

**CHARTER TOWNSHIP OF CHESTERFIELD
REGULAR BOARD MEETING
TO BE HELD AT THE MUNICIPAL OFFICES, 47275 SUGARBUSH RD.
CHESTERFIELD, MI 48047
586-949-0400**

**September 8, 2015
7:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CONSENT AGENDA:** All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately. Public comments on the Consent Agenda items are permitted.
 - A)** Approval of the Agenda (with Addendum if necessary).
 - B)** Approval of the Minutes of the Regular Board Meeting of August 17, 2015.
 - C)** Approval of the Payment of Bills as submitted by the Finance Department.
- 5. REGULAR AGENDA:**
 - A)** Approve Resolution No. 2015-21 permitting Brian D. McNair to purchase 2 years of additional credit service as provided by the Michigan Employees' Retirement System and in accordance with the employee's contract.
 - B)** Approve a request from Peter Geloso granting a five year Debt Service Agreement and Tax Lien at a total cost of \$8,075.00, for a water front benefit at 52495 Sass Rd., parcel #009-15-100-024.
 - C)** Approve the Police Department's request to hire two entry level police officers.
 - D)** Approve the Police Department's request to renew their annual membership to the Criminal Justice Training Center at Macomb Community College at a total cost of \$4,025.00.

- E) Approve the Police Department's request to promote Officer Tiffany Krul to Patrol Sergeant.
- F) Approve the Police Department's request to promote Detective Brian Chadwick to Patrol Sergeant.
- G) Approve the Police Department's request to purchase and have installed two dispatch windows in the records division lobby from the lowest quote provided by Total Security Solutions for a total cost of \$7,812.00.
- H) Approve the Police Department's request to upgrade the L-3 system used for in-car video in the patrol vehicles.
- I) Approve Ordinance No. 150 amending the Charter Township Code of Ordinances, Chapter 76 (Zoning), Article IX, (Agricultural and Residential Districts) to amend subsection 76-331(c) to regulate central air conditioning units and permanent stand-by generators with wording changes as recommend by the Planning Commission and authorize final publication.
- J) Approve a request from Deputy Treasurer Ellen Clark to renew for one year the Internet and Email Security Software with Hi-Tech for a total cost of \$6,474.00.
- K) Approve a request from the Telephone Committee to solicit bids not to exceed \$10,000 to hire a consultant to review and supervise the purchase and installation of a telephone system for all municipal operations.
- L) Approve for introduction and first publication Ordinance No. 151, the State Construction Code, amending the Charter Township Code of Ordinances, Chapter 14, Articles III, IV and V and providing amendatory provisions to adopt State of Michigan Building, Electrical, Mechanical and Plumbing codes.
- M) Approve an expenditure of \$6,200.00 to be paid to AEW for a Boundary Survey and preparation of legal descriptions for parcel #09-02-300-018, west of Pollard Park.

6. ADDENDUM (If Necessary)

7. PUBLIC COMMENTS (Five-Minute Time Limits)

8. BOARD COMMENTS

9. ADJOURNMENT

NEXT REGULAR BOARD MEETING IS MONDAY, SEPTEMBER 21, 2015 AT 7 P.M. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON WEDNESDAY SEPTEMBER 16, 2015. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the American with Disabilities Act.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the American with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide appropriate accommodation the Clerk's Office needs two (2) business days notice prior to the meeting.

POSTED: September 3, 2015

**Proposed MINUTES OF THE REGULAR BOARD MEETING
OF
THE CHARTER TOWNSHIP OF CHESTERFIELD**

August 17, 2015

The meeting was called to order by Supervisor Lovelock at 7:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuyneck, Joseph
Also Present: Deputy Clerk Wurmlinger, Township Attorney Seibert

The Pledge of Allegiance was led by Col. Lou Nigro (Ret.).

**PLEDGE OF
ALLEGIANCE**

Motion by Berry, supported by DeMuyneck to: **4A)** Approve the Agenda as submitted with the removal of item 5B. **4B)** Approve the minutes of the Regular Board Meeting of August 3, 2015. **4C)** Approve the Payment of Bills as submitted by the Finance Department.

**CONSENT AGENDA
/APPROVED**

Roll Call Vote:

Ayes: Berry, DeMuyneck, Anderson, Joseph, Bell, Hartman, Lovelock
Nays: None

MOTION CARRIED

Motion by Berry, supported by DeMuyneck to approve Ordinance No. 149 amending the Charter Township of Chesterfield Animal Control Ordinance. *(Postponed from the regular board meeting of July 20, 2015).*

**MOTION TO APPROVE
ORD. # 149
REGARDING ANIMAL
CONTROL/APPROVED**

AN ORDINANCE AMENDING THE PROVISIONS OF THE CHESTERFIELD TOWNSHIP "ANIMALS" ORDINANCE, BEING ORDINANCE NO. 56, CHAPTER 10, ARTICLE I, AND PROVIDING AMENDATORY PROVISIONS TO REGULATE THE POSSESSION AND CONTROL OF DOMESTIC ANIMALS; TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE BY PREVENTING UNSANITARY CONDITIONS FROM OCCURRING; AND TO PROVIDE PENALTIES FOR VIOLATIONS HEREOF.

Roll Call Vote:

Ayes: Berry, DeMuyneck, Anderson, Joseph, Bell, Hartman, Lovelock
Nays: None

MOTION CARRIED

Motion by DeMuyneck, supported by Anderson to approve a request from the Parks and Recreation Department to print and mail the 2015 fall program brochure for \$4,121.37.

**MOTION TO APPROVE
PRINTING AND
MAILING OF PARKS
AND RECREATION
BROCHURE
/APPROVED**

Roll Call Vote:

Ayes: DeMuyneck, Anderson, Joseph, Bell, Hartman, Lovelock, Berry
Nays: None

MOTION CARRIED

Motion by Berry, supported by Hartman to approve a request from Nikolin Mucaj granting a five year Debt Service Agreement and Tax Lien at a total cost of \$6,600.00, for a water front benefit at 27425 24 Mile Rd., parcel #09-08-351-004.

Roll Call Vote:

Ayes: Berry, Hartman, Anderson, Joseph, DeMuyneck, Bell, Lovelock

Nays: None

**MOTION TO APPROVE
A DEBT SERVICE AND
TAX LIEN
AGREEMENT FOR
NIKOLIN
MUCAJ/APPROVED**

MOTION CARRIED

Motion by Lovelock, supported by Hartman to approve a request from the Department of Public Works to purchase 780 automatic meter readers from Michigan Meter Technology Group at a total cost of \$59,670.00.

Roll Call Vote:

Ayes: Lovelock, Hartman, Anderson, Joseph, DeMuyneck, Bell, Berry

Nays: None

**MOTION TO APPROVE
THE PURCHASE OF
AUTOMATIC METER
READERS FOR
DPW/APPROVED**

MOTION CARRIED

Motion by DeMuyneck, supported by Anderson to approve a request from the Department of Public Works to purchase a generator from the low bidder Budget Electric, at a total cost of \$20,945.00.

Roll Call Vote:

Ayes: DeMuyneck, Anderson, Joseph, Bell, Hartman, Lovelock, Berry

Nays: None

**MOTION TO APPROVE
THE PURCHASE OF A
GENERATOR FOR
DPW/APPROVED**

MOTION CARRIED

Motion by Lovelock, supported by Joseph to approve Supervisor's recommendation to re-appoint Marvin Stepnak, Tom Yaschen and James Klonowski to the Zoning Board of Appeals with their term expiring September 2018.

Roll Call Vote:

Ayes: Lovelock, Joseph, Anderson, DeMuyneck, Bell, Hartman, Berry

Nays: None

**MOTION TO APPROVE
RECOMMENDATION
TO RE-APPOINT
STEPNAK, YASCHEN
AND KLONOWSKI TO
ZBA/APPROVED**

MOTION CARRIED

Motion by Lovelock, supported by DeMuyneck to approve a request from the Building Department to purchase two pickup trucks from Signature Ford, under the statewide bid program, at a cost of \$18,450.00 each.

Roll Call Vote:

Ayes: Lovelock, DeMuyneck, Anderson, Joseph, Bell, Hartman, Berry

Nays: None

**MOTION TO APPROVE
THE PURCHASE OF
TWO TRUCKS FOR
THE BUILDING
DEPT./APPROVED**

MOTION CARRIED

Motion by Lovelock, supported by Berry to approve Supervisor's recommendation to re-appoint Charles Sullivan to the Economic Development Corporation (EDC) with a term expiring August 2020 and Charles Rice and Kathleen Burbeula with terms expiring August 2021.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuynck, Bell, Hartman

Nays: None

**MOTION TO APPROVE
RECOMMENDATION
TO RE-APPOINT
SULLIVAN, RICE AND
BURBEULA TO
EDC/APPROVED**

MOTION CARRIED

Motion by Berry, supported by Hartman to approve a request from the Treasurer's Department to place the Detention Pond Special Assessments on the 2015 tax rolls.

Roll Call Vote:

Ayes: Berry, Hartman, Anderson, Joseph, DeMuynck, Bell, Lovelock

Nays: None

**MOTION TO APPROVE
DETENTION POND
ASSESSMENTS ON
2015 TAX
ROLLS/APPROVED**

MOTION CARRIED

Motion by Lovelock, supported by Berry to approve a request from the Treasurer's Department to place the Special Lighting Special Assessments on the 2015 tax rolls.

Roll Call Vote:

Ayes: Lovelock, Berry, Anderson, Joseph, DeMuynck, Bell Hartman

Nays: None

**MOTION TO APPROVE
SPECIAL LIGHTING
ASSESSMENTS ON
2015 TAX
ROLLS/APPROVED**

MOTION CARRIED

Rita Richardson and Joe Miller addressed the board during public comment.

PUBLIC COMMENT

Motion by Lovelock, supported by DeMuynck to adjourn the meeting at 7:44pm.

Ayes: All

Nays: None

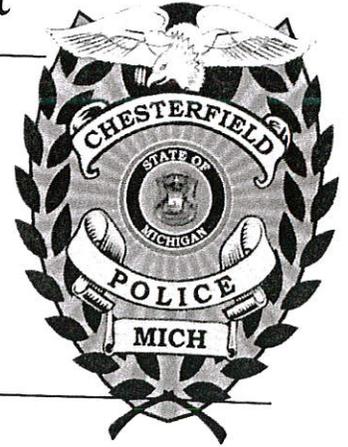
ADJOURNMENT

MOTION CARRIED

Chesterfield Township Police Department

Memorandum

Agenda Item # *A*



To: Supervisor Lovelock and the Township Board
CC:
From: Chief B. Kersten
Date: July 21, 2015
Re: CBA Article XXIII "Retirement" Purchase Service Credit for Sgt. McNair

Based on the current CBA, Sergeant McNair would like to purchase "Retirement" Service Credits. Sergeant McNair has obtained a quote and has filled out all of the necessary paperwork. All of the necessary forms are attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'B. Kersten', enclosed in a circular scribble.

Bradley A. Kersten

Chief of Police

RECEIVED
AUG 25 2015
BY: *[Signature]* POL
[Signature]

RESOLUTION 2015-21
APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document and in accordance with the Employer's policy there under, the additional **2 YEARS & 0 MONTHS** credited service described above is hereby granted this **MEMBER BRIAN D. MCNAIR** by Resolution of the Governing Body of **Charter Township of Chesterfield**, at its Regular Board Meeting on **September 8, 2015**. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

 Signature of Authorized Official from Chesterfield Township

 Date

MERS Use Only

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

PAYMENT OPTIONS

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

1. The cost estimate (Application for Additional Service Credit) is **valid for 2 months from the calculation date.**
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
 - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
 - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
 - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
 - MERS' Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com. MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit www.mersofmich.com, click on "forms" to download a copy of form 1138, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.



APPLICATION FOR ADDITIONAL CREDITED SERVICE
Cost Estimate, Member Certification and Governing Body Resolution

MEMBER

Name: Brian D McNair
 SSN: XXX-XX-2477
 DOB: 4/3/1977
 Age: 38 years, 3 months
 Spouse's DOB: 3/18/1977

CALCULATION DATE - 8/1/2015
 (Estimate Not Valid After 2 Months)

BENEFIT PROGRAMS

Benefit B-3 (80% max)
 Benefit F50 (With 25 Years of Service)
 Benefit D2
 Benefit FAC-3 (3 Year Final Average Compensation)
 10 Year Vesting

EMPLOYER

Name: Chesterfield Twp
 Number/Div: 5009 / 02

ESTIMATED FAC ON CALCULATION DATE: \$78,264.47

CREDITED SERVICE

Member's Service Credit as of Calculation Date:
 Type of Credited Service to be Granted:
 Amount of Credited Service to be Granted:

13 years, 3 months
 Generic (Plan Section 7)
 2 years, 0 months

Total Estimated Actuarial Cost of Additional Credited Service:

\$33,147.00 [Payment Options on Reverse]

BENEFIT CALCULATION ASSUMPTIONS

- It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits. If the Member terminates prior to becoming eligible for unreduced benefits, the Employer understands and accepts that the actuarial cost will be different from the actuarial cost shown above.
- The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
- The Plan's Investment Return is projected to be 7% annually.

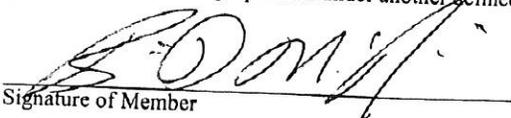
THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:

	Retirement Date	Age	Service Through	Total Service	FAC	Annual Benefit
Before Purchase	5/1/2027	50 yrs., 0 mths.	4/30/2027	25 yrs., 0 mths.	\$131,274.71	\$73,842.00
After Purchase	5/1/2027	50 yrs., 0 mths.	4/30/2027	27 yrs., 0 mths.	\$131,274.71	\$79,749.36

Note: MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions. The Member and Employer are responsible for reviewing the information contained herein for accuracy, and assuming the risk that actual experience results in liability different than that estimated.

MEMBER CERTIFICATION

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.


 Signature of Member

7-21-15
 Date



Agenda Item # *B*

August 28, 2015

Chesterfield Township Board

Re: Water/Sewer Front Benefit at 52495 Sass. Parcel #009-15-100-024

Dear Board Members:

Peter Geloso is requesting a Debt Service and Tax Lien Agreement for both Water and Sewer at the above mentioned property.

The total front footage is 83' and will be charged as follows:

Water		
First 65 feet	@	\$2,600.00
Additional 18'	@	\$ 800.00

Sewer		
First 65 feet	@	\$3,575.00
Additional 18"	@	\$1,100.00

TOTAL AMOUNT DUE \$8,075.00

Please advise us of your decision.

Sincerely,

Donald Coddington
Superintendent
Chesterfield Twp. DPW

RECEIVED
SEP 01 2015
BY: *[Signature]* 8/31

August 28, 2015

Dear Board Members,

I am requesting a 5 year Debt Service Agreement and Tax Lien for Parcel #09-15-100-024 at 52495 Sass in the amount of \$4,675.00 for Sewer Front Benefit Charge.

Sincerely,

Print Name: Peter Caposo

Residing Address: 15059 Seward DR n apt 66 B
Clinton Twp mi 48038

Phone Number: 586-260-0427

August 28, 2015

Dear Board Members,

I am requesting a 5 year Debt Service Agreement and Tax Lien for Parcel #09-15-100-024 at 52495 Sass in the amount of \$3,400.00 for Water Front Benefit Charge.

Sincerely,

Print Name: Pefer A. Cetero

Residing Address: 17059 Alvarado Dr. #66B
Linton, NY 14838

Phone Number: 586-260-0427

Chesterfield Township Police Department

Agenda Item # *C*



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten

SUBJECT: Approval to hire two entry level police officers

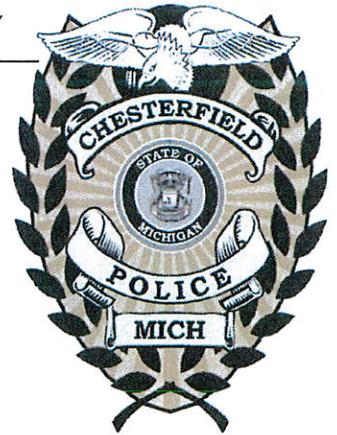
CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuynck David Joseph

MEETING DATE
September 8, 2015

COST	N/A
BUDGET CODE	207-301-705.003
Presenting for approval, the hiring of two entry level police officers.	

RECEIVED
SEP 01 2015
BY: *[Signature]* 11:58 A

Chesterfield Township Police Department



Memorandum

To: Supervisor Lovelock, Clerk Berry, Treasurer Hartman, Trustee Bell,
Trustee DeMuyndk, Trustee Anderson, Trustee Joseph
CC:
From: Chief Kersten
Date: August 25, 2015
Re: Entry Level Police Officer Candidate list

As you are aware the Police Department has been creating a list of qualified candidates to fill the vacant Police Officer positions within the department. With approval, the Chesterfield Township Police Department would like to hire two entry level police officers. The top two candidates have been identified through the scoring of the oral board, which was conducted in June.

I am now asking the boards permission to continue with the hiring process of the two (2) candidates and conduct an extensive background investigation, along with the psychological testing and employment physical necessary to qualify the candidates for a contingent offer of employment with The Chesterfield Township Police Department. Once this process has been completed and the candidate has successfully passed the additional testing, it is my intent to present the successful candidate(s) to the full Township Board on the September 21st meeting date to finalize the hiring process.

As always, please feel free to contact me with any questions.

Respectfully submitted,


Bradley A. Kersten

Chief of Police

Chesterfield Township Police Department

Agenda Item # *D*



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten

SUBJECT: Approval for the membership renewal to the Criminal Justice Training Center

CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuyneck David Joseph

MEETING DATE
September 8, 2015

COST	\$4,025.00
BUDGET CODE	207-301-828.000
Presenting for approval, renewing the police department's membership to the Criminal Justice Training Center.	

RECEIVED
SEP 01 2015
BY: *[Signature]* 11:59 AM

Chesterfield Township Police Department



Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC: Chief Bradley A. Kersten
From:
Date: August 27, 2015
Re: Renewal of membership to the Criminal Justice Training Center

Seeking approval to renew the Chesterfield Township Police Department's membership to the Macomb Community College's Criminal Justice Training Center. The center offers various training opportunities and is a great resource for the department. The Criminal Justice Training Center regularly sends out their training schedule and the types of training that is being offered. Our officers continually try to expand their knowledge and being a member of the center would prove to be cost effective to the department. Renewing our membership allows us to enjoy varying discounts per course, per officer.

In order to renew the department's membership, the cost is \$115 per sworn officer. The department currently has 35 officers that would need to have their membership renewed. The total cost is \$4,025.00.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police

Chesterfield Township Police Department

Agenda Item # *E. 1 F*



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten

SUBJECT: Approval for promotion of Officer T. Krul and Detective B. Chadwick

CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuyck David Joseph

MEETING DATE
September 8, 2015

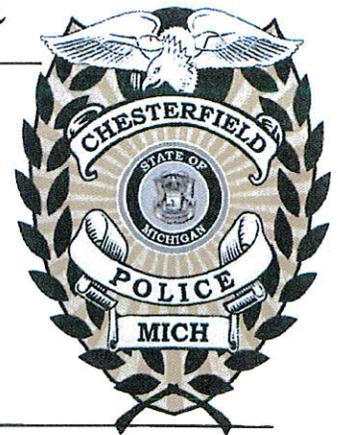
COST	N/A
BUDGET CODE	207-301-704.001
Presenting for approval, the promotion of Officer Tiffany Krul and Detective Brian Chadwick to the rank of Patrol Sergeant.	

RECEIVED
SEP 01 2015
BY: *[Signature]* 12:05 PM

Chesterfield Township Police Department

Memorandum

To: Supervisor Lovelock and the Township Board
CC:
From: Chief B. Kersten
Date: August 25, 2015
Re: Promotion of Officer T. Krul and Detective B. Chadwick



Based on the results of the recent Police Sergeant's promotional test, I am requesting approval to promote **Officer Tiffany Krul and Detective Brian Chadwick** to the rank of probationary *Patrol Sergeant* effective November 5, 2015 and November 19, 2015, respectively. This request is in compliance with the language provided in the current collective bargaining agreement and within the past practices of the Chesterfield Township Police department.

I have attached Officer Krul's and Detective Chadwick's résumé for you to personally review the qualifications that have earned them this promotion. Officer Krul and Detective Chadwick will be a great asset to the Chesterfield Townships Police Department's leadership team and continued respected members of the department.

As stating in the current CBA, the promotional list was established for a one year period starting from July 10, 2015.

Thank you for your consideration and should you have any questions, please feel free to contact me.

A handwritten signature in black ink, appearing to read "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police

Tiffany Krul

OBJECTIVE

To obtain the position of Sergeant with the Chesterfield Township Police Department.

EXPERIENCE

Chesterfield Township Police Department — 2003—Present

Police Officer

New Haven Police Department — 2002—2003

Police Officer

Clinton Township Police Department — 2001—2002

Police Officer

EDUCATION

Macomb Community College Police Academy — 2000

Macomb Community College —1997—2000

Associates Degree in Criminal Justice

CERTIFICATES/TRAINING

Evidence Technician Radar Certified

Surviving by Example

SFST Certified

Data Master Certified

Intro to Incident Command System

Patrol Rifle

Advanced Photography

ICS for Single Resources - Initial Action

Certified Bike Patrol

Advanced Finger Printing

Street Crimes

Drug Interdiction/Hidden Compartment Training

Street Drug Identification

PERSONAL ACCOMPLISHMENTS

Life Saving Citation 04

Departmental Commendation 07

Honor Guard

Macomb Community College Women's Basketball Team

Dean's List

Volunteer at MI Free Will Baptist Youth Camp

PROFESSIONAL SUMMARY

Dedicated Police Officer with 13 years' experience who is committed to serving the public with integrity, courage and strong leadership.

BRYAN J. CHADWICK

WORK EXPERIENCE

1993-Current
Chesterfield Township Police Dept. Chesterfield, MI

Detective 2004-present

Patrolman 1993-2004

EDUCATION

2002-2003 Macomb Community College
Associates Degree, Crime Laboratory Technician
▪ Started classes towards degree

March 1993 Oakland Police Academy
State of Michigan Certification, Police Officer

1986-1991 Eastern Michigan University
Bachelor of Science, Criminal Justice

1982-1986 Dearborn Divine Child High School

CERTIFICATIONS & AWARDS

2001 Medal of Valor and Lifesaving Award
1997 Evidence Technician Certification
1992 Emergency Medical Technician License (EMT)
1988-1991 Eastern Michigan University Track Scholarship

RECEIVED

APR 30 2015

**CHESTERFIELD POLICE
ADMINISTRATION**

Chesterfield Township Police Department

Agenda Item # *G*



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten

SUBJECT: Approval for securing the record's window

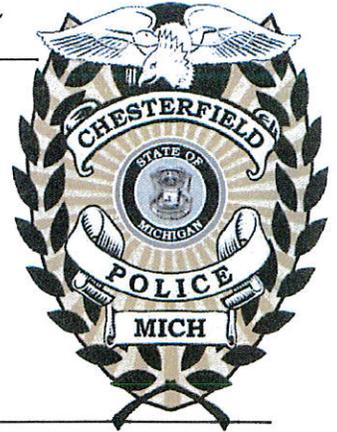
CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuyneck David Joseph

MEETING DATE
September 8, 2015

COST	7,812.00
BUDGET CODE	207-301-931
Presenting for approval, the securing of the windows in the record's department.	

RECEIVED
SEP 01 2015
BY: *hmu* 12:10 pm

Chesterfield Township Police Department



Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: August 27, 2015
Re: Records room Security Windows

Seeking approval to secure the two dispatch windows in the Records lobby. Four companies were contacted and the department was provided with various quotes. Based on price and communication, Total Security Solutions is the company that has the police department's recommendation. Their quote was the lowest at \$7812.00, and this includes installation. The quote for a level III protection from Total Security Solutions was lower than the other companies that submitted a quote for a level I protection.

The purchase agreement would be for a UL Level III security window, which would be in compliance with the IACM report. A level III security window would protect the records window from most handguns that the records division deals with on a day in and day out basis. The records department handles gun permits. Installation of the security windows in the records area is vital because the area is not secure. The Chesterfield Township Police Department's employees are vulnerable with that area being open.

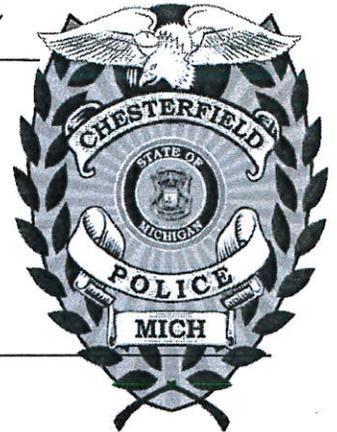
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police

Chesterfield Township Police Department



Memorandum

To: Lt. Franks
CC:
From: Sgt. O'Connor
Re: Records Room Window Security

A handwritten signature in black ink, appearing to be 'J O'Connor', written over a horizontal line.

Attached you will find the quotes obtained for security of the two dispatch windows in the Records Section. The lowest quote that was provided for the purchase and installation of the UL 752 Level 1 security windows was from Total Security Solutions out of Fowlerville Michigan for \$5,508.92. Total Security Solutions provided three referrals upon request, which were contacted and are attached.

Total Security Solutions also provided a quote for Level III protection for the records window, which would provide for protection to cover most handguns that the records division deals with on a day in and day out basis. Total Security Solutions price for the Level III protection was found to be less than the other bidders level I protection.

At this point I would recommend going with Total Security Solutions for purchase and installation of the two security windows in the records section.

I would recommend the availability of a 10% contingency for the project, which would bring the total cost if needed to \$7,812.00.

If you have any questions feel free to contact me.

Level III Protection

Total Security Solutions - \$7,112.00 + \$700.00 Contingency = \$7,812.00
170 National Park Drive
Fowlerville, MI. 48836
TX# (517)223-7807

Level I Protection

Insulgard - \$7,442.00 + \$700.00 Contingency = \$8,142.00
1291 Rickett Rd.
Brighton, MI. 48116
TX# 1-800-624-6315

Level I Protection

Installations, Inc. - \$7,650.00 + \$700.00 Contingency = \$8,350.00
25257 W. Eight Mile Rd.
Redford, MI. 48240
TX# 1-800-442-2290

Level I Protection

Henderson Glass - \$10,875.07 + \$1,000.00 Contingency = \$11,875.07
31285 23 Mile Rd.
New Baltimore, MI. 48047
TX# (586)598-220

170 National Park Drive
Fowlerville, MI 48836
Phone: (517) 223-7807 X 220
Fax: (517) 223-0805

Date	August 3, 2015
-------------	----------------

PROPOSAL

cwilson@tssbulletproof.com

Customer Information: Chesterfield PD 46525 Continental Dr. New Baltimore, MI 48047 Jim O'Connor joconnor@chesterfieldpolice.org	Ship To Address: Chesterfield PD 46525 Continental Dr. New Baltimore, MI 48047 Jim O'Connor
--	--

PO Number	Project Name	Sales Person	Date Required	Payments Terms
-	Chesterfield PD	Calvin Wilson		To Be Determined

QTY.	Item	Description	Total
2	TSS Transaction Window	Furnish UL 752 tested & rated level I - 3/4" LP 750 fabricated into aluminum 2 piece channel. All aluminum will have a clear satin anodized finish. Unit Sizes: (1) @ 63 1/2" x 48" (1) @ 63 1/4" x 39 1/4"	\$3,782.00
2	Voice Ports	Furnish (2) speak hole and backer assemblies for voice transmission between secure and threat side.	
2	Currency Trays	Furnish (2) stainless steel currency trays to be recessed in a counter, provided by others. Trays will be shipped loose.	
1	Package Passer	Furnish (1) UL 752 tested & rated level I package exchanger fabricated to 14" x 14" x 11". Level III Option Furnish the above window using UL 752 tested & rated level III - LP1250 fabricated into UL 752 tested & rated 2 piece aluminum channel. Total: \$5612 + 336.72 (tax) Measure and Install Submittal drawings, product samples, test reports, data and product sheets included	\$1,500.00
1	Box & Crate	All items are Packaged & Crated	Included
1	Tax	Sales Tax	6.000% \$226.92
1	Freight	All items are Shipped with A Common Carrier	Included

The above prices, specifications and conditions are satisfactory and hereby accepted. Total Security Solutions, Inc. is authorized to proceed with the work as specified. Options will be initialed as approved or crossed out as declined. Payment terms included in attachment supplied with quote. This quote shall remain in effect for 90 days from the above date. Customer is responsible for payment of state sales tax.

Total Amount	\$5,508.92
---------------------	-------------------

Upon Signing I agree to the total amount and payment terms as listed above

Date of Acceptance _____ Signature _____



www.insulgard.com

Sales Proposal			
Brighton Office 1291 Rickett Road Brighton, MI 48116 Tel: 800-624-6315 Fax: 810-844-0920		Sales Rep Jon Harts 219-661-8964	Date: 6/22/2015 Proposal #: 40984 Total Pages: 1
		Estimator Jim Kennedy	

Proposal Submitted to:	Project Information:
Account: Chesterfield Township Police Department Contact: James O'Connor Phone: +1 586 9493149 Fax: Address: Chesterfield, MI 48047	Project: 40984 Chesterfield Police - Level 1 Windows Desc: Level 1 Windows City: Chesterfield State: MI

Proposal Valid for:	Leadtime	Payment Terms	Shipment Terms
30 Days	4-6 Weeks Receipt of Approved Drawings	Pending Credit Approval	Negotiated Freight

Shop drawing leadtime is 2-3 weeks

Base Proposal		
Item #	Description	Price
1	Window #1: Supply only quantity 1 window 63 1/2" x 48" glazed with 3/4" CLEAR MP-750 LEXGARD LAMINATE - UL 752 LEVEL-1. Includes quantity 1 package exchange 14" x 14" x 14" UL rated level 1 ballistic protection, quantity 1 counter mounted stainless steel deal tray 16" x 8" x 2", quantity 1 voice poort 6" in diameter with 10" diameter backer plate, and dark bronze or clear anodided 44-250 aluminum framing. Shop drawings included.	\$ 2,970
2	Window #2: Supply only quantity 1 window 63 1/4" x 39 1/4" glazed with 3/4" CLEAR MP-750 LEXGARD LAMINATE - UL 752 LEVEL-1. Includes quantity 1 counter mounted stainless steel deal tray 16" x 8" x 2", quantity 1 voice poort 6" in diameter with 10" diameter backer plate, and dark bronze or clear anodided 44-250 aluminum framing. Shop drawings included.	\$ 2,169
3	Crate	\$ 125
4	Freight to Chesterfield, MI	\$ 175
Total Base Price		\$ 5,439

Alternates / Options		
Item #	Description	Price
1	Add to base bid above for installation of windows #1 and #2 as a single installation using non-union labor.	\$ 2,003

Name:	Title:	Signature:	Date:



Proposal

25257 W. Eight Mile Rd., Redford, MI 48240 Phone: 800-442-2290 Fax: 313-532-0894 info@installations.org

Submitted To: **Sergeant O'Connor** Project: **Chesterfield Trans Windows**
Administrative Sergeant SAME AS SUBMITTAL
Chesterfield PD

Salesperson	Job	Date:	Proposal #:	Expiration Date:
John Shriner		6/16/2015	#15-8895	8/16/2015

Quantity	Description
Per Email	Furnish Only: Level 1, 1 inch thick, Clear Hygard BR Polycarb, Window#1 63 1/2" w x 48" h with deal tray, speak hole, and required tube framing as well as one (1) 14x14x11 pass thru box, Window#2 63 1/4 w x 39 1/4 h with deal tray, speak hole and tube framing.
Base	\$6,450 - does not include countertop

Installation If installed by Installations Inc add \$1200.00

Shipping If Shipped and not installed by Installations Inc add \$450.00

Total TBD

We hereby propose to furnish all materials, freight and complete installation in accordance with the above specifications, for the sum of **TBD** (does not include tax) with payment to be made as follows:

Payment due upon receipt. Note: this quote may be withdrawn by us if not accepted within 60 days.

All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above this original quote. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurances. Our workers are fully covered by workmen's compensation insurance

Accepted By: _____ Date: _____

Type or Print: _____ Title: _____

Installations, Inc: _____ Date: _____

"Protecting Assets & Saving Lives Since 1977"

www.installations.org

MICHIGAN'S GLASS EXPERTS SINCE 1915



Henderson Glass, Inc.
31285 23 MILE ROAD
NEW BALTIMORE, MI 48047-
(586)598-2200

QUOTE # 684801-00 1

DATE 4/29/15
MJ1
QUOTE #684801-00

BILL-TO
RE0510
RETAIL CUSTOMER

SHIP-TO
RETAIL CUSTOMER

MI

MI

CHESTERFIELD POLICE DEPT.
46525 CONTINENTAL DR.
CHESTERFIELD, MI 48051

Home:586-949-2322 Work:586-949-3813 Ext:JOYCE
Email:

ITEM / DESC	QTY U/M	LIST	NET/DISC	TOTAL
FLAT6848010010 MFG PART - FLAT GLASS	1 EA	5,331.00	5,331.00	5,331.00
MFG#: 48 X 63 1/2 OPENING				

DESC: LEVEL 1 BR

W/ DEAL TRAY SPEAK HOLE AND PASS THRU BOX 14X14X11

FLAT6848010013 MFG PART - FLAT GLASS	1 EA	3,226.42	3,226.42	3,226.42
MFG#: 63 1/4 X 39 1/4 OPEN				

DESC: LEVEL 1 BR

W/ DEAL TRAY AND SPEAK HOLE

FLAT6848010016 MFG PART - FLAT GLASS	1 EA	375.00	375.00	375.00
MFG#: 3 SL RAM 7202 L				

DESC: 2 X 2 CL ANODIZED

LABOR19 COMMERCIAL: LABOR	1 EA	1,200.00	1,200.00	1,200.00
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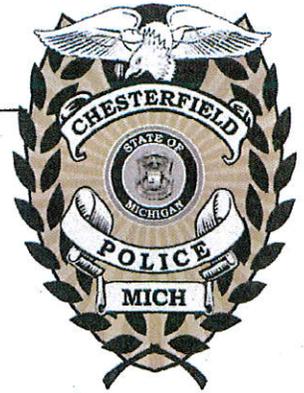
SUPPLIES SHOP SUPPLIES	1 EA	195.00	195.00	195.00
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CORPORATE OFFICES: 715 EAST SOUTHFIELD AVENUE • ROCHESTER HILLS, MI 48307 • (800) 622-6854

TAX TOTAL 547.65

Chesterfield Township Police Department

Agenda Item # *H*



TOWNSHIP BOARD MEETING AGENDA 2015

FROM: Chief Bradley A. Kersten.

SUBJECT: Approval for the L-3 system to be upgraded

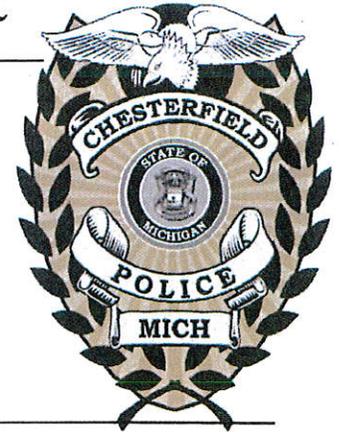
CHESTERFIELD TOWNSHIP BOARD OFFICIALS
Michael Lovelock Cindy Berry Linda Hartman Henry Anderson Christine Bell Brian DeMuyck David Joseph

MEETING DATE
September 8, 2015

COST	\$25,965.40
BUDGET CODE	207-301-933.000
Presenting for approval, the upgrade of the L-3 system. The L-3 system is used in patrol vehicles for in-car video.	

RECEIVED
SEP 01 2015
BY: *[Signature]*

Chesterfield Township Police Department



Memorandum

To: Supervisor Michael E. Lovelock and Township Board Members
CC:
From: Chief Bradley A. Kersten
Date: August 31, 2015
Re: Upgrade to the L3 System

Seeking the board's approval to upgrade the Chesterfield Township Police Department's L3 MobileVision system. The department purchased the system in 2007, which includes the central L-3 server, DVD backup station/robot, drive array, and FlashBack2 in-car video units. Both the central L-3 server and the DVD backup system/robot have been deemed 'End of Life' by the manufacturer, since they are past their recommended life span. Also, the maintenance agreement has expired, placing our system out of warranty.

The department is seeking to upgrade our system to a new L-3 server and DVD backup station/robot. The new server and backup station is fully compatible with the existing L-3 FlashBack2 units currently being utilized in our patrol vehicles. By upgrading the system, the department would renew our maintenance agreement, placing our server and backup system back into a warrantied status. The new server will provide for more storage and will accommodate the needs of our department both now and in the future. The quote obtained from Dell for the items associated with the L-3 upgrade is \$25,965.40, which includes the attached item list plus \$150.00 Shipping and Handling charges.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bradley A. Kersten".

Bradley A. Kersten

Chief of Police

History

In an age where police departments are continually under scrutiny from media or wrongfully accused of improper conduct during interaction with suspects, in-car video has become a necessity. There have been many occasions in which in-car video was utilized to illustrate timeframes, procedures and conduct in actual events and is regularly included in FOIA requests.

The Chesterfield Police Department has utilized in-car video since the implementation of the L-3 MobileVision system in 2007. All Chesterfield Police patrol vehicles are outfitted with a front-facing camera, with a portable microphone pack that the Officer has on their person, as well as a backseat microphone.

Videos are temporarily stored electronically in the vehicle, then are uploaded to the L-3 server via WiFi when the vehicles arrive at the station. The videos are then transferred to DVD storage in a secure location and stored as property. Command may review videos of incidents via a web portal to the in-house L-3 server.

Assessment

The initial L-3 procurement occurred in 2007, which includes the central L-3 server, DVD backup station/robot, drive array, and FlashBack2 in-car video units. The central L-3 server (which is the heart of the system that runs the L-3 web portal and facilitates wireless video transfers) and the DVD backup system/robot have been deemed 'End Of Life' by the manufacturer, as both are past their recommended lifespan. Furthermore, the associated maintenance agreement with L-3 for these items has lapsed, placing our system out-of-warranty.

Proposed Upgrade Plan

It is our intent to upgrade to a new L-3 server and DVD backup station/robot. The new server and backup station is fully compatible with the existing L-3 Flashback2 units currently being utilized in our vehicles. An upgrade to the current L-3 server architecture will also renew our maintenance agreement, placing our server and backup system back into a warrantied status. The new server will provide for more storage and will accommodate the needs of our department both now and in the future. Additionally, as the trend toward body-worn cameras becomes more popular, the new L-3 server and backup station is compatible with the L-3 line of bodycam, should our department choose to move in that direction in future considerations.

Project Cost

Items associated with this L-3 upgrade are outlined below. The total cost of the upgrade being \$25,965.40, which includes the items listed below plus \$150 Shipping & Handling charges.

Line	Qty	SKU	Description	Unit Price	Ext.Price
1	1	LSMVDR717-EOL	Dell Power Edge Intel E5-2609-V3. Dual Quad Core Rack, with storage, monitor, keyboard, mouse, 4 Ethernet Ports, USB Card reader, Dell Power Connect 2808, and 2 Ethernet patch cables. 17TB Storage	\$9,542.75	\$9,542.75
2	12	LSSWRPRODVR	Software, digital Evidence PRO per DVR Digital Evidence Software Includes: Base Module, Intelligent Downloading Module, Archiver Module, Case Module, Consumer DVD Module	\$350.00	\$0.00
3	4	/MVD-EMA-SWR	\$70 Per unit cost for 1 year	\$1,750.00	\$7,000.00
4	1	LSMVDDVDBR141	DVD/Blu Ray Backup Robot with attached Workstation: 100 Disk Capacity	\$5,022.65	\$5,022.65
5	2	MVD-TRAN-OPS	On site professional services	\$2,125.00	\$4,250.00
6	1	MVD-DES-BTO-EOL	OS/DES SWR Installation on EOL Servers & Data Migration	\$750.00	\$0.00

MI State Contract No.071B1300182---4yr additional EMA quoted for software only--server supported by DELL



Agenda Item # I

August 31, 2015

Charter Township of Chesterfield Board
47275 Sugarbush Rd.
Chesterfield, Michigan 48047

Re: Ordinance Amendment

Dear Honorable Board Members:

The Charter Township of Chesterfield Planning Commission reviewed the proposed amendment to the Charter Township of Chesterfield Code of Ordinances, Chapter 76, (Zoning), Article IX (Agricultural and Residential Districts), to amend 76-331 (c) to regulate central air conditioning units and permanent stand-by generators, and repealing all ordinances and/or resolutions in conflict therewith.

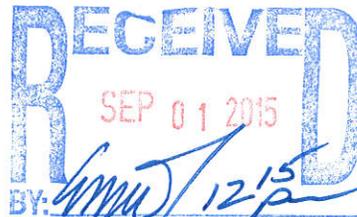
The Chesterfield Planning Commission would like to recommend approval of the proposed amendment presented to them at their regularly scheduled meeting held on August 25, 2015 with a request to change the words "Building Official" to "Building Department Superintendent".

Sincerely,

Paul Miller - (Smg)

Paul Miller

Planning Commission Chairman



**CHARTER TOWNSHIP OF CHESTERFIELD
PLANNING COMMISSION**

August 25, 2015

A regular meeting of the Charter Township of Chesterfield Planning Commission was held on Tuesday, August 11, 2015 at 7:00 P.M. at the Township Hall located at 47275 Sugarbush, Chesterfield MI 48047.

1. CALL TO ORDER:

Mr. Miller called the meeting to order at 7:00 P.M.

2. ROLL CALL:

Present: Paul Miller
Joe Stabile
Rick LaBelle
Brian Scott DeMuynck
Carl Leonard
Ray Saelens
Jerry Alexie
Frank Eckenrode
James Moran

Others: John Palin, Community Planning & Management

3. APPROVAL OF THE AGENDA

Motion by Mr. Miller to approve the agenda

Supported by Mr. Moran

Ayes: All

Nays: None

Motion Carried

4. SUB COMMITTEE REPORT (Committee will report on items under Review)

5. PUBLIC HEARINGS:

- A. An ordinance amending the Charter Township of Chesterfield Code of Ordinances, Chapter 76 (Zoning), Article IX (Agricultural and Residential Districts), to amend 76-331 (c) to regulate central air conditioning units and permanent stand-by generators, and repealing all ordinances and/or resolutions in conflict therewith. Public Hearing set July 28, 2015.

Motion by Mr. Miller to open the Public Hearing

Supported by Mr. DeMuyndck

Ayes: All

Nays: None

Motion Carried

Mr. Miller stated that the ordinance makes sure that central air-conditioners and generators are put in the back yard. He asked Mr. Palin if that was correct.

Mr. Palin stated that the ordinance would have homeowners put the generators and air-conditioners in the back yard and they may be put in the side yard only if there is an extreme practical difficulty and the criteria is covered in the ordinance as well. He explained that if the Building Official finds it necessary he may give the homeowner written permission to put them in the side yard, but the primary location would be in the rear yard.

Mr. Alexie asked if only the Building Official may give approval for these items to be located in the side yard.

Mr. Palin replied correct.

Mr. Alexie asked if official meant the inspector or just the Building Manager?

Mr. Miller answered that the amendment stated Building Official.

Mr. Palin read "If the Building Official determines that it is not possible or practical for the central air conditioning unit and/or stand-by generator to be located in the rear yard, the Building Official may grant written approval that the air conditioner and/or stand-by generator may be located in the side yard.

Mr. Saelens asked if Official meant any inspector or the head of the Building Department?

Mr. DeMuyndck stated that it should be clarified and should state the Building Department Superintendent and they will have to clarify that language.

Mr. Miller asked if they should just Table this and leave it open?

Mr. DeMuyne explained that they could just make sure it is changed and clarified to state Building Department Superintendent.

Mr. Saelens asked if they could pass it without having that language is place?

Mr. DeMuyne stated that he believed they would be able to approve it if they stipulate that in the Motion.

Mr. LaBelle asked if it made any difference if a Township inspector or the Building Supervisor approved it?

Mr. DeMuyne explained that he thought it should come from the Building Department Superintendent because he oversees all building plans, that way one person is making the decisions and it is not left up to three or four individuals.

There was a further discussion on the matter among the Commissioners.

Mr. Palin stated that he believed that it was the intent of the document to mean the Superintendent, because it states the Building Official and not a building official or building inspector.

Mr. Stabile stated that it was a Public Hearing on the matter so they could just change the wording.

Motion by Mr. Miller to close the Public Hearing

Supported by Mr. DeMuyne

Ayes: All

Nays: None

Motion Carried

Mr. Miller asked the Recording Secretary to Poll the Commissioners to see if they want to vote on this amendment tonight.

Mr. DeMuyne replied yes tonight.

Mr. Eckenrode answered tonight

Mr. Leonard replied yes.

Mr. Saelens answered yes, tonight

Mr. Miller replied tonight

Mr. LaBelle stated yes.

Mr. Stabile answered yes.

Mr. Moran replied yes.

Mr. Alexie stated tonight.

Motion by Mr. DeMuynck to approve the change to the ordinance for generators and air conditioners with the stipulation in the wording that any variance to the ordinance shall be granted by the Building Department Superintendent.

Supported by Saelens

Ayes: All

Nays: None

Motion Carried

6. **REVIEWS:**

- A. **SPECIAL LAND USE #2015-10:** G & T Auto, 54525 Gratiot Chesterfield, MI 48051. Proposed outdoor storage yard located on the N.W. side of Gratiot & Hickey Road, between 24 & 25 Mile Roads. Set Public Hearing for September 22, 2015.

Motion by Mr. LaBelle to set the Public Hearing for September 22, 2015

Supported by Mr. Miller

Ayes: All

Nays: None

Motion Carried

- B. **SIGN REVIEW #2015-74:** Metro Detroit Signs, 23544 Hoover Rd., Warren, MI 48089. Proposed new wall sign (side wall elevation) located at 50570 Gratiot for the Bagger Dave's Burger Tavern. Tabled 8-11-2015.

APPROVED
8-25-2015 *smg*

CHARTER TOWNSHIP OF CHESTERFIELD

MACOMB COUNTY, MICHIGAN

AMENDMENT OF CHARTER TOWNSHIP OF CHESTERFIELD
CODE OF ORDINANCES - ZONING

TITLE

An Ordinance amending the Charter Township of Chesterfield Code of Ordinances, Chapter 76 (Zoning), Article IX (Agricultural and Residential Districts), to amend §76-331(c), to regulate central air conditioning units and permanent stand-by generators, and repealing all ordinances and/or resolutions in conflict therewith.

THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF CHESTERFIELD, MACOMB COUNTY, MICHIGAN, ORDAINS:

SECTION 1. AMENDMENTS

Article IX (Agricultural and Residential Districts), §76-331 (c) is hereby repealed and the following substituted therefor:

(c) Central Air Conditioning Unit and Permanent Stand-By Generators

(1) Permit required.

An electrical and mechanical permit are required prior to the commencement of any construction or installation of an central air conditioning unit or stand-by generator.

(2) Final Inspection.

As soon as the construction or installation of a stand-by generator or central air conditioning unit has been completed, the permit holder or property owner if authorized by contract must obtain a final inspection by the Township to ensure compliance with all terms and conditions of this Code of Ordinances. The central air conditioning unit or stand-by generator shall not be used prior to obtaining final inspection approval.

(3) Location.

- (i) The central air conditioning unit and/or stand-by generator must be permanently located on a concrete slab or prefabricated equivalent.
 - (ii) A central air conditioning unit and/or stand-by generator must be located in the rear yard. A central air conditioning unit and/or stand-by generator must be immediately adjacent to the principal residence.
 - (iii) A central air conditioner unit and/or stand-by generator may be permitted in the side yard if all of the following conditions are met:
 - A. If the Building Official determines that it is not possible or practical for the central air conditioning unit and/or stand-by generator to be located in the rear yard, the Building Official may grant written approval that the air conditioner unit and/or stand-by generator may be located in the side yard; and
 - B. The air conditioner and/or stand-by generator installed maintains a minimum side yard setback requirement of five (5) feet from the outer edge of the air conditioner and/or stand-by generator to the adjacent property line.
 - (iv) Placement of a central air conditioning unit and/or a stand-by generator in existing nonconforming side yards shall be prohibited.
 - (v) Central air conditioning units and/or stand-by generators are prohibited in the front yard, unless the property is Lakefront property.
- (4) Enclosure; production of sounds; service doors; exhaust gases.
- (i) The generating unit and muffler of a stand-by generator shall be enclosed within a sound attenuated cabinet or enclosure, unless the unit itself is designed with sound attenuated elements. The enclosure service doors on the cabinet must be locked to prevent access by unauthorized persons.
 - (ii) Sound produced at full load by the central air conditioning unit or stand-by generator shall not exceed 80 decibels measured at any property line and at a point fifteen (15') feet directly above the property line.
 - (iii) Any and all exhaust gases must be in compliance with all state emissions regulations.

(5) Fuels

- (i) Natural gas, propane, gasoline or diesel are the only fuels permitted for use in the stand-by generator.
- (ii) Connections made to a natural gas line of a residence must be in accordance with all applicable building codes.
- (iii) Fuel sources must meet all state and local requirements.
- (iv) Portable fuel sources are prohibited.

(6) Electrical regulations for Stand-By Generator

- (i) Only a generator with a fully automatic transfer switch (ATS) gear (double throw disconnect gear) may be installed.
- (ii) Transfer panels on the stand-by generator must be locked to prevent unauthorized access to the switch gear.
- (iii) Panels on the stand-by generator must be approved by a recognized certification agency, such as UL (Underwriter's Laboratory) or CSA (Canadian Standards Association), and must comply with all applicable electrical codes adopted by the Township.

(7) Maintenance

- (i) Property owners are responsible for installing and maintaining the stand-by generator and central air conditioner unit in accordance with all Township codes and ordinances.
- (ii) Automatic maintenance exercise testing for stand-by generators is limited to not more than ten minutes per week, and may only occur on Monday through Friday, between the hours of 12:00 PM to 5:00 PM.

(8) Use of Stand-By Generators

Generators, as set forth in this section, shall only be used in emergencies, where the normal power source to the residence has been disrupted. As soon as normal power has been restored, the operation or use of the stand-by generator must be ceased.

SECTION 2. VIOLATIONS; PENALTY.

Any violation of any provision of this Ordinance shall be a misdemeanor punishable by imprisonment of not more than ninety (90) days and/or a fine of Five Hundred (\$500.00) Dollars, or both, in addition to any other penalty provisions provided for a violation of a misdemeanor as set forth in the general penalty provisions of this Code of Ordinances.

SECTION 3. REPEAL OF CONFLICTING PROVISIONS

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict, hereby repealed.

SECTION 4. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not effect any of the remaining provisions of this Ordinance.

SECTION 5. PUBLICATION

This Ordinance shall be filed with the Charter Township of Chesterfield Clerk and a Notice of Ordinance Adoption shall be published in a newspaper of general circulation in Chesterfield Township within fifteen (15) days after its adoption. A copy of

this Amendment may be purchased or inspected at the Chesterfield Township Clerk's Office during regular Township business hours.

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect seven (7) days after the date of publication of a Notice of Ordinance Adoption pursuant to MCL 125.3401 in a newspaper circulating within the Charter Township of Chesterfield, as provided by Section 5.



o'k

47275 Sugarbush • Chesterfield Twp., MI 48047

August 26, 2015

Agenda Item # *J*

Board of Trustees
Charter Township of Chesterfield
47275 Sugarbush
Chesterfield, MI 48047

Re: Renewal for Internet Threat and Email Security Threat Software

Dear Board Members:

Attached please find a quote from Hi-Tech for the 1 year renewal of our Current Internet and Email Security Software. Presently the software we are using is Websense Internet and Email Security software. The email security software stops spam, viruses and other mal-ware before it reaches our network. The web filter allows the Township to block access to unwanted web sites.

I would like to request the Board's approval to renew the web filter and email security suite from HI-Tech a total cost \$6,474.00. This cost includes all Server, all PCs with upgrades and maintenance support. The cost of the Software will be charged against the Township's Office Equipment/Computer repair & maintenance account #101-265-934.000. If you should have any questions or concerns please contact me.

Sincerely,

Ellen M. Clark
Deputy Treasurer
Investment and Collection Coordinator
Enclosure

RECEIVED
SEP 01 2015
BY: *Spencer*

Phone: (586) 949-0400 Fax: (586) 949-4108

Michael Lovelock - Supervisor • Cindy Berry - Clerk • Linda Hartman - Treasurer
Trustees: Hank Anderson • Christine Bell • Brian Scott DeMuyneck • David Joseph



3070 Palms Road, Casco 48064
 Phone (810) 326-9000 Fax (810) 326-9100
www.hitech.net

Quote

Date	Quote No.
08-25-15	HTSQ5182

SOLD TO:	SHIP TO:
CHESTERFIELD TOWNSHIP ELLEN CLARK 47275 SUGARBUSH CHESTERFIELD, MI 48047 United States Phone (586) 949-0400 Fax Email eclark@chesterfieldtwp.org	CHESTERFIELD TOWNSHIP ELLEN CLARK 47275 SUGARBUSH CHESTERFIELD, MI 48047 United States Phone (586) 949-0400 Fax Email eclark@chesterfieldtwp.org

SALES REP.	SALES REP. PHONE	SALES REP. EMAIL	PAYMENT TERMS
Rick Keeley	(810) 326-9000 x224	rkeeley@hitech.net	Net 30 days

QTY	MANUFACTURER	ITEM DESCRIPTION	UNIT PRICE	EXT. PRICE
		2015 Contract 1 year WEB & EMAIL Filter		
100	Websense, Inc	Websense Web Security Suite - Subscription License (Renewal) -	\$46.00	\$4,600.00
100	Websense, Inc	Websense Email Security Gateway - Subscription License	\$18.74	\$1,874.00

SubTotal	\$6,474.00
Tax	\$0.00
Shipping	\$0.00
Total	\$6,474.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.



OK

August 31, 2015

Agenda Item # *K*

Charter Township of Chesterfield Board
47275 Sugarbush Road
Chesterfield, MI 48047

Dear Board Members:

The Telephone committee would like to ask for the Township Board's approval to acquire bids not to exceed \$10,000.00 for a consultant to prepare, review and supervise the installation of a township wide telephone system. As you are aware the Township's current phone systems are extremely inadequate and do not meet our needs. The phone systems are based on old technology which includes both the incoming lines and the systems themselves.

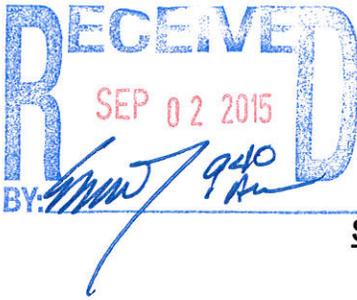
Based on these concerns the Township had a consultant at no charge analyze our current phone bills. That analysis estimated that Township could realize a great deal of savings on our phone bills just by bring in new technology and by upgrading our phone system to current technology. After the analysis, the committee made up of the Township Supervisor, representatives from the General offices, the Fire Department, the Police Department, and the DPW felt that this was the next step to insure that all township needs are met which will intern maximize our saving.

Thank you for your consideration and if you should have any questions or concerns please let us know.

Sincerely,

Telephone Committee
Charter Township of Chesterfield

RECEIVED
SEP 01 2015
BY: *Tom G...*



CHARTER TOWNSHIP OF CHESTERFIELD
MACOMB COUNTY, MICHIGAN

ORDINANCE NO. 151

STATE CONSTRUCTION CODE ORDINANCE

AN ORDINANCE amending the provisions of the Buildings and Building Regulations Ordinance, being Chapter 14, Article Articles III, Article IV, and Article V and providing amendatory provisions to adopt the State of Michigan Building, Electrical, Mechanical and Plumbing Codes by reference and to designate an enforcing agency to discharge the responsibility of the Charter Township of Chesterfield, Macomb County, State of Michigan, pursuant to the provisions of the Stille-DeRossett-Hale Single State Construction Code Act, MCL 125.1501 et seq., and repealing all resolutions, ordinances, or parts thereof inconsistent with any of the provisions of this Ordinance.

THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF
CHESTERFIELD, COUNTY OF MACOMB, MICHIGAN, ORDAINS:

SECTION 1. SHORT TITLE.

This Ordinance shall be known and cited as the Chesterfield Township State Construction Code Ordinance.

SECTION 2. PURPOSE.

The purpose of this Ordinance is to protect the health, safety and welfare of property, structures and persons in the Township and to adopt the Michigan Building,

Electrical, Mechanical and Plumbing Codes by reference and to designate an enforcing agency to discharge the responsibility of the State Construction Code Act and the codes promulgated thereunder.

SECTION 3. ENABLING AUTHORITY.

This Ordinance is adopted to and in accordance with Public Act 246, Public Acts 145 as amended and Public Act 230 of 1972, MCL 125.1501 to MCL 125.1531 and the building, plumbing, mechanical and electrical codes promulgated thereunder.

SECTION 4. AMENDMENTS.

Articles II, III, IV and V of Chapter 14 of the Code of Ordinances are hereby repealed in their entirety and are hereby replaced with the following amendatory provisions:

SECTION 5. ADOPTION OF CODES BY REFERENCE.

The State Construction Code Act, 1972 PA 230, as amended, being the "Stille-DeRossett-Hale Single State Construction Code Act" (MCL 125.1501 to MCL 125.1531) (the "Act"), and the building, plumbing, mechanical and electrical codes promulgated thereunder, as amended to the date of the enactment of this chapter, as well as all future amendments and revisions to said Act and the codes promulgated thereunder when such amendments and revisions are promulgated and take effect, are hereby adopted by reference. The Township assumes responsibility for the administration and

enforcement of the Act and the codes promulgated thereunder throughout the corporate limits and jurisdiction of the township.

SECTION 6. AGENCY DESIGNATED.

Pursuant to the provisions of the Michigan Residential Code and Michigan Building Code and in accordance with Section 8b of the Stille-DeRossett-Hale Single Construction Code Act being, MCL 125.1501 et seq. ("The Act"), the Charter Township of Chesterfield Building Department, through its Building Official and various inspectors are hereby designated as the enforcing agency to discharge the responsibility of the Charter Township of Chesterfield of Macomb County, State of Michigan under The Act. The Charter Township of Chesterfield assumes responsibility for the administration and enforcement of The Act and the codes promulgated thereunder throughout its corporate limits.

SECTION 7. FEES.

The Township may establish, by resolution of the township board, any and all fees including, but not limited to, inspection and permit fees payable to the township as authorized under the Act and each of the codes promulgated thereunder.

SECTION 8. PENALTIES

Any person who violates the provisions of this Ordinance shall upon conviction thereof, be guilty of a misdemeanor and subject to a penalty not to exceed five hundred dollars (\$500) or imprisonment in the county jail for a period not to exceed ninety (90)

days, or both such fines and imprisonment.

SECTION 9. REPEAL OF CONFLICTING PROVISIONS.

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 10. SEVERABILITY.

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 11. PUBLICATION

This Ordinance shall be filed with the Charter Township of Chesterfield Clerk and shall be published in a newspaper of general circulation in Chesterfield Township in accordance with MCL 42,22. A copy of this Ordinance may be purchased or inspected at the Chesterfield Township Clerk's Office during regular Township business hours.

SECTION 12. EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after the publication of a true copy or summary thereof as provided in Section 11.

Agenda Item # M

*Please Put on
Agenda*

Lovelock, Michael

From: Gordon Wilson <gwilson@aewinc.com>
Sent: Tuesday, September 01, 2015 1:55 PM
To: Lovelock, Michael
Subject: FW: Chesterfield Boundary Survey - Parcel 09-02-300-018 (West of Pollard Park)

Mike – our estimate for the survey of the parcel at Pollard Park is \$ 6200. When complete all required property irons and legal descriptions will be provided to create the 2 resulting parcels. See below for a description of the required work.

Gordie

From: Craig Amey
Sent: Tuesday, September 1, 2015 10:55 AM
To: Gordon Wilson
Subject: Chesterfield Boundary Survey - Parcel 09-02-300-018 (West of Pollard Park)

Gordie,

We understand that Chesterfield Township is requesting an estimate for the survey and split of parcel #09-02-300-018. This parcel is a 14.2 acre parcel located on New Haven Road, just west of I-94 and Pollard Park. A portion of the athletic facilities in Pollard Park extend onto this parcel, and the intent is to split the parcel so that all of the athletic facilities (i.e. ball diamond) are removed from the subject parcel. Additionally, it is the intent to have the split located along the westerly edge of a MichCon gas pipeline easement.

Our estimate for the survey and parcel split of parcel #09-02-300-018 is \$6200.

Our estimate includes:

- Search public records for any available descriptions or previous surveys for subject parcel and adjacent parcels.
- Field
 - Location of pertinent section corners
 - Search for and locate any previously set property corners around the perimeter of the site
 - Locate buildings as required for parcel split
 - Locate fences/cl of New Haven road to confirm MDOT location of right of way.
 - Set final irons after office calculations
- Office
 - Process field data
 - Calculate subject parcel and adjacent parcels based on field data
 - Analyze boundary for gaps or conflicts
 - Define gas easement location
 - Calculate and describe parcel splits
 - Prepare Certificate of survey showing parent parcel and split parcels
 - Filing of Land Corner Recordation Certificates pursuant to PA 74.

Please feel free to contact me to discuss this estimate at any time, or advise if additional services or information is required.

Craig Amey, PS.

