

**Proposed MINUTES OF THE SPECIAL BOARD MEETING
OF
THE CHARTER TOWNSHIP OF CHESTERFIELD**

September 13, 2013

The meeting was called to order by Supervisor Lovelock at 3:00 pm in the Charter Township of Chesterfield Municipal Offices at 47275 Sugarbush, Chesterfield, MI 48047.

Present: Supervisor Lovelock, Clerk Berry, Treasurer Hartman
Trustees: Anderson, Bell, DeMuynck, Joseph
Also Present: Township Attorney Seibert, Mark Hurst, Pam Hill, Finance Director Victoria Bauer

Supervisor Lovelock opened the meeting by introducing accountants Mark Hurst and Pam Hill from Plante Moran. **TOWNSHIP SUPERVISORS OPENING COMMENTS**

The purpose of the meeting was for Plante Moran to provide board members with a general overview of governmental accounting as well as a review of township specific accounting practices and issues. Their presentation included the following items: **PRESENTATION BY PLANTE MORAN WITH BOARD DISCUSSION**

- History and overview of Chesterfield Township accounting methods and accounts
- Property taxes- timing and appropriate uses
- Revenue projections
- Fund Balance
- GASB 34
- Uniform Budgeting and Accounting Act

This meeting was strictly informative in nature and no board action was taken. **ADJOURNMENT**

Motion by Lovelock, seconded by Joseph to adjourn at 4:55pm.
Ayes: All
Nays: None **MOTION CARRIED**

Cindy Berry, Clerk

Michael Lovelock, Supervisor