

**CHARTER TOWNSHIP OF CHESTERFIELD  
REGULAR BOARD MEETING  
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.  
CHESTERFIELD, MI 48047  
586-949-0400**

**October 5, 2015  
7:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE:** Anchor Bay High School Junior Air Force ROTC
- 3. ROLL CALL**
- 4. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
  - A)** Approval of the Agenda (with Addendum if necessary).
  - B)** Approval of the Minutes of the Special Board Meeting of September 16, 2015 and the Regular Board Meeting of September 21, 2015.
  - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 5. REGULAR AGENDA:**
  - A)** Approve the payment of Invoice No. 53626, annual support contract with Hi-Tech Inc. **(Postponed from the regular board meeting of September 8, 2015).**
  - B)** Approve the payment of \$5,749.50 to the Anchor Bay School District, for the purchase and installation of a video server, to continue the broadcast of Township Board Meetings on channel six. This represents half the cost. **(Postponed from the regular board meeting of September 21, 2015).**
  - C)** Approve Water and Sewer rates for 2015-2016.

- D) Approve the Department of Public Works' request to purchase a 2016 GMC Savana Cargo van for the Water and Sewer division, at the State of Michigan bid price of \$24,148.00.
- E) Approve the Parks and Recreation Department's request to purchase and have installed an American with Disabilities accessible playground at Brandenburg Park from the second lowest bidder, Miracle Midwest, at a total cost of \$178,842.00.
- F) Approve the Beautification Committee's request to receive and complete a DTE Energy Foundation Tree Planting grant, with the initial cost to the township of \$6,600.00 and reimbursement of \$4,000.00 upon completion.

**6. ADDENDUM (If Necessary)**

**7. PUBLIC COMMENTS (Five-Minute Time Limits)**

**8. BOARD COMMENTS**

**9. ADJOURNMENT**

**NEXT REGULAR BOARD MEETING IS MONDAY, OCTOBER 19, 2015 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY OCTOBER 14, 2015. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.**

**This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.**

**The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.**

**POSTED: September 30, 2015**

**Proposed MINUTES OF THE SPECIAL BOARD MEETING  
OF  
THE CHARTER TOWNSHIP OF CHESTERFIELD**

**September 16, 2015**

The meeting was called to order by Supervisor Lovelock at 6:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman  
Trustees: Anderson, Bell, Joseph  
Excused: Trustees: DeMuyneck  
Also Present: DPW Superintendent Don Coddington, DPW Assistant Superintendent  
Kevin Johnson, AEW Executive Vice President Gordon Wilson, AEW  
Engineer Kyle Siedel

Supervisor Lovelock introduced the item to be discussed. This meeting was a continuation of the Special Board Meeting held September 2, 2015 regarding the water and sewer rates for 2015-2016. No action would be taken at this meeting.

Motion by Lovelock , supported by Joseph to adjourn at 7:01 pm.

**ADJOURNMENT**

Ayes: All

Nays: None

**MOTION CARRIED**

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Cindy Berry, Clerk

Michael Lovelock, Supervisor

**Proposed MINUTES OF THE REGULAR BOARD MEETING  
OF  
THE CHARTER TOWNSHIP OF CHESTERFIELD**

**September 21, 2015**

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman  
Trustees: Anderson, Bell, Joseph  
Excused: Trustee DeMuyneck  
Also Present: Deputy Clerk Wurmlinger, Township Attorney Seibert

Supervisor Lovelock welcomed back the Anchor Bay High School Junior Air Force ROTC. Halle Keech, Spencer Keely, Peter Matti and Nicholas Kirkley posted colors and led the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Motion by Lovelock, supported by Berry to: **4A)** Approve the Agenda as submitted with the removal of item 5E. **4B)** Approve the minutes of the Special Board meeting of September 2, 2015 and the Regular Board Meeting of September 8, 2015. **CONSENT AGENDA /APPROVED**

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Bell, Joseph, Hartman

Nays: None

**MOTION CARRIED**

Motion by Berry, supported by Hartman to approve Ordinance No. 151, the State Construction Code, amending the Charter Township Code of Ordinances, Chapter 14, Articles III, IV and V and providing amendatory provisions to adopt State of Michigan Building, Electrical, Mechanical and Plumbing codes and authorize final publication. **MOTION TO APPROVE ORD. NO. 151 ADOPTING STATE OF MICHIGAN BUILDING, ELECTRICAL, PLUMBING AND MECHANICAL CODES AS REQUIRED /APPROVED**

*AN ORDINANCE amending the provisions of the Buildings and Building Regulations Ordinance, being Chapter 14, Articles III, Article IV, and Article V and providing amendatory provisions to adopt the State of Michigan Building, Electrical, Mechanical and Plumbing Codes by reference and to designate an enforcing agency to discharge the responsibility of the Charter Township of Chesterfield, Macomb County, State of Michigan, pursuant to the provisions of the Stille-DeRossett-Hale Single State Construction Code Act, MCL 125.1501 et seq., and repealing all resolutions, ordinances, or parts thereof inconsistent with any of the provisions of this Ordinance.*

Roll Call Vote:

Ayes: Berry, Hartman, Anderson, Bell, Joseph, Lovelock

Nays: None

**MOTION CARRIED**

Motion by Lovelock, supported by Joseph to approve Supervisor's recommendation to appoint Shelly Watts to the Parks and Recreation Commission with her term expiring June, 2018.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, Hartman, Berry

Nays: None

**MOTION CARRIED**

**MOTION TO APPROVE APPOINTMENT OF SHELLY WATTS TO PARKS AND RECREATION COMMISSION /APPROVED**

Motion by Lovelock, supported by Hartman to approve the Department of Public Works' request to purchase a 2016 GMC Savana Cargo van for the Water and Sewer division at the State of Michigan bid price of \$24,148.00.

Roll Call Vote:

Ayes: Lovelock, Hartman, Bell

Nays: Anderson, Joseph, Berry

**MOTION FAILED**

**MOTION TO APPROVE THE PURCHASE OF A GMC VAN FOR THE DPW/FAILED**

Motion by Lovelock, supported by Joseph to postpone to the October 5, 2015 Regular Board Meeting the approval of payment of \$5,749.50 to the Anchor Bay School District for the purchase and installation of a video server to continue the broadcast of Township Board Meetings on channel six. This represents half the cost.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, Bell, Hartman, Berry

Nays: None

**MOTION CARRIED**

**MOTION TO POSTPONE THE PAYMENT TO ANCHOR BAY SCHOOLS FOR PURCHASE AND INSTALLATION OF VIDEO SERVER/APPROVED**

Paul Lafata, and Joe Katich, addressed the board during public comment.

**PUBLIC COMMENT**

Motion by Lovelock, supported by Berry to adjourn the meeting at 8:01pm.

Ayes: All

Nays: None

**MOTION CARRIED**

**ADJOURNMENT**

# Additional Agenda Item

## Understanding the Water Rate Increase

New Water Rates Effective **November 1, 2015**

Fixed Rates (Quarterly Flat Rates):

	What entity affects the rates?
Readiness to Serve – Water..... \$12.78	CTDPW, DWSD
Readiness to Serve – Sewer..... \$33.66	CTDPW, DWSD, MCWDD, OMID
Readiness to Serve – Sprinkler Meter..... \$8.00	CTDPW
Debt Service – Water..... \$1.00	CTDPW
Debt Service – Sewer..... \$9.00	CTDPW, MCWDD, OMID

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Commodity Rates (per 1,000 gallons):

Water..... \$3.58	CTDPW, DWSD
Sewer..... \$5.54	CTDPW, DWSD, MCWDD, OMID

Amount of Each Rate That Pertains to Each Group				
	CTDPW	DWSD	MCWDD	OMID
Readiness to Serve – Water (\$12.78)	\$3.64	\$9.14	-	-
Readiness to Serve – Sewer (\$33.66)	\$6.11	\$22.93	\$4.08	\$0.54
Readiness to Serve – Sprinkler Meter (\$8.00)	\$8.00	-	-	-
Debt Service – Water (\$1.00)	\$1.00	-	-	-
Debt Service – Sewer (\$9.00)	\$1.43	-	\$5.50	\$2.07
Water (\$3.58)	\$2.11	\$1.47	-	-
Sewer (\$5.54)	\$2.27	\$1.30	\$0.50	\$1.47

### The Entities That Affect the Water and Sewer Rates

***Chesterfield Township Department of Public Works (CTDPW):***

While Detroit provides the water to supply our system, our DPW works diligently to operate, maintain and repair the water and sewer systems that runs throughout Chesterfield Township.

***Detroit Water & Sewerage Department (DWSD):***

The DWSD is where we obtain our drinking water. We have five meter pit locations throughout the township that attach to DWSD's water supply system. This enables the township to adequately supply drinking water, while minimizing pressure losses throughout the township.

The DWSD also treats all of the sewage that comes from our township. We have one main trunk line that runs down I-94 into Harrison Township, which ultimately runs from the MCWDD to the OMID, and ends at the DWSD wastewater treatment plant on the southwest corner of Detroit.



On July 1, 2015 the DWSD increased their fixed costs to the township from 40% to 60%. This assures that DWSD will collect 60% of their fee, without selling any water. They also determined in 2014 that 100% of their sewage costs are fixed costs and are billed to the township as such.

Since the DWSD is charging the township a majority of their costs as a fixed fee, it is necessary for the township to make appropriate changes to their rate methodology. This includes increasing the fixed readiness to serve charge and adding a fixed debt service charge to ensure that the township collects the appropriate revenues to cover these fixed costs.

***Macomb County Wastewater Disposal District (MCWDD):***

The MCWDD is comprised of 11 communities: Chesterfield Township, Clinton Township, Fraser, Harrison Township, Lenox Township, Macomb Township, New Haven, Shelby Township, Sterling Heights, Utica, and Washington Township. The MCWDD owns the pipeline through which our sewage runs after it leaves our Township. MCWDD charges 100% of their operation and maintenance costs, along with the township's share of their bond debt as a fixed cost.

***Oakland/Macomb Interceptor Drain (OMID):***

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Oakland and Macomb Counties now have jurisdiction over a set of interceptors that connect to the DWSD sewer system. The MCWDD connects to this interceptor, which is the sewer pipeline through which our sewage flows to Detroit. OMID charges 100% of their operation and maintenance costs, along with the township's share of their bond debt as a fixed cost.

**What do these charges cover?**

**Readiness to Serve Fixed Charge:** The readiness to serve charge covers the cost of the operation, maintenance and repair of the infrastructure of Chesterfield Township, the delivery of water, as well as a portion of the fixed costs incurred from the DWSD, OMID and MCWDD.

**Debt Service Fixed Charge:** The debt service charge covers a portion of the debt that Chesterfield Township has incurred. Currently, the Township has two personal debts totaling approximately \$5 million. Beyond that, Chesterfield Township has approximately \$30 million in debt to pay to MCWDD, and \$6 million in debt to OMID. The debt from MCWDD and OMID are a result of major repairs to several sewer interceptors along the flow path to DWSD for treatment.

**Commodity Rates:** This rate is applied to the amount of water you use and is charge in 1,000 gallon units. This charge covers the cost to operate and maintain Chesterfield Township's water and sewer systems. Additionally, this charge covers the remaining portion the readiness to serve charge and the debt service charge not collected as a fixed fee.

**Fixed Charges:** Fixed charges are applied to each customer's bill based upon either; (1) the amount of units served or (2) by an equivalent meter factor. The equivalent meter factor is applied to non-residential customers based on the size of the water meter. The following table provides the breakdown of the equivalent meter charge factor.

Equivalent Meter Factors	
Meter Size (Inches)	Meter Ratios
5/8"	1.0
3/4"	1.0
1"	1.0
1-1/2"	5.0
2"	8.0
3"	16.0
4"	25.0
6"	50.0
8"	80.0
10"	115.0

***DRAFT***

# EXHIBIT 1

Option 4: Fixed Increase w/6 Month Reserve			
CHARTER TOWNSHIP OF CHESTERFIELD			
TABLE 10			
Summary Water and Sewer Rates			
	Existing Rates	Proposed Rate Options	
	2014	Option 4: Fixed Increase w/6 Month Reserve	Option 6: Pass All Fixed Fees as Fixed
<b>Fixed Fees</b> (Qrtly/Billing Unit or Equiv. Mtr.)			
Readiness to Serve Water	\$8.00	\$12.78	\$37.10
Readiness to Serve Sewer	\$7.00	\$33.66	\$60.57
Debt Service Water	\$0.00	\$1.00	\$3.23
Debt Service Sewer	\$0.00	\$9.00	\$37.63
<b>Total Fixed Fees</b> (Qrtly/Billing Unit or Equiv. Mtr.)	<b>\$15.00</b>	<b>\$56.44</b>	<b>\$138.53</b>
<b>Commodity Fees</b> (per 1,000 gallons)			
Water	\$3.80	\$3.58	\$2.57
Sewer	\$5.88	\$5.54	\$1.34
Typical Residential Quarterly Payment (Using 14.4 - 1,000 Gallon/Quarter)	\$153.97	\$187.37	\$194.66
Typ. Increase on Residential Qrtly Payment		21.7%	26.4%
Annual Revenue/Deficit		-\$1,625,221	-\$1,621,342
Year End Utilities Fund Cash Reserve	\$11,608,330	\$9,983,109	\$9,986,988
Required Cash Reserve (6-Month of Expenses)		\$9,971,299	\$9,971,299
Reserve Excess/Shortfall		\$11,811	\$15,689
Township Percent Fixed Water (DWSD 60%)	12%	19%	48%
Township Percent Fixed Sewer (DWSD 100%)	8%	35%	84%

Recommendation is to approve Option 4, with a 5 year plan to transition to Option 6 fixed fees.

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# EXHIBIT 2

Option 4: Fixed Increase w/6 Month Reserve									
CHARTER TOWNSHIP OF CHESTERFIELD									
TABLE 11									
Summary Water and Sewer Rates									
	Existing	Proposed	Projected Rates <sup>1</sup>						
	Existing 2014	Prop. Opt. 4 2015	2016	2017	2018	2019	2020		
<b>Fixed Fees</b> (Qrtly/Billing Unit or Equiv. Mtr.)									
Readiness to Serve Water	\$8.00	\$12.78	\$17.89	\$25.05	\$35.07	\$49.10	\$54.52		
Readiness to Serve Sewer	\$7.00	\$33.66	\$47.12	\$65.97	\$76.30	\$82.40	\$89.00		
Debt Service Water	\$0.00	\$1.00	\$1.30	\$1.69	\$2.20	\$2.86	\$3.51		
Debt Service Sewer	\$0.00	\$9.00	\$11.70	\$15.21	\$19.77	\$25.70	\$27.31		
<b>Total Fixed Fees</b> (Qrtly/Billing Unit or Equiv. Mtr.)	<b>\$15.00</b>	<b>\$56.44</b>	<b>\$78.02</b>	<b>\$107.92</b>	<b>\$133.34</b>	<b>\$160.06</b>	<b>\$174.33</b>		
<b>Commodity Fees</b> (per 1,000 gallons)									
Water	\$3.80	\$3.58	\$4.76	\$4.82	\$4.63	\$4.25	\$4.33		
Sewer	\$5.88	\$5.45	\$4.04	\$2.88	\$2.30	\$2.08	\$2.04		
Typical Residential Quarterly Payment (Using 14.4 - 1,000 Gallon/Quarter)	\$153.97	\$187.37	\$204.22	\$218.58	\$232.76	\$251.05	\$265.78		
<b>Typ. Increase on Residential Qrtly Payment</b>		<b>21.7%</b>	<b>9.0%</b>	<b>7.0%</b>	<b>6.5%</b>	<b>7.9%</b>	<b>5.9%</b>		
<b>Annual Revenue/Deficit</b>		<b>-\$1,625,221</b>	<b>\$23,362</b>	<b>\$411,633</b>	<b>\$502,508</b>	<b>\$627,858</b>	<b>\$617,001</b>		
<b>Year End Utilities Fund Cash Reserve</b>	<b>\$11,608,330</b>	<b>\$9,983,109</b>	<b>\$10,006,471</b>	<b>\$10,418,105</b>	<b>\$10,920,612</b>	<b>\$11,548,471</b>	<b>\$12,165,471</b>		
<b>Required Cash Reserve (6-Month of Expenses)</b>		<b>\$9,971,299</b>	<b>\$10,007,072</b>	<b>\$10,409,892</b>	<b>\$10,916,298</b>	<b>\$11,547,406</b>	<b>\$12,165,587</b>		
<b>Reserve Excess/Shortfall</b>		<b>\$11,811</b>	<b>-\$601</b>	<b>\$8,213</b>	<b>\$4,315</b>	<b>\$1,064</b>	<b>-\$116</b>		
<b>Township Percent Fixed Water (DWSD 60%)</b>	12%	19%	19%	25%	32%	41%	43%		
<b>Township Percent Fixed Sewer (DWSD 100%)</b>	8%	35%	50%	66%	74%	78%	80%		

<sup>1</sup> Future projections assume a 8% increase per year for DWSD, OMIDDD, MCWDD, Chesterfield.

DRAFT



# Charter Township of Chesterfield Department of Public Works

52216 Sierra Dr., Chesterfield, MI 48047  
Phone 586-949-0400 ext.3 Fax 586-949-3872

*Ok to Put on  
rhp*

September 24, 2015

Agenda Item # **D**

Honorable Board Members:

Enclosed is the bid breakdown form Red Holman GMC for a 2016 GMC ¾ ton van. The pricing is based on the State of Michigan/Oakland County Bid Program. This is for a 2016 ¾ ton van. The van will be replacing one from the existing fleet that will be going to auction next year.

This vehicle was included in the 2015 budget package under the water and Sewer Capital Improvement listing. This vehicle will be recorded as a fixed asset in account 591-000-148.000 and expensed as depreciation over its useful life. Funding for this will be taken out of the Water and Sewer Fund.

2016 ¾ ton van from Red Holman GMC                      \$24,148.00

If you have any questions, please feel free to contact me.

Thanking you in advance,

Don Coddington  
Superintendent  
Department of Public Works

RECEIVED  
SEP 29 2015  
BY: *[Signature]* 48  
11 AM

**Prepared For:**  
Don Coddington  
Chesterfield Twp.  
Chesterfield Twp, MI  
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**Prepared By:**  
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Email: paul\_roop@hotmail.com

2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 2500 135" TG23405

***PRICING SUMMARY***

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**PRICING SUMMARY - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

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**Oakland County / Chesterfield Twp.**

**Price                    \$24,148.00**

**Includes Commercial Bin Package with Bulkhead**

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 402, Data updated 9/1/2015  
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Customer File:

**Prepared For:**  
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## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 2500 135" TG23405

### ***SELECTED MODEL & OPTIONS***

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#### **SELECTED MODEL - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

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<u>Code</u>	<u>Description</u>
TG23405	2016 GMC Savana Cargo Van RWD 2500 135"

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#### **SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

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<u>Code</u>	<u>Description</u>
-	Interior: Medium Pewter
-	Exterior 1: Wheatland Yellow
-	Exterior 2: No color has been selected.

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#### **SELECTED OPTIONS - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

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#### **CATEGORY**

<u>Code</u>	<u>Description</u>
<b>BODY CODE</b>	
ZW9	BODY, STANDARD
<b>EMISSIONS</b>	
FE9	EMISSIONS, FEDERAL REQUIREMENTS
<b>ENGINE</b>	
L20	ENGINE, VORTEC 4.8L V8 SFI
<b>TRANSMISSION</b>	
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED
<b>AXLE</b>	
GU6	REAR AXLE, 3.42 RATIO
<b>SIDE DOOR</b>	
E24	DOOR, SWING-OUT PASSENGER-SIDE, 60/40 SPLIT
<b>PREFERRED EQUIPMENT GROUP</b>	
1WT	PREFERRED EQUIPMENT GROUP

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 2500 135" TG23405

### ***SELECTED MODEL & OPTIONS***

---

#### **SELECTED OPTIONS - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

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#### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>
SPARE TIRE	
ZLP	TIRE, SPARE LT245/75R16 ALL-SEASON, BLACKWALL
PAINT SCHEME	
ZY1	PAINT, SOLID
PAINT	
86U	WHEATLAND YELLOW
SEAT TYPE	
AS5	SEATS, FRONT BUCKET WITH CUSTOM CLOTH TRIM
SEAT TRIM	
93G	MEDIUM PEWTER, CUSTOM CLOTH SEAT TRIM
SEATING ARRANGEMENT	
ZX2	SEATING ARRANGEMENT, DRIVER AND FRONT PASSENGER HIGH-BACK BUCKETS
AIR CONDITIONING	
C60	AIR CONDITIONING, SINGLE-ZONE MANUAL
RADIO	
U0F	AUDIO SYSTEM, AM/FM STEREO WITH MP3 PLAYER
ADDITIONAL EQUIPMENT	
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR
UA1	BATTERY, HEAVY-DUTY 770 COLD-CRANKING AMPS, MAINTENANCE-FREE
KG3	ALTERNATOR, 145 AMPS
A18	GLASS, SWING-OUT REAR CARGO DOOR WINDOWS
A19	GLASS, SWING-OUT REAR SIDE DOOR AND REAR DOOR WINDOW
ZW3	GLASS, FIXED REAR DOORS AND SIDE CARGO DOORS
BA3	CONSOLE, ENGINE COVER WITH SWING-OUT STORAGE BIN
U80	COMPASS, 8-POINT DIGITAL LOCATED IN THE DRIVER INFORMATION CENTER
D31	MIRROR, INSIDE REARVIEW MANUAL DAY/NIGHT

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GM AutoBook, Data Version: 402, Data updated 9/1/2015  
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Customer File:

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Fax: (734) 721-1780  
Email: paul\_roop@hotmail.com

## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 2500 135" TG23405

### ***SELECTED MODEL & OPTIONS***

---

#### **SELECTED OPTIONS - 2016 Fleet/Non-Retail TG23405 RWD 2500 135"**

---

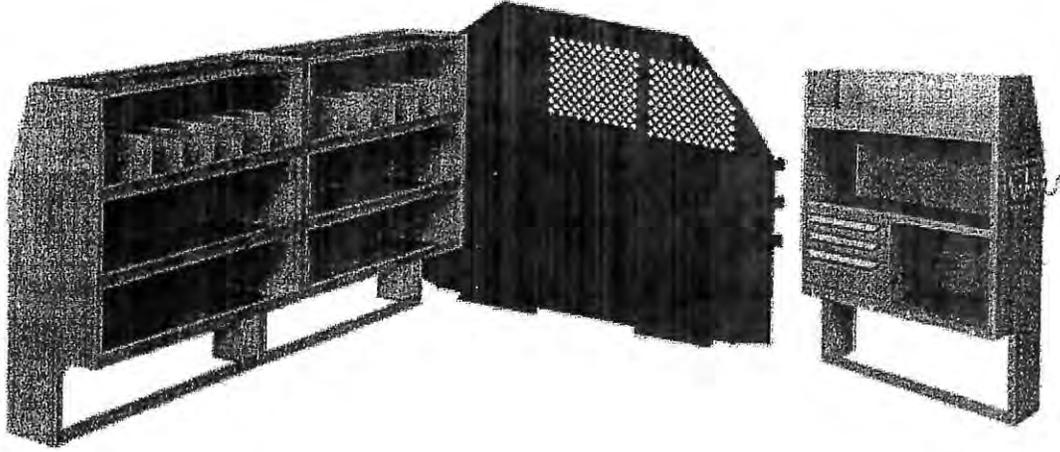
#### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>
<b>ADDITIONAL EQUIPMENT</b>	
TR9	LIGHTING, AUXILIARY
R9Y	FLEET FREE MAINTENANCE CREDIT
VQ1	FLEET PROCESSING OPTION
<b>DEALER INSTALLED / PROCESSING OPTIONS</b>	
<u>.BIN</u>	INTERIOR COMMERCIAL BIN PACKAGE WITH BULKHEAD
<b>OPTIONS TOTAL</b>	

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GM AutoBook, Data Version: 402, Data updated 9/1/2015  
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Customer File:



*Bin package with bulkhead*

Parks and Recreation  
Department  
586-949-0400 ext. 4

*File to Park and  
Agenda  
M*

TO: Honorable Board Members

FROM: Chris Galatis, Director of Parks and Recreation

# Agenda Item # *E*

DATE: September 28, 2015

RE: Agenda Item – October 5, 2015  
Brandenburg Park-ADA Accessible Playground

As you are aware the old ADA Accessible Playground at Brandenburg Park was deemed unsafe and was torn down this past August. The lack of the ADA Accessible playground at the park was felt by park visitors, many of whom would call our department asking why the playground wasn't accessible or when a new one might be installed. Families using the splash park or renting a pavilion were upset that the playground wasn't usable. Because of this, our Department put out a Request for Proposal (RFP) to receive quotes on installing a new ADA accessible playground at Brandenburg by the end of the fall to ensure the playground would be ready and available next spring/summer when the park is heavily used. We were successful in receiving response from 4 companies who specialize in playground equipment. Below is the bid tabulation from all 4 companies for the playground equipment, installation, and the poured in place surface.

Sinclair Recreation  
\$179,000

Penchura  
\$227,657.50

Miracle Midwest  
\$178,842

Playworld Midstates  
\$141,872

**It is my recommendation to award the project to Miracle Midwest for \$178,842 which would include the complete installation of the playground, the poured in place safety flooring, all site prep work and 3' sidewalk that would surround the playground. Miracle Midwest's quote was the second lowest for the four companies who responded to the RFP. The lowest bidder was not chosen because it did not provide as many accessible play activities or equipment of comparable quality.**

This project will be expended from account #101-265-975.000 (Park/Property Improvement) in the amount of \$143,641.42 which is currently available. The remaining \$35,200.58 will be expending from account # 508-753-970.000 (Capital Outlay) with a budget amendment required for the overage of \$200.58.

Should you have any questions or concerns regarding this please feel free to contact me via email at [cgalatis@chesterfieldtpw.org](mailto:cgalatis@chesterfieldtpw.org) or call me at ext. 1195.

RECEIVED  
SEP 29 2015  
BY *[Signature]* 12:23 pm



CALL 800.722.8546

MiracleMidwest.com

Now Serving  
Michigan, Indiana,  
& Ohio!

TO: Chesterfield Twp Clerk  
FROM: Kim Alexander  
DATE: September 17, 2015  
RE: Brandenburg Park Proposal

Please find enclosed the Miracle Midwest proposal for Brandenburg Memorial Township Park. Miracle is the oldest and largest playground manufacturer in the United States. Miracle's playground equipment is IPEMA certified to conform to ASTM F1487. In addition, Miracle is an ISO 9001 certified company and we fully comply with the CPSIA.

We are pleased to offer our proposal which includes a significant discount and free freight. We have provided two surfacing options and two installation options. Both include pricing for a custom playstructure, surfacing options, Turnkey install and Community Build Supervision options. The Mega Tower is our exclusive tier design giving children a whole different experience in playground fun. In addition, we have included a few of our more unique features with a "Big Timber" theme, including the "Grizzlee Bear Climber", "Big Kahuna Climber", Big Timber Post Toppers, 2-Section Boulder Ridge Rock Wall Climber, among others. Our proposal includes:

- ADA Access for All Ramped Playstructure as specified; including 26 elevated activities with 14 accessible via ramps, 9 ground level activities
- Mega Tower 2-Tier Design for ages 5-12.
- Two surfacing Options:
  - Engineered Wood Fiber safety surfacing (12" compacted), One layer of fabric.
  - Poured in Place Unitary Rubber safety surfacing w/sub-base
- Two Installation Options: (see proposal for inclusions/exclusions)
  - Turn Key Installation
  - Community Build Supervision of your volunteers
- All Deliveries
- Our Installer and Community Build Supervisor both Certified Miracle Installers and NPSI Certified.



## **About our Proposal:**

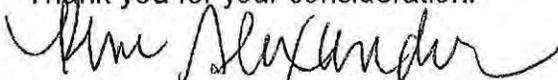
- Each Binder of the proposal contains all required information.
- Our bid pricing is firm for at least 90 days.
- **TIME LINE**
  - Equipment Delivery within 3-4 weeks after receipt of order
  - Turn key installation to begin upon delivery – 7-14 days weather permitting
  - Community Build Option – Customer takes delivery – Construction 4 days
  - Poured in Place Option – MUST have weather conditions conducive to installation of materials....4-5 days of consecutive 45 deg or above, minimal rain after completion of play equipment installation
  - Engineered Wood Fiber Option – can be installed immediately after completion of play equipment installation
  - Supervision dates can be scheduled based on delivery of play equipment
- Community Build Supervisor has over 20 years experience supervising installations and is NPSI certified as well as a certified Miracle equipment installer.
- Community Build Packet, located in Tab #4 in our proposal binder, describes in detail all responsibilities of the Community Build project coordinator.
- As a part of its "Earth Friendly" policy, Miracle uses no pallets. All materials are delivered on a dedicated fleet and are wrapped in heavy cardboard and packing blankets. The driver will assist with unloading and inventorying the equipment as it comes off the truck.
- Our proposal is fully compliant with CPSC, ASTM, ADA and CPSIA, including required amount of ground level events. Our proposal is IPEMA certified. Conformance is confirmed by Miracle at the bottom of each 2-D plan view drawing.
- The colors selected for our proposal were purely arbitrary. You may select colors from any of Miracle's over 30,000 possible color combinations.

• Miracle play systems feature the exclusive, patented Versalok® II Clamp Fastening System. The Versalok® system uses a two-piece component socket for faster, easier installation, and eliminates a "cluttered" look on your playstructure.

### **Play System Features:**

- 5" OD, 11ga. Galvanized steel posts
- All slides have safety sit-down canopies
- All slides are double wall constructed, meaning no exposed hardware in bedway
- All slide exits feature a single support leg, providing more support under the slide exit and eliminating possible trip hazards. All decks, steps, bridges and ramps will be PVC coated with no openings larger than 3/8"
- All gripping surfaces feature Miracle's exclusive fluted or diamond embossed "Gator-Grip" design for all rungs and bars
- All ground to deck and vertical climbers feature 15" wide x 60" high arch entry safety enclosures. Arch entry enclosures promote single file access and egress and prevent accidental falls from decks.
- Tamper resistant stainless steel hardware
- All decks, steps, and ramps are PVC coated perforated steel.

Thank you for your consideration.



Kim Alexander, Miracle Midwest

## POURED IN PLACE OPTION

MIRACLE RECREATION EQUIPMENT \$ 93,357.00

1 MMW150006A-1A-1 Custom Mega Tower Playstructure

SITE WORK SERVICES \$ 44,229.00

Includes:

Unloading & Installation of Equipment Listed Above

Site Preparation/Pit Excavation (*Cut & Fill Design-spoils to remain on site*)

Poured in Place sub base including:

\*4"-5" depth of 23A Limestone, set grade, compact,  
finalize grade after play equipment is in place

### Site Work Services Options

#### Concrete Walkway

INCLUDED

Includes: 780 sqft, 4" depth aggregate base,  
260' L x 3' W x 4" D, Concrete Mix, 4,000 psi, Broom Finish

#### Wood Timbers

ADD \$ 4,425.00

Supply and Install 272 lf, double row, 6"x6" treated wood timbers

\*NOTE: Existing soil conditions may warrant additional crushed limestone beyond 5" depth.  
Additional costs for supply and install \$21/ton

POURED IN PLACE UNITARY RUBBER SAFETY SURFACING – 3,525 sqft \$41,256.00

Includes:

3 1/2" depth for 6' Critical Fall Height

50%/50% Color/Black Blend

Turn down edge (no additional charge)\*

Unloading upon delivery

Dumpster for waster materials

*\*This option is available if a walkway or timber border is not chosen*

If Forklift & Dumpster can be provided locally DEDUCT \$ 1,600.00

Optional Supervision of your staff/volunteer installation:

\$ 6,450.00

Includes:

(2) Lead Supervisor and (3) Skilled Installers

For a (4) Day Community Build

### Supervision includes:

- Planning meeting two weeks before build day
- Pre-assembly/Build day with select volunteers the day before build
- Up to ten (10) hours on build days
- Some selected tools including Transit/Laser Level

### Supervision does not include:

- Site Preparation/Excavation, Unloading, Bobcat or similar equipment to auger holes
- Crane or similar equipment necessary to lift roofs/tall spiral slides into place
- Volunteers, Concrete, Tools, 2x4's, or any other material/labor necessary to install your playground and/or surfacing
- Sub-Base & Preparation for Poured in Place Surfacing

### POURED IN PLACE OPTION - TOTALS SUMMARY:

TOTAL PROJECT COST – TURN-KEY (with Installation) NET 30 \$178,842.00

TOTAL PROJECT COST - COMMUNITY BUILD OPTION-NET 30 \$141,063.00

TOTALS DO NOT INCLUDE ANY ADDS OR DEDUCTS

### PLEASE NOTE THE FOLLOWING:

Orders over \$5,000 will require a Purchase Order before they will be placed.

✓ THIS QUOTE DOES NOT INCLUDE:

✓ AS LISTED ABOVE AND:

- ✓ Storage/Security of equipment
- ✓ Removal of soils/excess excavated materials from site
- ✓ Drainage Material for play area
- ✓ Accessible route to new play area
- ✓ Timber/edging/containment Border (unless option above is chosen)
- ✓ Concrete for walkway (unless option above is chosen)
- ✓ Supply of new topsoil, seeding, landscaping or site restoration
- ✓ Demolition, removal OR disposal of existing equipment or debris
- ✓ Any permits, if required
- ✓ Soil Erosion Control Permit
- ✓ Repair of any utilities/irrigation system not marked by Miss Dig or the owner
- ✓ Testing of soil conditions
- ✓ Prevailing wage or union labor/wages.
- ✓ Performance/labor/material bonds

*NOTE: YOUR PLAYGROUND IS NOT ADA COMPLIANT UNLESS YOU HAVE ADA COMPLIANT SAFETY SURFACING. SAFETY SURFACING IS REQUIRED UNDER & AROUND ALL PLAYGROUND EQUIPMENT.*

INSTALLATION PRICES ASSUME NORMAL SOIL CONDITIONS AND DO NOT INCLUDE ROCK EXCAVATION, TREE TRUNK EXCAVATION, ASPHALT OR CONCRETE REMOVAL. IF ANY SUCH MATERIAL IS DISCOVERED AT A PROJECT SITE, A REMOVAL FEE WILL BE ADDED TO THE PROJECT COST.

**Brandenburg Memorial Township Park - View 1**  
**Chesterfield Township, MI**



US150006A-1

[www.miracle-recreation.com](http://www.miracle-recreation.com)

Brandenburg Memorial Township Park - View 4  
Chesterfield Township, MI



[www.miracle-recreation.com](http://www.miracle-recreation.com)

Parks and Recreation  
Department  
586-949-0400 ext. 4

## Agenda Item # *F*

**TO:** Honorable Board Members

**FROM:** Chris Galatis, Director of Parks & Recreation

**DATE:** September 29, 2015

**RE:** Agenda Request – October 5, 2015  
Approval to accept DTE Energy Foundation Tree Planting Grant

---

Tom Yaschen of the Beautification Committee applied and was awarded the 2015 DTE Energy Foundation Tree Planting Grant on behalf of Chesterfield Township. This is a matching grant for \$4000. The Township must provide the upfront costs of the project in the amount of \$6600.00. Of the \$6600 we will receive the \$4000 in return once the project is completed. Below is the breakdown of expenses:

Trees: \$6200  
Auger: \$300  
Mulch Water Bags: \$100  
Total Upfront Expense: \$6600

Grant Amount from DTE: \$4000

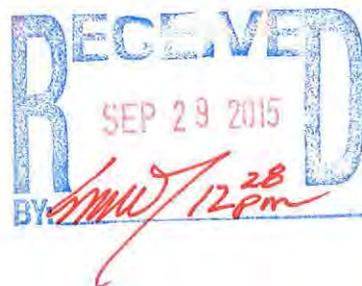
Total Cost After Project Completed: \$2600

The project must be completed by October 31, 2015 in order to fulfill the grant requirements.

We are asking for Board Approval for the upfront expenses of \$6600 which will be taken from the Building and Grounds Maintenance account: 101-265-931.000

Should you have any questions regarding this please feel free to contact me at extension 1195 or via email at [cgalatis@chesterfieldtwp.org](mailto:cgalatis@chesterfieldtwp.org)

Thank you.





RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAGH  
DIRECTOR

August 31, 2015

Mr. Don Coddington  
Chesterfield Township  
47275 Sugarbush Rd.  
Chesterfield Township, MI 48047

Dear Mr. Coddington,

Thank you submitting an application for consideration to the 2015 DTE Energy Foundation Tree Planting Grant Program, administered by the Department of Natural Resources (DNR), Urban Forestry Program. I am pleased to notify you that your project was approved for award in the amount of \$4000. Congratulations!

Enclosed is a Grant Agreement packet containing the following documents for signature and information:

- Two copies of the Grant Agreement (PR 4167-8E)
- One copy of Grant Agreement Attachment 1 (IC 4167-9)
- Department of Agriculture form AD-1049, Certification Regarding Drug-Free Workplace
- Form W-9; Request for Taxpayer Identification Number and Certification
- Grant reporting forms:
  - DTE Tree Maintenance Agreement (PR 4167-4)
  - DTE Grant Tree Inventory (PR 4167-5)
  - DTE Grantee's Financial Report (PR 4167-2)
  - DTE Volunteer Time Record (PR 4167-3)

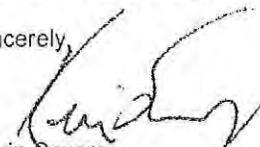
*Public Act 533 of 2004 requires that payments under this contract be processed by electronic funds transfer (EFT). Non-municipal contractors are required to register to receive payment by EFT at the Contract & Payment Express website [www.cpexpress.state.mi.us](http://www.cpexpress.state.mi.us). Please contact the Department of Management and Budget, Vendor Registration at 517- 373-4111 for assistance.*

Payment will be made upon completion of the entire grant. Payment may be requested as soon as the project is completed; it is not necessary to wait until the end of the grant period. Payment must be requested no later than 30 days after the grant expiration date. The grant expires October 31, 2015, and will not be extended beyond this date.

Please review the documents carefully. Sign, date and return both copies of the Grant Agreement, along with a single copy of the W-9, and USDA Drug-Free Workplace forms at your first convenience.

As the Grant Supervisor, I will then sign and return one original copy to you for your records. Your grant will not be considered effective until I have signed and dated the grant agreement. Please contact me if you have any questions.

Sincerely,

  
Kevin Sayers  
Urban Forestry Coordinator  
(517) 284.5898  
[sayersk@mi.gov](mailto:sayersk@mi.gov)



URBAN AND COMMUNITY FORESTRY PROGRAM
DTE ENERGY FOUNDATION TREE PLANTING PROGRAM
GRANT APPLICATION

This information is required by Authority of Part 5, 1994 PA 451, as amended, in order to be considered for a grant.

Table with 2 columns: Applicant information (Name, Address, City, County, FEIN) and Contact/Project information (Contact Person, E-mail, Telephone, Start/Completion Dates). Includes a BUDGET INFO section with GRANT AMOUNT REQUESTED (\$4000) and MATCH AMOUNT (\$4800), totaling \$8800.

TYPE OF APPLICANT (PLEASE CHECK ONE): Education Institution [ ], Local Unit of Gov't [X], Non-profit [ ], Tribal Institution [ ], Other (specify) [ ]

PROJECT IS LOCATED WITHIN SERVICE TERRITORY OF (CHECK ALL THAT APPLY): Detroit Edison Electric [X] Michigan Consolidated Gas [ ]

ARE THESE GRANT FUNDS BEING REQUESTED TO REPLACE ASH TREES LOST DUE TO THE EMERALD ASH BORER (EAB)? Yes [X] No [ ]

IS YOUR COMMUNITY A TREE CITY USA? Yes [X] No [ ] Don't know [ ]
WILL YOU PROMOTE THIS PROJECT/RESULTS VIA LOCAL AND/OR SOCIAL MEDIA (E.G. RADIO, PRINT, TELEVISION, FACEBOOK, TWITTER, ETC.)? Yes [X] No [ ] Unknown [ ]

APPLICATIONS FOR THE 2015 GRANT PROGRAM MUST BE POSTMARKED BY JUNE 5, 2015. FACSIMILES AND EMAIL WILL NOT BE ACCEPTED.

## PROJECT NARRATIVE

Answer the following questions as concisely as possible in the space provided. OR attach a maximum of 3 separate pages

**A** Describe the purpose(s) of the project you are proposing (i.e. why are you undertaking this project, what is the need?)

We have been working over the last 6 years to replace many of the Ash Trees that have be killed by the Emerald Ash Bore. The Efforts have been directed at the Township Office Grounds and our 5 Local Parks We have replaced over 200 trees. with the need to replace another 250-275 over the next 3 years.

**B** Describe specific project goals, expected outcomes and impacts (i.e. what are the accomplishments, who will benefit etc...)

Goal: To replace Trees that have been killed by the Emerald Ash Bore The Residents of Chesterfield will benefit

**C** Describe the strategy/timeline for completing this planting. Explain any preplanning involved (i.e. preliminary designs, quotes, estimates etc.).

We have planting Site plans for each location.  
Attached are site plans for each location  
Estamate replaceing 35-45 Trees 3-5 year old type

**D** List the names and responsibilities of individuals and organizations involved with the project.

Don Coddington 586-949-0400 #3  
Tom Yaschen 586-344-9309

## TREE PLANTING INFORMATION

A. TOTAL NUMBER OF TREES TO BE PLANTED: 35-40

B. SIZE: (i.e., caliper inches) Balled & Burlap 20-27' Diameter 25

Container 10-12" Diameter 15-20

C. NURSERY STOCK TYPE: (Check all that apply)

Balled and Burlap

Bare Root

Seedlings

Container: (indicate size below)

Small - Medium (<10 gal)  Large (>10 gal)

D. TREE SPECIES TO BE PLANTED: (Applicants are strongly encouraged to use a diversity of tree species - see pg.4)

Acer Rubru-RED Maple Acer Campestre-Field Maple, Gleditsia Traincanthos-HoneyLocust

Quercus Rubra-Red Oak Quercus -Palustris-Pin Oak Specios-Northern Catalpa

E. LOCATION OF TREE PLANTING PROJECT: (Check all that apply. A basic location/site map and planting diagram must be attached.)

Public right-of-way

Park/Nature Center

Campus

Other

See Attached Site Plans : Township Office/Park, Veterans, Brandenburg, Pollard, and

Salt River, & Historical Village. All Public Parks

F. ARE THERE ANY UTILITIES PRESENTED ON THE SITE OF THIS PLANTING PROJECT? YES (INDICATE TYPE BELOW)  No

OVERHEAD  UNDERGROUND

IF UTILITIES ARE PRESENT, HOW WILL THIS RE-PLANTING AVOID CONFLICTS WITH EXISTING UTILITIES?

(E.G. RIGHT-TREE/RIGHT-PLACE: <http://www.arborday.org/trees/righttreeandplace/>)

DPW will Drive and Survery each site and note location of any utilities; No Trees

will be planted by any utilities.

CALL MISS DIG AT (800) 482-7171 OR 811 THREE DAYS BEFORE BEGINNING ANY TREE PLANTING OR DIGGING PROJECT!

### TREE MAINTENANCE PLAN (if applicable):

All planting projects must have a three (3) year maintenance plan in place. A maintenance plan should address watering, pruning, damage control/management, insect and disease monitoring and other routine and corrective actions. **Attach a copy of the tree maintenance plan you intend to use for this tree planting project.**

Indicate who will be responsible for the maintenance activities (i.e., municipality crews, residents, contractors, etc.)

Chesterfield DPW/ Beautification Committee 3 year maintenance Plan Attached

\*The DNR's *Tree Maintenance Guidelines* (IC4108-1) may be used at a minimum if applicant does not have their own. Please visit <http://www.mi.gov/ucf> - MI UCF Resource Library section.

## Budget Detail

### Tree Planting DTE Grant 2015

#### 1. Expenses:

Personnel/Fringe: \$800 Wages \$20hr x  
40hrs=\$800

Volunteer : \$400 \$20hrX20hrs

Trees: \$2200 35-45 Trees/Match

Travel: \$200 Transport Trees

Equipment : \$300 (1) Day Hole Digger

Supplies: \$100 Mulch/Water Bags

1Yr Maintenance: \$500

Water/Purining,Fertilizing \$20hrs x25hrs=\$500

Donations: \$300

**Total Match: \$4,800**

**DTE Match: \$4,000**

**Total Project: \$8,800**

## BUDGET INFORMATION

A budget chart must be included (see sample budget on pg. 3). Budget detail must specify total project costs, grant amount requested and matching funds. Grant amount request can be no more than 50% of the total project costs. Budgets must identify matching funds (cash, value of in-kind contributions etc.). Matching funds may not be federal monies and must be directly related to proposed project.

In-kind contributions include in-house or volunteer labor costs, goods and services. Volunteer labor/services should be valued as: **Adults** at \$20.00/hour, **Youths** up to age 16 at \$10.00/hour. Professional or technical services contributed by consultants, businesses or companies may be estimated at commercial/professional rates that are reasonable and customary, but must be documented.

Some acceptable sources of match may include:

- Labor (in-house, volunteer, contract)
- Program administration
- Equipment (rented, in-house, purchased)
- Tree Maintenance (1<sup>st</sup> year only)
- Supplies (i.e., books, brochures, tools, mulch, food, etc.)
- Facility rental fees
- Travel / Delivery costs
- Donations

**EXAMPLE BUDGET CHART** (attach separate budget sheet as needed)

Project Title: Tree Planting 2015

Total Project Cost: \$ 8800

Expenses	Requested Grant Funds	Match	Budget Detail
Personnel/Fringe	\$ [REDACTED]	\$ 800	Labor 2 at 20 x 30Hrs
Overhead	\$ [REDACTED]	\$	
Volunteer	\$ [REDACTED]	\$ 400	1 personel at \$20 x 20 hrs
Trees	\$ 4000	\$ 2700	2200 trees 500 tree maintenance
Travel	\$ [REDACTED]	\$ 200	Trasport trees to parks
Equipment	\$ [REDACTED]	\$ 300	Rent Hole boring
Supplies	\$ [REDACTED]	\$ 100	Mulch Water bags
Contractual Services	\$ [REDACTED]	\$	
Other	\$ [REDACTED]	\$ 300	Donations
<b>TOTAL</b>	<b>\$ 400</b>	<b>\$ 4800</b>	<b>8,800</b>

Have you received written permission from the landowner (if applicable)?  Yes, provide copy  No, copy must be supplied before project begins

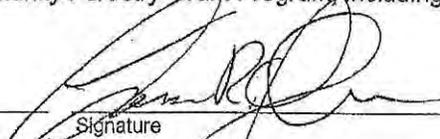
\*Non-Profit Organizations: Have you attached a copy of IRS determination letter indicating non-profit status? Yes  No

Are you currently debarred or suspended from participation in Federal Assistance Programs? (See pg 2) Yes  No

*As designated representative of above-named Applicant, I hereby agree to implement this project according to the application and to abide by the provisions of the Community Forestry Grant Program, including compliance with all applicable federal and state laws and regulations.*

Thomas R. YASCHEN

Applicant's Designated Representative (please print)



Signature

JUNE 3 2015

Date

**APPLICATIONS MUST BE POSTMARKED BY JUNE 5, 2015**

**DO NOT ENCLOSE MATERIALS IN FOLDERS OR BINDERS.**

Please return completed application (original plus one copy) to:

Mailing Address:

Street Address:

DTE ENERGY FOUNDATION TREE GRANT PROGRAM  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30452  
LANSING MI 48909-7952

DTE ENERGY FOUNDATION TREE GRANT PROGRAM  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
URBAN AND COMMUNITY FORESTRY PROGRAM  
525 W ALLEGAN STREET, 4<sup>th</sup> Floor  
LANSING MI 48933