



March 16, 2020

Residents and Employees of Chesterfield Township:

Chesterfield Board and Commission Meetings: Pursuant to Executive Directive 2020-02 (Attached) from the Governor, the following changes are effective immediately for Chesterfield Township Public Board and Commission meetings. We request that ALL members of the Chesterfield Team or the Public refrain from attending any public meetings if you have a fever or symptoms or are fall into a high-risk category for COVID-19.

Board of Trustee Meetings: All board of trustee meetings will continue as scheduled at this time, with the following changes.

- All nonessential Department Heads and support staff will NOT be required to attend BOT meetings until further notice.
- We are encouraging the public to view the meetings via live stream in lieu of personally attending.
- Live Streaming – YouTube Link: <https://www.youtube.com/channel/UCfrsHo7g2T5E2yEkqyqlyhQ>
- All requirements of the Open Meetings act will be met, public participation will be available.
- A revised layout of the Board Chambers is attached and will be utilized until further notice, that includes a maximum of 30 public seats with appropriate spacing.
- In the event a board member is unable to attend due to COVID-19 concerns audio / visual conferencing into the meeting will be allowed.

Zoning Board of Appeals and Planning Commission (Statutory): At this time, the Zoning Board of Appeals and Planning Commission meetings will continue as scheduled. Legal counsel is coordinating with petitioners and ZBA and Planning Commission leaders regarding procedural changes and delaying specific action or postponing meetings to ensure our statutory duties are met and that we are protecting the public.

Non-Statutory Committee / Commission Meetings: All nonessential meetings except the meetings required by State Statute are canceled until further notice. Please contact the department head or committee leaders for specific details.

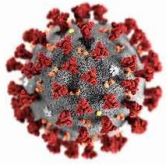
Please be careful, and as always feel free to reach out to me at any time at (586) 549-3766.

Daniel J. Acciavatti | Township Supervisor

Phone: (586) 949-0400

Daniel J. Acciavatti - Supervisor * Cindy Berry - Clerk * Paul S. Lafata - Treasurer
Trustees: Hank Anderson * Kathy D. Vosburg * Brian Scott DeMuyneck * David Joseph

March 16, 2020



Calm - Calculated - Communication

Board of Trustee Meeting Room Layout

Dept. Heads – Only Essential if agenda item for action.

Social Spacing of
Public Chairs:
30 Chairs.

Podium – for
public speaking.
Sanitizing wipes
available.

Dias – space if possible & Sanitizing
wipes – and TBD if a board member
needs to be off site. Executive
Directive 2020-02 allows.



THE OFFICE OF

**GOVERNOR GRETCHEN
WHITMER**



WHITMER / NEWS / EXECUTIVE DIRECTIVES

Executive Directive 2020-02

Executive Directive

No. 2020-2

To: State Department Directors and Autonomous Agency Heads

From: Governor Gretchen Whitmer

Date: March 13, 2020

Re: Public Meetings of State of Michigan Public Bodies
During the COVID-19 Emergency

As governor, one of my most solemn obligations is to protect the health, safety, and welfare of Michigan residents, particularly in times of crisis. It is a core and critical duty of the executive branch to respond quickly and effectively to emergent threats to the public health, safety, and welfare of Michiganders, and to faithfully execute the laws of this state in a manner consistent with that priority.

With Executive Order 2020-4, I declared a statewide state of emergency due to the spread of the novel coronavirus (COVID-19). This is a new strain of coronavirus that had not been previously identified in humans, can easily spread from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this state's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups.

One of the cornerstones of public engagement in governmental activities is the ability to participate in the meetings of public bodies. The Open Meetings Act ("OMA"), 1976 PA 267, as amended, MCL 15.261-.275, sets forth guideposts to ensure that the public has meaningful access to the meetings and decision-making processes of certain public bodies. The OMA requires that "[a]ll meetings of a public body shall be open to the public and shall be held in a place available to the general public," and "[a]ll decisions of a public body" and "deliberations of a public body" must take place at a meeting open to the public. MCL 15.263(1)-(3). It further provides that "[a]ll persons shall be permitted to attend any meeting except as otherwise provided in this act" and "shall be permitted to address a meeting of a public body under rules established and recorded by the public body." MCL 15.263(1), (5). Finally, the OMA provides that "[a] meeting of a public body shall not be held unless public notice is given as provided in this section by a person designated by the public body." MCL 15.265(1).

The OMA promotes governmental accountability and fosters open and responsible governmental decision making. In conducting its business during this time of emergency, state government must ensure that it preserves these important governmental objectives without unduly compromising the public health, welfare, and safety of this state.

Acting under sections 1 and 8 of article 5 of the Michigan Constitution of 1963, I direct the following:

1. All public bodies of departments and agencies of the State, including but not limited to boards, commissions, committees, subcommittees, authorities, and councils, must, to the extent practicable, consider postponing public meetings and/or agenda items that may be deferred until a later time.
2. All public bodies of departments and agencies of the State subject to the OMA that must continue to meet must do so by means sufficient to enable meaningful access and communication for all participants. Participation by remote access technology, including conference calling, real-time streaming, or other platforms is acceptable, and sufficient to form a quorum, so long as public access and participation is preserved.

3. Public notice of the time and date of each meeting of a public body of a department or agency of the State subject to the OMA must be given in the manner required by the OMA, which includes publication of the notice on the public body's internet website. The public notice must include sufficient information such that the public's right to address a meeting of the public body is preserved.

This directive is effective immediately and will remain in effect until further notice.

Thank you for your cooperation in implementing this directive.



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