be effective immediately upon publication as set forth in Section 4.

CERTIFICATE OF TOWNSHIP CLERK

I hereby certify that the attached constitutes a true and complete copy of an Ordinance duly adopted by the Township Board of the Charter Township of Chesterfield, Macomb County, Michigan, at a meeting held on the 2nd day of November, 2015, by the following vote of the members thereof:

AYES:            MEMBERS: \_\_\_\_\_  
\_\_\_\_\_

NAYS:            MEMBERS: \_\_\_\_\_  
\_\_\_\_\_

ABSENT:        MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
Cindy Berry, Clerk  
Charter Township of Chesterfield

CERTIFICATE OF PUBLICATION

I, the undersigned Township Clerk of the Charter Township of Chesterfield, do hereby certify that on \_\_\_\_\_, 2015, the foregoing Ordinance was duly published in a newspaper having general circulation within the Township.

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Cindy Berry  
Chesterfield Township Clerk



November 2, 2015

# Agenda Item # J

To: Chesterfield Township Board

I am requesting the Board to approve the essential Affordable Care Act (ACA) reporting services from ADP for the Charter Township of Chesterfield beginning for the 2015 year. As an applicable large employer, Chesterfield Township must begin reporting benefit information annually to the IRS. The compliance reporting includes the employee information already stored in ADP Payroll files that are a part of the reporting requirements. ADP will also be completing the annual 1094c/1095c filings to the IRS.

The ADP costs are based on the number of employees in Payroll processing. Because of the requirements for 2015, information will be downloaded to ADP on a spreadsheet. Beginning in 2016, a HR Solutions module will be implemented to directly input any changes to ADP.

I have received another quote from a vendor to prepare these services. All employee information would have to be re-created and loaded in their module. Listed below is a comparison schedule between Maestro Health and ADP. Please note that these costs are estimated fees.

	<u>Maestro Health</u>	<u>ADP</u>
2015	\$10,250	\$ 300
2016	\$10,250	\$11,875
2017	<u>\$10,250</u>	<u>\$11,875</u>
Total Costs	\$30,750	\$24,050

I am, therefore, requesting your support to approve the Essential ACA Services from ADP in order to be in compliance to the IRS.

Respectfully yours,

Annette M. Jossey  
Benefits Coordinator

# Investment Summary

Charter Township Of Chesterfield  
47275 Sugarbush Rd  
Chesterfield, MI 48047  
United States

Today's Date: 10/28/2015  
Quote Number: 02-2015-1157788.1

Executive Contact  
Annette Jossey  
Benefits Coordinator  
ajossey@chesterfieldtp.org  
586-949-0400

ADP Sales Associate  
Viva Nassif  
vivianne.nassif@adp.com  
(770) 743-4616

Control # 1 : Quote based on an estimated 175 pays, paid Bi-Weekly

HR: \$6.50 per employee per month

Annual Total Investment:	\$13,650.00
Discount:	\$1,774.56
Annual Investment:	\$11,875.44
One Time Implementation Cost:	\$7,500.00
Discount:	\$3,750.00
Implementation Cost:	\$3,750.00

Promotion: Three months free of newly purchased modules; Applies to months 7-9 from start date

\*Promotion Financial Impact: \$2,968.86

Expiration Date: 11/11/2015

\*Promotion Financial Impact value is an estimate based on pay count, frequency and modules selected for Core Payroll, HR and Time Software. Actual savings may vary.

## PROPOSED FEES

Thank you for your interest in our ALE Reporting Solution. You will find our services to be comprehensive and our prices to be very competitive. The offer of services and the fees quoted below are valid for executed proposals submitted by October 31, 2015. Fees are based on a 3 year contract.

SERVICE	STANDARD FEE	ESTIMATED FEE
<b>Discovery and Implementation</b>	\$5,000	\$5,000
<b>System Configuration</b> - Initial eligibility group configuration for two groups - Additional eligibility group configurations	\$2,500 \$500 per additional	\$2,500
<b>Data Conversion</b> - EDI (including payroll) imports in standard format, limited to two retest attempts - EDI additional imports in standard format - Programming of non-standard or custom file formats or file retesting - Manual data entry	Two Included \$1,750 per import \$150 per hour \$60 per hour	\$0 \$1,750
<b>Ongoing Maintenance</b> - Management of ongoing data imports - Code modification as changes occur - Data storage for audit inquiry - Employee service center support - ALE Reporting compliance consulting support	\$3.50 per 1095-C (estimated 200 W2s)	\$700
<b>Annual Administration</b> - Form 1094-C Transmittal - Form 1095-C Print and Fulfillment - Postage for first-class mail	Included \$1.50 per 1095-C <b>Pass-Through</b>	\$0 \$300
<b>Annual Renewal</b>	\$2,000	
<b>Dependent SSN Solicitation</b> - Mailing of up to three solicitation letters	\$25.00 per Family	NA
<b>ESTIMATED YEAR ONE FEES</b>		\$10,250

This proposal is not intended as, and does not constitute, a binding agreement. It is merely intended to specify the proposed terms and conditions of the services described herein. Following the execution of this proposal, Maestro Health will begin the discovery process for the implementation of the agreed upon reporting services. The undersigned individual fully understands that there is no binding legal obligation unless and until all of the terms and conditions of the proposed services have been negotiated, agreed to by all parties, and set forth in a definitive service agreement which has been signed and delivered by all parties. If the decision is made by Charter Township of Chesterfield to terminate the intention of acquiring service from Maestro Health, notification of the decision should be made immediately. The duly authorized individual identified below, accepts this proposal and agrees to proceed with discovery and implementation.

By: \_\_\_\_\_ (Print Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information about Maestro Health's full suite of services, you can find us on the web at  
[www.maestrohealth.com](http://www.maestrohealth.com)