



March 13, 2020

Residents and Employees of Chesterfield Township:

As you are aware, the Coronavirus, or COVID-19, has consumed conversations and altered the way of life for our entire country. The COVID-19 virus is, and will continue to be, our reality for the foreseeable future. The leadership in Chesterfield Township is prepared and will continue to communicate and navigate this new reality, in a calm, calculated manner.

The Township has been monitoring the spread of the virus for some time, anticipating a widespread outbreak. We remain vigilant as we address the serious and concerning realities of this global pandemic. The Governor has ordered the closure of all Michigan schools for three weeks, with a scheduled return date of April 5, 2020.

First and foremost, the Chesterfield Township workforce must remain healthy and informed to ensure that the essential services we are charged with providing are preserved.

PUBLIC SAFETY:

Police, Fire and Emergency Medical Services (EMS): The Chesterfield Township Public Safety Department is closely monitoring the situation, both internally and externally. Modifications to public response may be modified or changed as professional guidance dictates. Public Safety leadership is in constant contact with our EMS provider, MedStar, and the Department will provide additional information as it becomes available. At this time, the following measures are being taken:

- Law Enforcement services will not be negatively impacted and will operate as usual.
- Fire and Rescue services will not be negatively impacted and will operate as usual.
- Emergency Dispatcher have been directed to ask additional “pre-arrival screening questions” as they relate to medical requests for service.
- Medical screening will take place by Public Safety personnel while on-scene so that exposure will be kept to a minimum.
- Additional cleaning protocols have been increased at all Public Safety buildings in both public and employee areas.

Phone: (586) 949-0400

Daniel J. Acciavatti - *Supervisor* * Cindy Berry - *Clerk* * Paul S. Lafata - *Treasurer*
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PUBLIC WORKS:

Water and Sewer Department: To ensure all residents keep themselves and their homes safe and protected, the Water and Sewer Department has temporarily ceased water shut-offs. The Water and Sewer department will continue all other operations, including water billing, answering phones, and responding to resident concerns. Our employees have been advised to exercise vigilance and to ensure their safety, and the safety of our residents, as a first priority. If there is a known quarantined individual/individuals in a home requiring inspection or visit, our employees are advised to exercise the utmost caution. We are also encouraging residents to limit the need for interaction by utilizing on-line payment options for bill payments.

Facility Sanitation: For the safety of our residents, visitors, and employees, our Facilities & Operations team is paying extra attention to sanitizing Township buildings and all commonly used areas. Cleaning products that they are using are rated to help ensure a safe environment, and protect the spread of bacteria to the best of our ability. We are also prepared to perform heavy-duty cleaning if necessary. This type of cleaning is categorized into the following types:

CAT 1 – Proactive cleaning only.

CAT 2 – Person under investigation (PUI) of COVID-19, or potential exposure.

CAT 3 – Confirmed positive COVID-19 infection

Based upon need, the facility in question will be categorized and sanitized accordingly.

COMMUNITY DEVELOPMENT:

The Building Department and Planning Departments will continue all operations, including: processing permits, perform inspections, coordinate engineering meeting, and enforce all building and zoning codes. However, our employees are being advised to exercise vigilance and to ensure their safety, and the safety of our residents, as a first priority. If there is a known quarantined individual/individuals in a home requiring inspection or visit, our inspectors and code enforcement are advised to exercise the utmost caution.

LEISURE SERVICES:

Senior Center: All activities at the Senior Center are suspended until April 6, 2020. Prior to reopening, the Senior Center will be deep-cleaned and thoroughly sanitized prior to opening.

Parks and Recreation: The Parks and Recreation Department will continue to host recreation programs which draw crowds of less than 100 participants and are not held in the Senior Center.

The Following programs will be canceled or rescheduled to a later date.

- Mom-to-Mom sale scheduled for March 21, 2020.
- Easter Bunny Breakfast scheduled for April 4, 2020.
- Spring Break Camp from April 6 through 10, 2020.

The Leisure Services Department will be updating programming regularly and communicating changes on the website and via social media.

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GENERAL GOVERNMENT:

We must ensure that the essential services we are charged with providing, are preserved. First and foremost, our employees must remain healthy and informed.

Human Resources: The Human Resources Department has instituted policies and procedures for the numerous employee situations that we expect to arise. The details of the policy will be forwarded to all team members, along with Equal Employment Opportunity Commission (EEOC) guidelines regarding the workplace, and Americans with Disabilities Act (ADA). Human Resources will continue to monitor issues related to our employees and advise you of the changes that inevitably will be coming.

Board Meetings and Township-Sponsored Events: All Township-sponsored events that are anticipated to have over 100 attendees are canceled until further notice. **The Board of Trustees will continue to hold regular meetings, and all Commission meetings will proceed as scheduled.** These meetings are generally below the 100-person guideline that the State of Michigan has provided in terms of size; the Center for Disease Control (CDC) has stated that meetings larger than this can be too large and potentially unsafe. We will encourage attendees to refrain from handshaking and suggest that all maintain comfortable social distance during meetings.

We appreciate your cooperation, understanding, and patience as we work together to respond to this challenge. The leadership of Chesterfield Township will continue to communicate status changes and respond in a calm and calculated manner.

For more information regarding COVID-19 please visit the following sites:

<https://health.macombgov.org/Health-Programs-DC-Coronavirus?webdesign=adaptive>

<https://www.michigan.gov/coronavirus/>

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Please be careful, and as always feel free to reach out to me at any time at (586) 549-3766.



Daniel J. Acciavatti | Township Supervisor

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